

CITY OF LYNNWOOD
CITY COUNCIL BUSINESS MEETING MINUTES
May 10, 2021

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3 10. CALL TO ORDER - The May 10, 2021 Business Meeting of the Lynnwood City Council,
4 held via Zoom, was called to order by Mayor Smith at 6:00 p.m. A quorum was present.

5
6 20. ROLL CALL

Mayor & Council:

Mayor Nicola Smith

Asst. City Administrator Art Ceniza

Council President George Hurst

Interim City Clerk Karen Fitzthum

Council Vice President Jim Smith

City Attorney Larsen

Councilmember Julieta Altamirano-Crosby

Executive Assistant Lisa Harrison

Councilmember Christine Frizzell

Councilmember Ruth Ross

Councilmember Shannon Sessions

7
8
9 30. APPROVAL OF MINUTES

10 Motion made by Council President Hurst, seconded by Smith to approve the following
11 minutes as written:

- 12 • April 19, 2021 Work Session Minutes
13 • April 21, 2021 Work Session Minutes
14 • April 22, 2021 Finance Committee meeting minutes
15 • April 26, 2021 Business Meeting Minutes

16 Council member Frizzell had questions and requested amendments to the 4/19/21
17 minutes. Executive Assistant Harrison will pull April 19th minutes and review the video
18 recording for accuracy. All other minutes were approved unanimously.

19
20 40. MESSAGES AND PAPERS FROM THE MAYOR

21 Mayor Smith announced that it has never been easier to get a Covid vaccination. The sites
22 are now accepting walk ins, but prefer you make an appointment. Nearest are Edmonds
23 College and the Park & Ride site. Pfizer has been authorized to administrate to teens as of
24 today. The Mayor and others are working to have community pop ups at schools where
25 possible.

26
27 50. CITIZENS COMMENTS AND COMMUNICATIONS

28 Members of the public were welcomed to speak to council. The following made
29 comments at the meeting:

- 30 • Elizabeth Lunsford 98037
31 • Louisa Mackenzie 98037
32 • Ted Hikel 98036

33
34 Mayor Smith read aloud a letter from Randal Elder, 98036
35

36 Mayor Smith mentioned that the city received several emails regarding the Housing Action
37 Plan which she will read during the housing action plan public hearing.
38

39 60. PRESENTATIONS AND PROCLAMATIONS

40 None

41
42 70. WRITTEN COMMUNICATIONS AND PETITIONS

43 A written comment was read from Beth Morris of Lynnwood.
44

45 80. COUNCIL COMMENTS AND ANNOUNCEMENTS

46 Council members made comments regarding National Prayer Day and Mother's Day.
47

48 90. BUSINESS ITEMS AND OTHER MATTERS

49 90.1 UNANIMOUS CONSENT AGENDA

50 Items listed below were distributed to Councilmembers in advance for study and were
51 enacted with one motion. Motion made by Council Member Shannon Sessions to
52 adopt the following Consent Agenda items:

- 53 A. Authorize the Mayor to approve an addendum to the Golf Course Lease
54 between Edmonds College and the City of Lynnwood.
- 55 B. Authorize the Mayor to execute a contract with EGM, Inc., dba MENG Analysis,
56 in the amount of \$153,666.00.
- 57 C. Voucher Approval
- 58 • Approve claims in the amount of \$3,677,328.95 for the period 4/17/2021 -
59 4/30/2021.
 - 60 • Approve payroll in the amount of \$1,122,317.76 dated 4/23/2021

61 90.2 PUBLIC HEARINGS OR MEETINGS

62 A. Public Hearing: Housing Action Plan- Kristen Holdsworth.

63 The Mayor announced that the public may express their views. Decisions will not be
64 made without a public hearing. Each person can have up to 3 minutes. The mayor
65 asked if any council members had a conflict of interest regarding this issue. All
66 responded that they do not have a conflict.

- 67 • DBS Director David Kleitsch, Kristen Holdsworth, Senior Planner and Ashley
68 Winchell, Planner presented an overview of the Housing Action Plan,
69 including goals and strategies as well as policy and code review. They also
70 shared the outreach and community involvement done throughout the
71 process as well as the key recommendations.

- 72 • Council vote is scheduled for the 24th. Council members had no comments.

73 Public comments

Pam Hurst 98037	Nick Coelho 98036
Terri Cleveland 98037	Steven Li 98037
Duane Landsverk 98036	Ted Hikel 98036
Robert Larsen 98037	Beverly Hikel 98036
Louisa Mackenzie 98037	Nicole Guenther 98036
Virginia Rothstadt 98037	

- 74 Written comments read by mayor:
75 • Cami Morrill, Camano Island Association of Realtors 98201
76 • Duane Landsverk 98036
77 • Steven Li 98037

- 78 More public comments
79 • Patrick Crosby 98036
80 • Ted Hikel 98036
81 • Ali B 98037

82 Council President Hurst stated the council now needs to deliberate at the business
83 meeting on May 24, 2021 before the vote.

84
85 The hearing was closed at 8:05 by the mayor, who thanked all participants.
86

87 BREAK (8:20)

88 100 NEW BUSINESS

89 A. Scheduling Motion: Council Vacancy Special Meeting

90 Motion was made by Council President Hurst, seconded by Council Member Altamirano-
91 Crosby, to schedule a Special Business Meeting on Monday May 17, 2021 immediately
92 following the Work session via zoom. The purpose is to take action on the vacant
93 Council position appointment process. The special meeting should include an executive
94 session.

95 Motion to have the special meeting passed unanimously.
96

97 90 .3 OTHER BUSINESS ITEMS

98 A. Briefing: Human Services Commission

99 Director Lynn Sordel, staff liaison to the commission, introduced the core members of
100 the Human Services commission who presented their recommendations to the council.
101 Presenters included Chair Chris Collier, Vice Chair Vanessa Villavicencio, Pam Hurst,
102 Michelle Reitan, Mary Anne Dillon, Kris Hildebrandt, and Christine Thomas.

103
104 Motion made by Council Vice President Smith to extend the meeting through 90.3 B and
105 skip C, seconded by Sessions, not passed. Motion made by Council President Hurst,
106 seconded by Council Member Altamirano-Crosby to extend the meeting by 20 minutes,
107 Motion passed.
108

109 B. Discussion: Interview questions for candidates

110 • Council President Hurst wanted to make sure all council members were aware of the
111 procedure for the interview process. He explained that they can ask various
112 questions depending on the candidate. CP Frizzell brought up the question of
113 whether or not they are running. Some felt it was important to have a unique
114 question for each candidate. They explained the fact that all candidates can watch all
115 the interviews, therefore we do not want to have set questions to give the later
116 candidates an advantage.

117 • Hurst explained that the May 17 special meeting will go into a business meeting-
118 exec session, then vote in public.

119 110 ADJOURNMENT
120 The meeting was adjourned at 9:20 p.m.

121

122

123

Nicola Smith

NicolaSmith (May 26, 2021 11:28 PDT)

124

125

Nicola Smith, Mayor