

CITY OF LYNNWOOD  
CITY COUNCIL BUSINESS MEETING MINUTES  
January 25, 2021

10. CALL TO ORDER - The January 25, 2021 Business Meeting of the Lynnwood City Council, held via Zoom, was called to order by Mayor Smith at 6:00 p.m. A quorum was present.

20. ROLL CALL

Mayor & Council:

Mayor Nicola Smith  
Council President George Hurst  
Council Vice President Jim Smith  
Councilmember Julieta Altamirano-Crosby  
Councilmember Ian Cotton  
Councilmember Christine Frizzell  
Councilmember Ruth Ross  
Councilmember Shannon Sessions

Others Attending:

Acting Finance Director Corbitt Loch

Asst. City Administrator Art Ceniza  
Interim City Clerk Karen Fitzthum  
City Attorney Rosemary Larson  
Executive Assistant Lisa Harrison

30. APPROVAL OF MINUTES (1:00)

*Motion made by Councilmember Cotton, to approve the minutes of:*

*A. Work Session ~ January 4, 2021*

*B. Business Meeting ~ January 11, 2021*

*Amendments to the January 11 minutes were requested by councilmembers Frizzell and Smith to identify George Hurst as President, Jim Smith as Vice President and state that they were elected, not selected, in a roll call vote.*

*The above minutes were approved as amended.*

40. MESSAGES AND PAPERS FROM THE MAYOR (3:00)

Mayor Smith stated that the key communications goal for the city is availability and eligibility for vaccines. Supply is scarce and it is challenging to find an appointment. Information is available at [www.snohd.org/Covid](http://www.snohd.org/Covid) vaccine (425) 339-5278.

The state of the city will take place virtually on zoom this Wednesday from 9-10 a.m.

50. CITIZENS COMMENTS AND COMMUNICATIONS (8:00)

The following individuals made comments via Zoom:

- Elizabeth Lunsford, Lynnwood
- Ted Hikel, Lynnwood
- Rosa Antoine, Lynnwood

60. PRESENTATIONS AND PROCLAMATIONS

None.

70. WRITTEN COMMUNICATIONS AND PETITIONS

None

80. COUNCIL COMMENTS AND ANNOUNCEMENTS (21:00)

- Councilmembers Ross and Frizzell mentioned that this is an election year for the city and encouraged the public to participate in city boards, commissions and consider running for council.
- Councilmember Altamirano-Crosby announced that more volunteers are needed at the Lynnwood food bank. It is open every Wednesday from 11am to 5pm and Friday between 10am - 1pm. Contact the city council office to get involved.
- Councilmember Sessions encouraged viewers to check out the Lynnwood Restaurant Showcase to support local businesses.

90. BUSINESS ITEMS AND OTHER MATTERS

90.1 UNANIMOUS CONSENT AGENDA (36:00)

*Items listed below were distributed to Councilmembers in advance for study and were enacted with one motion.*

*Councilmember Sessions moved for unanimous consent of the following items:*

- *Confirm Ann Guan to Position #1 of the Planning Commission for a term expiring December 31, 2024.*
- *Confirm Bob Larsen to Position #7 of the Planning Commission for a term expiring December 31, 2024.*
- *Appoint Kevin Brewer to Position #3 of the History & Heritage Board for a term expiring December 31, 2024.*
- *Authorize the Mayor to enter into an interlocal agreement with Snohomish County for Jail Services from January 1, 2021 through December 31, 2023 with an annual estimated cost of \$500,000 per year.*
- *Grant final acceptance of the work performed under the contract for the 2020 Pavement Preservation Project, subject to the requirements of appropriate State and Federal agencies and ultimately release of retainage to the contractor, if any.*
- *Voucher Approval:*
  - a. Approve claims in the amount of \$2,883,682.82 for the period 12/31/2020 - 1/15/2021.*
  - b. Approve payroll in the amount of \$1,202,252.05 dated 1/15/2021.*

*Motion passed unanimously.*

69 90.2 PUBLIC HEARINGS OR MEETINGS

70 None

71 90.3 OTHER BUSINESS ITEMS

72 A. Resolution- Calendar for Mid-Biennial Budget Review

73 *Motion was made by Council President Hurst, seconded by councilmember Cotton, to*  
74 *adopt RESOLUTION NO. 21-02, A RESOLUTION OF THE CITY OF LYNNWOOD,*  
75 *WASHINGTON, ADOPTING THE 2021 BUDGET PLANNING CALENDAR IN*  
76 *ACCORDANCE WITH CHAPTER 2.72 OF THE LYNNWOOD MUNICIPAL*  
77 *CODE.*

78 *Motion passed unanimously.*  
79

80 100. NEW BUSINESS (44:23)

81 A. Councilmember Frizzell proposed that the council hold Business Roundtables with  
82 local businesses in order to get direction on how to best be of service to them. She  
83 mentioned that this has been successful in the past and suggested this be held in  
84 February. Council President Hurst agreed that this was important but suggested that  
85 they wait until March, after the summit.

86 B. Executive Session (52:00)

87 The Council closed the business meeting in order to attend an executive session  
88 regarding litigation.  
89

90 110. ADJOURNMENT (1:27:00)

91  
92 The meeting was adjourned at 7:27 p.m.  
93  
94

95 *Nicola Smith*

96 Nicola Smith (Feb 23, 2021 22:11 PST)

97 Nicola Smith, Mayor