

**LYNNWOOD
CITY COUNCIL
Work Session**

Date: Wednesday, October 21, 2020

Time: 6:00 PM

**Place: This meeting will be held electronically via
Zoom. See the City of Lynnwood website for
details.**

6:00 PM	A	Comments and Questions on Memo Items
6:05 PM	B	Presentation-Preliminary Budget for Human Resources
6:30 PM	C	Presentation-Preliminary Budget for Development and Business Services
7:15 PM	D	Presentation-Preliminary Budget for Fire Department
7:35 PM	E	Break
7:45 PM	F	Presentation-Preliminary Budget for Information Technology
8:15 PM	G	Presentation-Preliminary Budget for Public Works
9:00 PM	H	Presentation-Preliminary Budget for Capital Funds
9:45 PM	I	Mayor Comments and Questions
9:50 PM	J	Council President and Council Comments
9:55 PM	K	Executive Session, If Needed
		Adjourn

Memorandums for Future Agenda Items:

- M-1 Council Liaison Report/Boards and Commissions ~ Council Member Altamirano-Crosby
M-2 Council Liaison Report/Boards and Commissions ~ Council Member Hurst

Memorandums for Your Information:

Contact: Executive Office (425) 670-5001

CITY COUNCIL ITEM A

CITY OF LYNNWOOD Executive

TITLE: Comments and Questions on Memo Items

DEPARTMENT CONTACT: Leah Jensen

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM B

CITY OF LYNNWOOD Administrative Services

TITLE: Presentation-Preliminary Budget for Human Resources

DEPARTMENT CONTACT: Sonja Springer

SUMMARY:

Human Resources Director Evan Chinn will present the 2021-2022 Preliminary Budget for the Human Resources Department.

POLICY QUESTION(S) FOR COUNCIL CONSIDERATION:

Does the Preliminary Budget support the adopted Community Vision and Strategic Plan?

ACTION:

None at this time.

BACKGROUND:

The Human Resources Department is within the General Fund. The Department's budget is begins on page 97. The Preliminary Budget is available for review on the City's website.

The PowerPoint presentation will be posted on the City's website. www.Lynnwoodwa.gov

PREVIOUS COUNCIL ACTIONS:

NA.

FUNDING:

NA.

KEY FEATURES AND VISION ALIGNMENT:

To be provided during presentation.

ADMINISTRATION RECOMMENDATION:

None at this time.

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM C

CITY OF LYNNWOOD Administrative Services

TITLE: Presentation-Preliminary Budget for Development and Business Services

DEPARTMENT CONTACT: Sonja Springer

SUMMARY:

Director David Kleitsch and staff will present the 2021-2022 Preliminary Budget for the Development and Business Services Department.

POLICY QUESTION(S) FOR COUNCIL CONSIDERATION:

Does the Preliminary Budget support the adopted Community Vision and Strategic Plan?

ACTION:

None at this time.

BACKGROUND:

The Development and Business Services Department is within the General Fund. The Department's budget is begins on page 65. The Preliminary Budget is available for review on the City's website.

The PowerPoint presentation will be posted on the City's website. www.Lynnwoodwa.gov

PREVIOUS COUNCIL ACTIONS:

NA.

FUNDING:

NA.

KEY FEATURES AND VISION ALIGNMENT:

To be provided during presentation.

ADMINISTRATION RECOMMENDATION:

None at this time.

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM D

CITY OF LYNNWOOD Administrative Services

TITLE: Presentation-Preliminary Budget for Fire Department

DEPARTMENT CONTACT: Sonja Springer

SUMMARY:

Staff will present the 2021-2022 Preliminary Budget for the Fire Department. All fire services are provided via interlocal agreement with South County Fire and Rescue.

POLICY QUESTION(S) FOR COUNCIL CONSIDERATION:

Does the Preliminary Budget support the adopted Community Vision and Strategic Plan?

ACTION:

None at this time.

BACKGROUND:

The Fire Department is within the General Fund. The Department's budget is begins on page 93. The Preliminary Budget is available for review on the City's website.

The PowerPoint presentation will be posted on the City's website. www.Lynnwoodwa.gov

PREVIOUS COUNCIL ACTIONS:

NA.

FUNDING:

NA.

KEY FEATURES AND VISION ALIGNMENT:

To be provided during presentation.

ADMINISTRATION RECOMMENDATION:

None at this time.

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM E

CITY OF LYNNWOOD City Council

TITLE: Break

DEPARTMENT CONTACT: Christine Frizzell, Council President

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM F

CITY OF LYNNWOOD Administrative Services

TITLE: Presentation-Preliminary Budget for Information Technology

DEPARTMENT CONTACT: Sonja Springer

SUMMARY:

Information technology director Will Cena will present the 2021-2022 Preliminary Budget for the Information Technology Department.

POLICY QUESTION(S) FOR COUNCIL CONSIDERATION:

Does the Preliminary Budget support the adopted Community Vision and Strategic Plan?

ACTION:

None at this time.

BACKGROUND:

The Information Technology Department is within the General Fund. The Department's budget is begins on page 107. The Preliminary Budget is available for review on the City's website.

The PowerPoint presentation will be posted on the City's website. www.Lynnwoodwa.gov

PREVIOUS COUNCIL ACTIONS:

NA.

FUNDING:

NA.

KEY FEATURES AND VISION ALIGNMENT:

To be provided during presentation.

ADMINISTRATION RECOMMENDATION:

None at this time.

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM G

CITY OF LYNNWOOD Administrative Services

TITLE: Presentation-Preliminary Budget for Public Works

DEPARTMENT CONTACT: Sonja Springer

SUMMARY:

Public Works Director Bill Franz will present the 2021-2022 Preliminary Budget for the Public Works Department.

POLICY QUESTION(S) FOR COUNCIL CONSIDERATION:

Does the Preliminary Budget support the adopted Community Vision and Strategic Plan?

ACTION:

None at this time.

BACKGROUND:

The Public Works Department is within the General Fund and other Funds. The Department's budget is begins on page 189. The Preliminary Budget is available for review on the City's website.

The PowerPoint presentation will be posted on the City's website. www.Lynnwoodwa.gov

PREVIOUS COUNCIL ACTIONS:

NA.

FUNDING:

NA.

KEY FEATURES AND VISION ALIGNMENT:

To be provided during presentation.

ADMINISTRATION RECOMMENDATION:

None at this time.

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM H

CITY OF LYNNWOOD Administrative Services

TITLE: Presentation-Preliminary Budget for Capital Funds

DEPARTMENT CONTACT: Sonja Springer

SUMMARY:

Public Works Director Bill Franz will present the 2021-2022 Preliminary Budget for the City's Capital Funds.

POLICY QUESTION(S) FOR COUNCIL CONSIDERATION:

Does the Preliminary Budget support the adopted Community Vision and Strategic Plan?

ACTION:

None at this time.

BACKGROUND:

Capital Funds are not within the General Fund. Capital Fund budgets begin on page 241. The Preliminary Budget is available for review on the City's website.

The PowerPoint presentation will be posted on the City's website. www.Lynnwoodwa.gov

PREVIOUS COUNCIL ACTIONS:

NA.

FUNDING:

NA.

KEY FEATURES AND VISION ALIGNMENT:

To be provided during presentation.

ADMINISTRATION RECOMMENDATION:

None at this time.

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM I

CITY OF LYNNWOOD Executive

TITLE: Mayor Comments and Questions

DEPARTMENT CONTACT: Mayor Smith

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM J

CITY OF LYNNWOOD City Council

TITLE: Council President and Council Comments

DEPARTMENT CONTACT: Christine Frizzell, Council President

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM K

CITY OF LYNNWOOD Executive

TITLE: Executive Session, If Needed

DEPARTMENT CONTACT: Leah Jensen

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM M-1

CITY OF LYNNWOOD City Council

TITLE: Council Liaison Report/Boards and Commissions ~ Council Member Altamirano-Crosby

DEPARTMENT CONTACT: Lisa Harrison

SUMMARY:

Council member Altamirano-Crosby will brief the Council on the activities of the boards and commissions to which she is the liaison.

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM M-2

CITY OF LYNNWOOD City Council

TITLE: Council Liaison Report/Boards and Commissions ~ Council Member Hurst

DEPARTMENT CONTACT: Lisa Harrison

SUMMARY:

Council member Hurst will brief the Council on the activities of the boards and commissions to which he is the liaison.

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available