

CITY OF LYNNWOOD
CITY COUNCIL BUSINESS MEETING MINUTES
July 13, 2020

10. CALL TO ORDER - The July 13, 2020 Business Meeting of the Lynnwood City Council, held via Zoom, was called to order by Mayor Smith at 6:00 p.m.

20. ROLL CALL

Mayor & Council:

Mayor Nicola Smith
Council President Christine Frizzell
Council Vice President Shannon Sessions
Councilmember Ruth Ross
Councilmember Ian Cotton
Councilmember George Hurst
Councilmember Julieta Altamirano-Crosby
Councilmember Jim Smith

Others Attending:

Finance Director Sonja Springer
Strategic Planner Corbitt Loch
Dir. Ec. Devt/Interim CD David Kleitsch
Project Tourism Mgmt. Christy Murray
Commander Chuck Steichen

Asst. City Administrator Art Ceniza
Deputy City Clerk Debbie Karber
Exec. Asst. to the Mayor Leah Jensen
City Attorney Rosemary Larson

30. APPROVAL OF MINUTES

Motion made by Councilmember Altamirano-Crosby, seconded by Councilmember Cotton, to approve the minutes of:

- A. Business Meeting ~ June 8, 2020*
- B. Special Work Session ~ June 11, 2020*
- C. Work Session ~ June 15, 2020*
- D. Business Meeting ~ June 22, 2020*
- E. Special Work Session ~ June 25, 2020*

The minutes were approved with amendments to the minutes of the Business Meeting of June 8, the Special Work Session of June 11, and the Work Session of June 15.

40. MESSAGES AND PAPERS FROM THE MAYOR

Mayor Smith reported on recent happenings around the City including the retirement of Chief of Police Tom Davis, a recent peaceful protest and march for justice and peace in the City, and work on the 2021-2022 Budget.

50. CITIZENS COMMENTS AND COMMUNICATIONS

The following individual made public comments:

- Rosa Antoine, Lynnwood 98036

60. PRESENTATIONS AND PROCLAMATIONS

A. COVID 19 Update

Council received an update on the COVID-19 statistics around the city, county, state, and nation from Commander Steichen. He gave an update on Lynnwood Connects Check-In Calls. He discussed a vaccine update, low income face coverings, and a free food and face covering distribution event at Edmonds Community College in partnership with the Lynnwood Food Bank, the Salvation Army, Verdant Health Commission, WAGRO, Silver Creek Community Church, and Lynnwood Kiwanis. Commander Steichen also gave an update on the Federal CARES Act funding. The Business Relief team has scored and identified 50 businesses within Lynnwood to receive grant funds. Community Relief grants between \$500-\$1000 per household will be distributed through the Communities of Color Coalition.

Council comments and questions followed.

70. WRITTEN COMMUNICATIONS AND PETITIONS

80. COUNCIL COMMENTS AND ANNOUNCEMENTS

Councilmembers commented on recent developments in the City.

90. BUSINESS ITEMS AND OTHER MATTERS

90.1 UNANIMOUS CONSENT AGENDA

Items listed below were distributed to Councilmembers in advance for study and were enacted with one motion. Item C. – Voucher Approval was pulled and rescheduled for the July 27 Business Meeting.

Council President Frizzell moved for unanimous consent of the following items:

*A. Confirm appointment: Human Services Commission Applicant Kris Hildebrandt
Appoint Kris Hildebrandt to position #2 of the Human Services Commission for a term expiring December 31, 2022.*

*B. Contract: Consultant Engineering Services: Facility Plan for Lynnwood Wastewater Treatment Plan
Authorize the Mayor to enter into and execute on behalf of the City an Engineering Services contract with RH@ for preparing the Lynnwood Wastewater Treatment Plant Facility Plan, in an amount not to exceed \$713,100.00 with an additional \$25,000.00 contingency for a total amount of \$738,100.00.*

1 *Motion passed unanimously.*

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3 90.2 PUBLIC HEARINGS OR MEETINGS

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5 90.3 OTHER BUSINESS ITEMS

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7 A. Ordinance: Franchise Agreement with Level 3 for Operations of Communication
8 Facilities

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10 *Motion made by Council President Frizzell, seconded by Councilmember Cotton,*
11 *to adopt Ordinance No. 3363, "AN ORDINANCE OF THE CITY OF*
12 *LYNNWOOD, WASHINGTON, GRANTING A NON-EXCLUSIVE FRANCHISE*
13 *TO LEVEL 3 COMMUNICATIONS, LLC TO INSTALL, OPERATE AND*
14 *MAINTAIN TELECOMMUNICATIONS FACILITIES WITHIN THE CITY;*
15 *PRESCRIBING RIGHTS, DUTIES, TERMS, AND CONDITIONS WITH*
16 *RESPECT TO THE FRANCHISE; AND PROVIDING FOR AN EFFECTIVE*
17 *DATE."*

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19 Council President Frizzell summarized the motion.

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21 *Upon a roll call vote, the motion passed unanimously (7-0).*

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23 B. Resolution - Addressing Budget Gap for 2020

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25 *Motion made by Council Vice President Sessions, seconded by Councilmember*
26 *Cotton, to adopt Resolution No. 2020-08, "A RESOLUTION OF THE CITY OF*
27 *LYNNWOOD, WASHINGTON, RELATING TO THE 2019-2020 BUDGET AND*
28 *THE PREPARATION OF THE MAYOR'S PROPOSED BUDGET FOR 2021-*
29 *2022."*

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31 Council Vice President Sessions summarized the motion. Councilmembers
32 commented on the motion.

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34 *Upon a roll call vote, the motion passed (6-1) with Councilmember Smith voting*
35 *against the motion.*

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37 C. Executive Session, if needed

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39 Not held.

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41 100. NEW BUSINESS

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43 110. ADJOURNMENT

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45 The meeting was adjourned at 7:01 p.m.

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47 DocuSigned by:

48 *Nicola Smith*

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Nicola Smith, Mayor