LYNNWOOD
CITY COUNCIL
Work Session

Date: **Monday, August 3, 2020**
Time: **6:00 PM**
Place: **City Hall Council Chambers**

6:00 PM	**A**	Comments and Questions on Memo Items
6:00 PM	**B**	Interview: Ethics Board candidate Ty Tufono-Chaussee
6:05 PM	**C**	Community Transit Update
6:15 PM	**D**	Agreement: Interlocal Agreement with Community Transit for Swift BRT - Orange Line
6:35 PM	**E**	COVID-19 Update
6:45 PM	**F**	Emergency Management Ordinance Amendments
7:05 PM	**G**	Break
7:15 PM	**H**	Contract Supplement: Scriber Creek Trail Improvements
7:35 PM	**I**	Update - Housing Action Plan
7:55 PM	**J**	Mayor Comments and Questions
8:00 PM	**K**	Council President and Council Comments
8:05 PM	**L**	Executive Session: Personnel Interview
		Adjourn

Memorandums for Future Agenda Items:

M-1 Final Acceptance: 2019 Pavement Preservation Project

M-2 Construction Contract Award: 48th Ave Sewer Main & 200th St Water Main Improvements

M-3 Contract Amendment, Cartegraph

M-4 Upcoming Public Hearing: Six-Year Capital Facilities Plan (CFP) and Six-Year Transportation Improvement Program (TIP) 2021 - 2026

Memorandums for Your Information:

FYI-1 Board and Commission Applicant Summary

Contact: Executive Office (425) 670-5001

CITY COUNCIL ITEM A

CITY OF LYNNWOOD
Executive

TITLE: Comments and Questions on Memo Items

DEPARTMENT CONTACT: Leah Jensen

DOCUMENT ATTACHMENTS

Description:	Type:
No Attachments Available	

CITY COUNCIL ITEM B

CITY OF LYNNWOOD
Administrative Services

TITLE: **Interview: Ethics Board candidate Ty Tufono-Chaussee**

DEPARTMENT CONTACT: **Karen Fitzthum, Acting City Clerk and Chief Procurement Officer**

SUMMARY:

The Ethics Board currently has a vacancy. The Mayor recommends Ms. Ty Tufono-Chaussee for position 2.

ACTION:

Interview Ms. Ty Tufono-Chaussee for position 2 on the Ethics Board for a term expiring January 21, 2022.

BACKGROUND:

Ms. Tufono-Chaussee submitted her application and was interviewed by Mayor Smith and Board of Ethics staff liaison Karen Fitzthum. Ms. Tufono has previously served on the Diversity and Neighborhoods Commission for the City and as a volunteer for other public agencies.

Position #2 for this Board is currently vacant.

ADMINISTRATION RECOMMENDATION:

Interview Ms. Tufono-Chaussee

DOCUMENT ATTACHMENTS

Description:	Type:
Board of Ethics Application	Backup Material

Board and Commission Application

LYNNWOOD WASHINGTON

Submission date: 1 July 2020, 9:05PM

Receipt number: 31

Related form version: 2

Question	Response
All Are Welcome	
Name	Ty Tufono-Chaussee
Address	[redacted]
[redacted]	[redacted]
[redacted]	[redacted]
[redacted]	[redacted]
Are you a registered voter in the City of Lynnwood?	No
Are you a registered voter somewhere else?	Yes
Please choose the Board or Commission for which you are applying	Ethics Board
Why are you interested in serving on this board or commission?	I want to contribute and be involved in community service here in Lynnwood. I also want to help Lynnwood become more diverse & inclusive and ensure that all community members are informed & included in City Affairs.
What do you precieve as the role of a board or commission member?	I perceive the B&C members to be the bridge between the community & City Leadership. and Agencies. I believe the B&C members should be connected in their communities and should be involved-most especially with the underserved citizens.
How would you represent the interests of the community?	I would provide my 30 years of Community Service & Advocacy in ensuring our community resources are provided for people who live in Lynnwood to enjoy a quality of life in Lynnwood.
List any experiences that may assist you in serving in this role.	-Retired WA State Commissioner in Asian-Pacific American Affairs. Former Union President AFA-CWA Local Council 19. Former Bombers
List any other information you would like us to consider.	Former Commissioner for City of Lynnwood Diversity & Neighborhoods Commission.
Optional resume upload	[redacted]
[redacted]	[redacted]01/2020

CITY COUNCIL ITEM C

CITY OF LYNNWOOD
Executive

TITLE: **Community Transit Update**

DEPARTMENT CONTACT: **Leah Jensen**

SUMMARY:

Community Transit CEO Emmett Heath will present Council with an update on the organization's operations.

DOCUMENT ATTACHMENTS

Description:	Type:

No Attachments Available

CITY COUNCIL ITEM D

CITY OF LYNNWOOD
Economic Development

TITLE: **Agreement: Interlocal Agreement with Community Transit for Swift BRT - Orange Line**

DEPARTMENT CONTACT: **David Kleitsch, Economic Development Director; Karl Almgren, City Center Program Manager**

SUMMARY:

An interlocal agreement is proposed between Community Transit and City of Lynnwood for implementation of the *Swift* Bus Rapid Transit (BRT) – Orange Line. The new service will connect Edmonds College to McCollum Park Park & Ride with stations in City Center and Alderwood.

POLICY QUESTION(S) FOR COUNCIL CONSIDERATION:

Should the City Council approve an interlocal agreement to further regional transit initiatives?

ACTION:

Receive a briefing on the attached documents prior to consideration at the Council Business Meeting on August 10, 2020.

BACKGROUND:

The proposed interlocal agreement is to implement the third bus rapid transit (BRT) service by Community Transit. BRT differs from local services as BRT aims for higher capacities more efficiently. SWIFT provides increased vehicle capacity, fewer station locations, station areas to accommodate faster boarding, and expedited boarding times. The design of *Swift* BRT stations include raised station platforms and pay before boarding stations. Another streamline design element is that the bicyclist may take their bicycle onto the bus compared to the rack in front of the bus prior to boarding.

The proposed *Swift* Orange Line will provide an east-west connection from Edmonds College to McCollum Park - Park & Ride via City Center and Alderwood mall. This new service will intersect with the existing *Swift* Blue Line on Highway 99, and the *Swift* Green Line on 128th St SW. Additional transit connections include the Lynnwood Transit Center, Swamp Creek Park and Ride, Ash Way Park and Ride, and Mill Creek Town Center.

The agreement includes specifies municipal requirements related to permitting, maintenance obligations, right-of-way acquisitions, station design, and permitting fees. The use of an agreement is consistent with previous agreements regarding the *Swift* Blue Line.

PREVIOUS COUNCIL ACTIONS:

July 29, 2019 - City Council received a briefing on the *Swift* Orange Line.

KEY FEATURES AND VISION ALIGNMENT:

This project addresses Lynnwood's Community Vision by investing in efficient, integrated, local and regional transportation systems.

The proposal also addresses Lynnwood's Strategic Plan priorities: Priority 1 - Fulfill the community vision for the City Center and Lynnwood Link light rail; and Priority 5 - Pursue and maintain collaborative relationships and partnerships.

ADMINISTRATION RECOMMENDATION:

Receive a briefing on the attached documents prior to consideration at the Council Business Meeting on August 10, 2020.

DOCUMENT ATTACHMENTS

Description:	Type:
Draft Interlocal Agreement	Backup Material
CT Presentation	Backup Material

INTERLOCAL AGREEMENT FOR SWIFT BRT – ORANGE LINE

THIS INTERLOCAL AGREEMENT ("Agreement") is made and entered into this ___ day of ____, 2020, by and between the City of Lynnwood, a Washington municipal corporation (the "City") and Snohomish County Public Transportation Benefit Area dba Community Transit ("Community Transit"). The City and Community Transit are also referred to individually as "Party" and collectively as "Parties."

WHEREAS, the City adopted the Comprehensive Plan on June 22, 2015 and revised the document on November 28, 2016 to guide the future growth of the City; and

WHEREAS, the Comprehensive Plan established Policy CC-18.7 stating that the City should "support Community Transit's implementation of its Long Range Transit Plan which encourages bus ridership, expansion of Bus Rapid Transit (BRT) SWIFT Line and the Commute Trip Reduction (CTR) program to continue the reduction of single-occupant vehicle trips"; and

WHEREAS, Community Transit has implemented two SWIFT BRT Lines in Snohomish County: (1) the Blue Line which provides service in Lynnwood and runs along the Highway 99 corridor; and (2) the Green Line which provides connectivity between the Seaway Transit Center and Canyon Park Park & Ride; and

WHEREAS, Community Transit has planned implementation for a new east-west SWIFT BRT Line, known as the Orange Line, to connect Edmonds College to the future Lynnwood City Center Station and further east to McCollum Park Park & Ride; and

WHEREAS, the implementation of the Community Transit east-west SWIFT BRT "Orange Line" will require the construction and installation of certain improvements within the City, including certain improvements in the City's right-of-way (the "Orange Line Project"); and

WHEREAS, in Summer 2024 Lynnwood Link Extension will open light rail service in Snohomish County bringing increased ridership; and

WHEREAS, connectivity to the Lynnwood City Center Station depends on transit service to reduce single-occupant vehicle trips.

NOW, THEREFORE, the City and Community Transit hereby agree as follows:

1. Requirements of Interlocal Cooperation Act.

1.1 Authority for Agreement. This Agreement is authorized by and entered into pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW.

1.2 Purpose of Agreement. The purpose and intent of this Agreement is to facilitate the coordination of the City's permitting and/or other approval of the Community Transit Orange Line Project.

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1.3 No Separate Entity. The Parties agree that no separate legal or administrative entities are necessary to carry out this Agreement.

1.4 Ownership of Property. Except as expressly provided to the contrary in this Agreement, any real or personal property used or acquired by either Party in connection with the performance of this Agreement will remain the sole property of such Party, and the other Party shall have no interest therein.

1.5 Administrators. Each Party to this Agreement shall designate an individual ("Administrator"), which may be designated by title or position, to oversee and administer such Party's participation in this Agreement. The Parties' initial Administrators shall be the following individuals:

Community Transit's Initial Administrator:	City's Initial Administrator:
Christopher Silveira	David Kleitsch
BRT Program Manager	Economic Development Director
7100 Hardeson Rd	20816 44th Avenue West, Suite 230
Everett, WA 98203	Lynnwood, WA 98046
Email: christopher.silveira@comtrans.org	Email: dkleitsch@lynnwoodwa.gov
Telephone:425-438-6169	Telephone: 425-670-5042

Either Party may change its Administrator at any time by delivering written notice of such Party's new Administrator to the other Party.

2. Coordination. The City and Community Transit agree early permitting coordination for the Orange Line Project (Exhibit A) will ensure efficient use of public funds and implement capital projects on time and on budget. To support this effort the City agrees to provide over-the-shoulder review throughout the design process. The over-the-shoulder review will include meetings (in-person or virtually) with subject matter experts from the City in efforts to limit comments during the permit review.

3. Municipal Requirements. To further the permitting process, the City and Community Transit have agreed to the following municipal requirements:

3.1 Permit Fees. The City will process all permits required for the Orange Line Project under the fee structure and process stated in Exhibit B.

3.2 SEPA. Pursuant to WAC 197-11-924, the City agrees that Community Transit will serve as Lead Agency for reviewing SEPA.

3.3 Right-of-Way Permit. The City agrees to consolidate permit review of stations located in the right-of-way, or in real property under the control of Community Transit, with a single right-of-way permit application. This applies to all planned Orange Line Project SWIFT BRT Stations with the exception of the Edmonds College Station.

3.3.1 Additional SWIFT BRT Stations. Ridership demand may require additional stations to be constructed in the future. Future stations will be reviewed through a separate right-of-way permit. If more than one new station is to be constructed, a single right-of-way permit may be used to expedite review.

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3.4 Edmonds College Station. The City and Community Transit agree that the construction of this station is significantly different than the other SWIFT BRT Stations. The Edmonds College Station will require individual permits for this site. This station is anticipated to require at a minimum a building, grading, water connection, sewer connection, right-of-way, and stormwater permit.

3.5 Zoning and Land Use. The City agrees that the Orange Line Project BRT Stations will be considered a conforming use of the right-of-way as long as the stations continue to serve a transit purpose for Lynnwood and greater Snohomish County.

3.6 Design Standards. The City and Community Transit approve the design features and iconic markers as provided in Exhibit C to facilitate public awareness and uniform look desired by Community Transit.

3.7 Permit Acceptance and Issuance. The City agrees to accept, and process, permit applications from Community Transit prior to formal ownership of each station site. However, the City will reserve the right to not issue individual permits until Community Transit has legal control of associated property.

4. Maintenance Obligations. The City and Community Transit agree that each Party has individual responsibilities to continue service to the public and access to transit as shown in Exhibit D.

4.1 Community Transit Responsibility. Community Transit is responsible for routine, ongoing, and structural maintenance of BRT Stations, loading platform, and passenger facilities. The maintenance includes cleaning of stations while utilizing best management practices to prevent pollutants from entering the stormwater conveyance system.

4.2 City of Lynnwood Responsibility. The City will continue to be responsible for routine, ongoing, and structural maintenance of roadway, signals, and stormwater facilities constructed as part of the Orange Line Project within the City's jurisdictional limits. Per LMC 12.12.040, sidewalks shall be maintain by the abutting property owner.

5. Right-of-way Acquisition and Transfer of Property. Community Transit shall be responsible for identifying, paying for, and acquiring all right-of-way necessary for the Project. Certain portions of said right of way, including roadway, sidewalk and utility easements required for the Project, shall be transferred to the City of Lynnwood once construction is complete. A list of the approximate location and description of the transfer easements is found in Exhibit E ("Transfer Easements"). The City agrees to accept Transfer Easements, in consideration for signing this Agreement. The transfers will be facilitated by Community Transit or its agent and will be completed at such time as all Transfer Easements have been acquired. The Transfer Easements will be transmitted to the City in the same format and property interest as was acquired by Community Transit.

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6. Effective Date and Duration. This Agreement shall take effect when it has (i) been duly executed by both Parties, and (ii) as provided by RCW 39.34.040, either filed with the County Auditor or posted on at least one Party's Interlocal Agreements website. This Agreement shall remain in effect until both Parties agree in writing to amend, suspend or supersede the Agreement.

7. FTA Status and Control Section. The Orange Line Project is funded, in part, by the Federal Transit Administration (FTA). The City acknowledges that pursuant to FTA grant requirements, Community Transit must demonstrate and retain satisfactory continuing control over the use of the Project, related improvements and right-of-way. To address FTA continuing control requirements, BRT Stations, right-of-way acquisitions, and related improvements must remain available to be used for its originally authorized FTA grant purpose throughout its useful life, including but not limited to retaining undiminished transit function for the useful life of the Station, as defined by and in a manner satisfactory to the FTA. If a future project requires any BRT Station(s) approved pursuant to this Agreement to be modified or relocated, the project proponent will be required to obtain all applicable City permits and approvals, and will be responsible for coordinating the transportation planning and project design with Community Transit to support continued transit service at the relocated or modified facility. The City acknowledges the Federal interest in the Project property and agrees that it will take no action which compromises or otherwise diminishes such interest. The future project proponent will be charged all applicable planning, design, construction, administrative, and relocation costs, expenses and fees incurred and recoverable by the Parties in addressing the future project.

8. Independent Entity. The Parties shall perform all work under this Agreement as an independent governmental entity and not as an agent, employee, or servant of the other Party. Each Party has the express right to direct and control its activities in providing the agreed work in accordance with the specifications set out in this Agreement. Each Party shall only have the right to ensure performance

9. Indemnification and Hold Harmless.

9.1 Community Transit's Indemnification of City. Community Transit shall indemnify, defend and hold harmless the City, its officers, appointed and elected officials, employees and agents, from and against all claims, actions, suits, liability, loss, expenses, damages and judgments of any nature whatsoever, including costs and reasonable attorneys' fees in defense thereof, for injury, sickness, liability or death to persons or damage to property or business, caused by or arising out of negligent or intentional acts, errors or omissions of Community Transit, its officers, officials, employees and/or agents in the performance of Section 3 and 4 of this Agreement; provided, that in the event of the concurrent negligence of the Parties, Community Transit's obligations hereunder shall apply only to the percentage of fault attributable to Community Transit, its officers, officials, employees and/or agents.

9.2 City's Indemnification of Community Transit. The City shall indemnify, defend and hold harmless Community Transit, its officers, appointed and elected officials, employees and agents, from and against all claims, actions, suits, liability, loss, expenses, damages and judgments of any nature whatsoever, including costs and reasonable attorneys' fees in defense thereof, for injury, sickness, liability or death to persons or damage to property or business, caused by or arising out of negligent or intentional acts, errors or omissions of the City, its officers, officials, employees and/or agents in the performance of

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Sections 3 and 4 of this Agreement; provided, that in the event of the concurrent negligence of the Parties, the City's obligations hereunder shall apply only to the percentage of fault attributable to the City, its officers, officials, employees and/or agents.

9.3 Waiver of Immunity Under Industrial Insurance Act. The indemnification provisions of this Section are specifically intended to constitute a waiver of each party's immunity under Washington's Industrial Insurance Act, Title 51 RCW, as with respect to the other party only, and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the indemnitor's employees. The Parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

9.4 No Third Party Right. Nothing contained in this section of this Agreement shall be construed to create a liability or a right of indemnification in any third party.

9.5 Survival. The provisions of this Section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

10. Insurance.

Each Party shall maintain its own insurance and/or self-insurance for its liabilities from damage to property and or injuries to persons arising out of its activities associated with this Agreement as it deems reasonably appropriate and prudent. The maintenance of, or lack thereof of insurance and/or self-insurance shall not limit the liability of the indemnifying Party to the indemnified Party.

11. Notices.

All notices required to be given by any Party to the other Party under this Agreement shall be in writing and shall be delivered either in person, by United States mail, or by electronic mail (email) to the applicable Administrator or the Administrator's designee; provided, that if the notice is given by email, the email shall be accompanied by telephonic notice and an original counterpart of the notice shall concurrently be sent by mail to the applicable Administrator or Administrator's designee. Notice delivered in person shall be deemed given when accepted by the recipient. Notice by United States mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, and addressed to the Administrator, or their designee, at the addresses set forth in Section 1.5 of this Agreement. Notice delivered by email shall be deemed given as of the date and time sent; provided that (1) the sender does not receive any failure of delivery notice; (2) the foregoing requirements in connection with email notice are satisfied; and (3) any notice by email sent on a day other than a business day shall be deemed effective on the first business day after being sent.

12. Dispute Resolution.

12.1. Settlement Meeting. It is the Parties' intent to work cooperatively and to resolve disputes in an efficient and cost-effective manner. If any dispute arises between the Parties relating to this Agreement, then the Parties' respective Administrator's, or the Administrator's designees, shall meet and

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seek to resolve the dispute, in good faith, within ten business (10) days after a Party's request for such a meeting. In addition to the Administrators or designees, each Party shall send any other persons with technical or other information relating to the dispute to the meeting.

12.2. Mediation. If the Parties cannot resolve the issue within ten (10) days then they shall mediate the matter using a mediator from Judicial Dispute Resolution, LLC or any other mediation service mutually agreed to by the Parties, or as appointed by the court if the Parties cannot agree (collectively "JDR"), within seven (7) days of their failure to agree pursuant to Section 12.1. The Parties shall evenly split any fees charged by JDR, regardless of the outcome of the mediation. Each Party shall bear its own attorneys' fees in connection with the mediation.

12.3. Notice of Default. If the Parties are unable to resolve their dispute through mediation, either Party may serve a written Notice of Default on the other Party. The Notice of Default shall describe the nature of the dispute and the noticing Party's requested resolution. Twenty (20) business days after service of a Notice of Default, either Party may file suit, seek any available legal remedy, or agree to alternative dispute resolution methods. At all times prior to resolution of the dispute, the Parties shall continue to perform any undisputed obligations and make any undisputed required payments under this Agreement in the same manner and under the same terms as existed prior to the dispute.

13. Miscellaneous.

13.1 Entire Agreement. This Agreement constitutes the entire agreement between the Parties regarding the subject matter hereof, and supersedes any and all prior oral or written agreements between the Parties regarding the subject matter contained herein.

13.2 Amendment. This Agreement shall only be modified or amended by a written instrument executed by both Parties.

13.3 Governing Law and Venue. This Agreement shall be governed by and enforced in accordance with the laws of the State of Washington. The venue of any action arising out of this Agreement shall be in Snohomish County Superior Court.

13.4 Interpretation. This Agreement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the Parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against either of the Parties hereto. The captions and headings in this Agreement are used only for convenience and are not intended to affect the interpretation of the provisions of this Agreement.

13.5 No Waiver. A Party's forbearance or delay in exercising any right or remedy with respect to a default by the other Party under this Agreement shall not constitute a waiver of the default at issue. Nor shall a waiver by either party of any particular default constitute a waiver of any other default or any similar future default.

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13.6 No Assignment. This Agreement shall not be assigned, either in whole or in part, by either Party without the express written consent of the other Party, which may be granted or withheld in such Party's sole discretion.

13.7 No Third Party Beneficiaries. This Agreement and each and every provision hereof are for the sole benefit of the City and Community Transit. No other persons or parties shall be deemed to have any rights in, under or to this Agreement.

13.8 Execution in Counterparts. This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same agreement.

CITY:

CITY OF LYNNWOOD
A Washington Municipal Corporation

By: _____
Nicola Smith, Mayor

Approved as to form:

By:_____
Rosemary Larson, City Attorney

COMMUNITY TRANSIT:

SNOHOMISH COUNTY PUBLIC TRANSPORTATION BENEFIT AREA D/B/A COMMUNITY TRANSIT

By:_____
Name: Emmett Heath
Its: Chief Executive Officer

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Exhibit A

[Orange Line Project Map]

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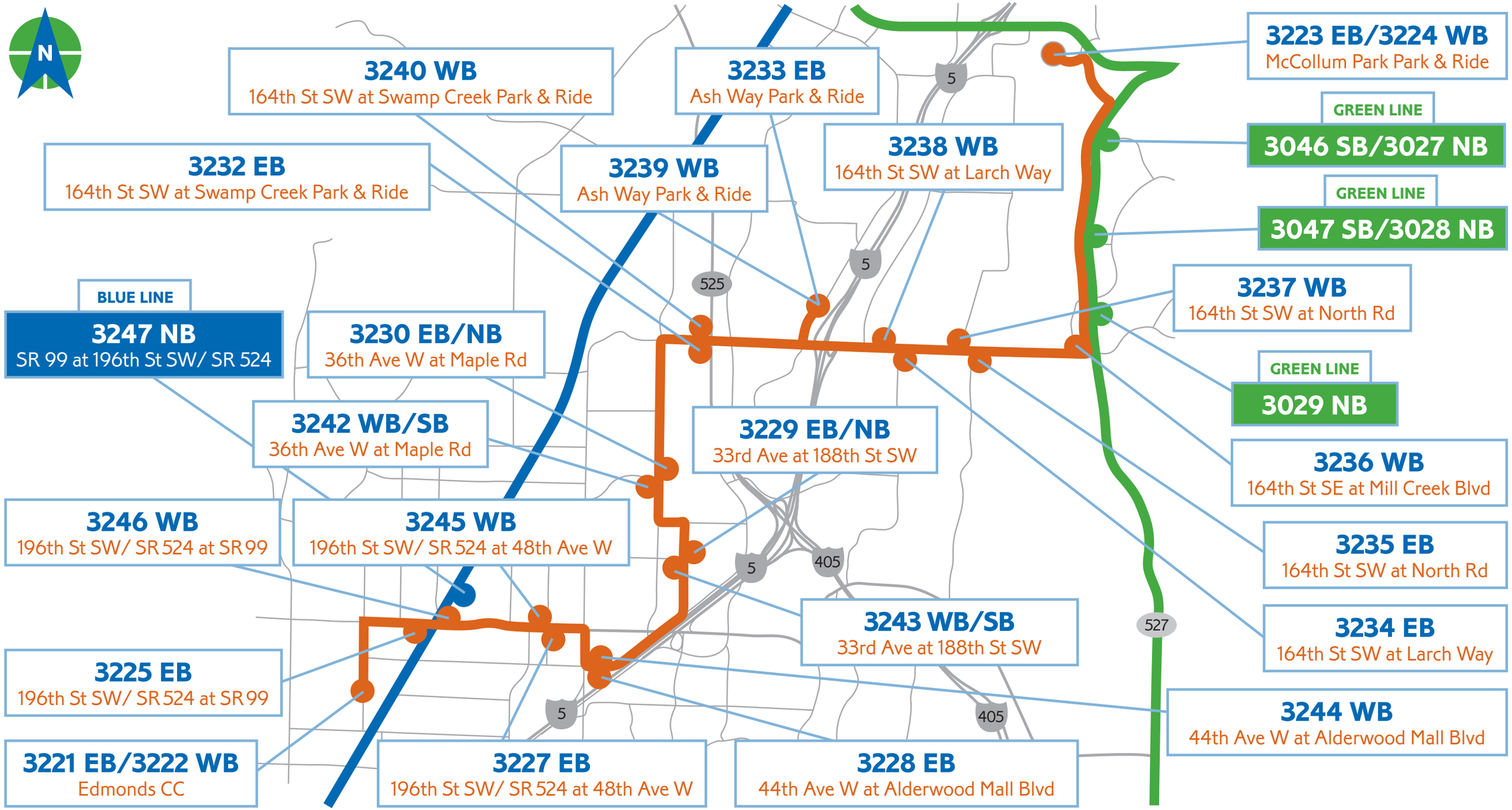

DATE: 10/16/19

Swift BUS RAPID TRANSIT

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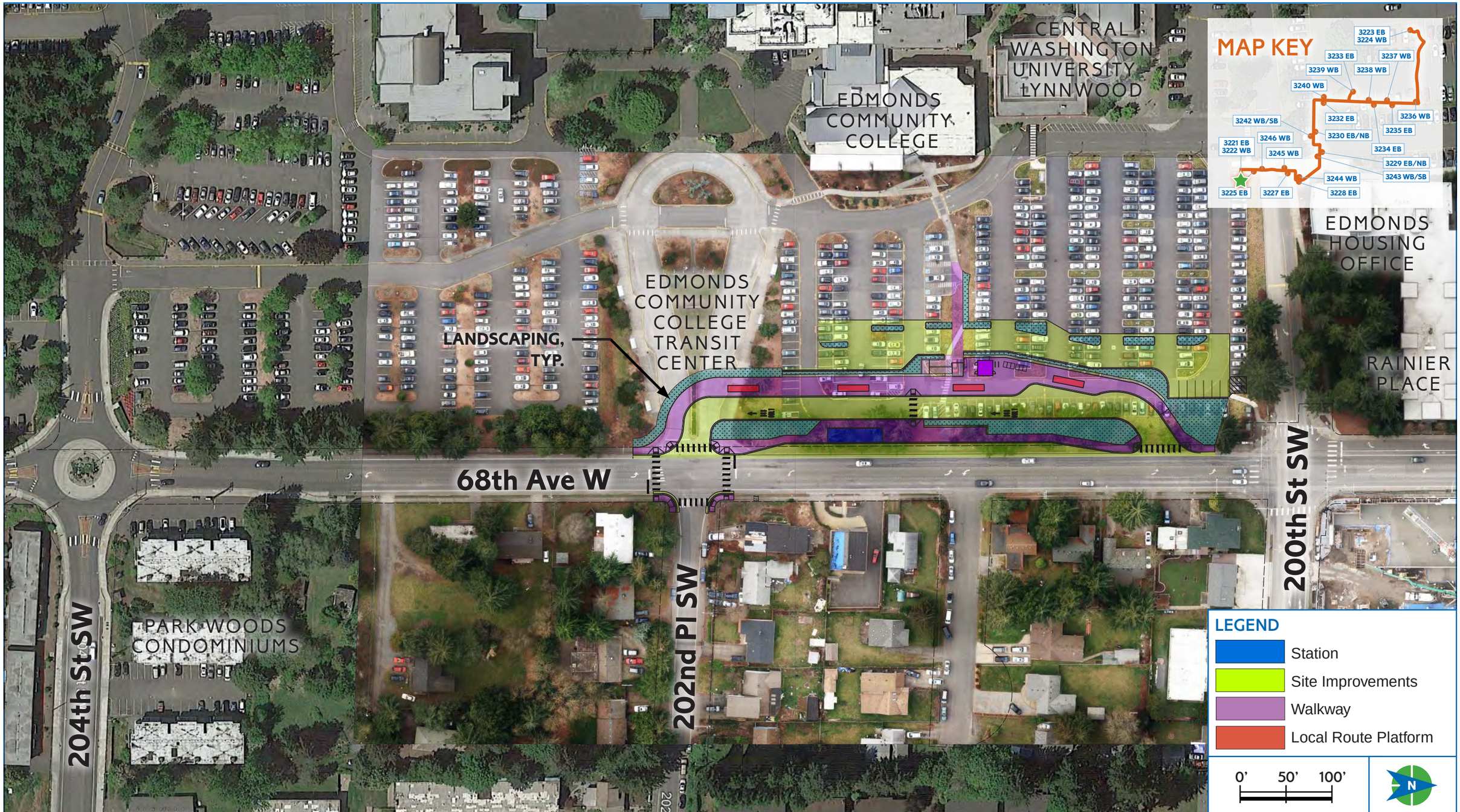
communitytransit

Orange Line Station Locations

Otak

MAP KEY



DATE: 10/16/19

Swift BUS RAPID TRANSIT

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communitytransit

Western Terminus: Edmonds CC

Otak

STATION #
EB 3221
&
WB 3222

TRADER JOE'S

EXISTING LOCAL STOP TO REMAIN

196th St SW/SR 524

RELOCATE EXISTING LOCAL STOP

GREAT CLIPS

QDOBA

FIVE GUYS

CHROMA SALON

MODERN DENTISTRY

VERIZON

HOPS N DROPS

Pacific Hwy / SR 99

76

MAP KEY

3223 EB
3224 WB
3233 EB
3237 WB
3239 WB
3238 WB
3240 WB
3242 WB/SB
3232 EB
3236 WB
3235 EB
3221 EB
3222 WB
3246 WB
3230 EB/NB
3234 EB
3245 WB
3229 EB/NB
3244 WB
3243 WB/SB
3225 EB
3227 EB
3228 EB

LEGEND

Station

Site Improvements

0' 20' 40'

N

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196th St SW / SR 524 at SR 99

Swift BUS RAPID TRANSIT

community transit

Otak

STATION # EB 3225

DATE: 10/16/19

DATE: 10/16/19

Swift
BUS RAPID TRANSIT

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communitytransit

Otak

196th St SW / SR 524 at SR 99

STATION #
WB 3246

STATION #
NB 3247

HEARTSIDE & HOME

K.C. MARTIN AUTOMOTIVE SERVICE

COMPASS HEALTH

IMMEDIATE CLINIC LYNNWOOD

48th Ave W

PARKING LOT RECONFIGURATION

RELOCATE EXISTING LOCAL STOP

196th St SW / SR 524

ROAD WIDENING IMPROVEMENTS TO BE COMPLETED BY OTHERS

ARBY'S

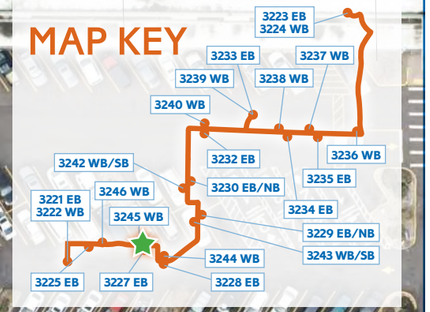
ARCO AM/PM

THE PARTY STORE

VERDANT COMMUNITY WELLNESS CENTER

APPLEBEES

MAP KEY



LEGEND

Station

Site Improvements

0' 30' 60'

N

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community transit

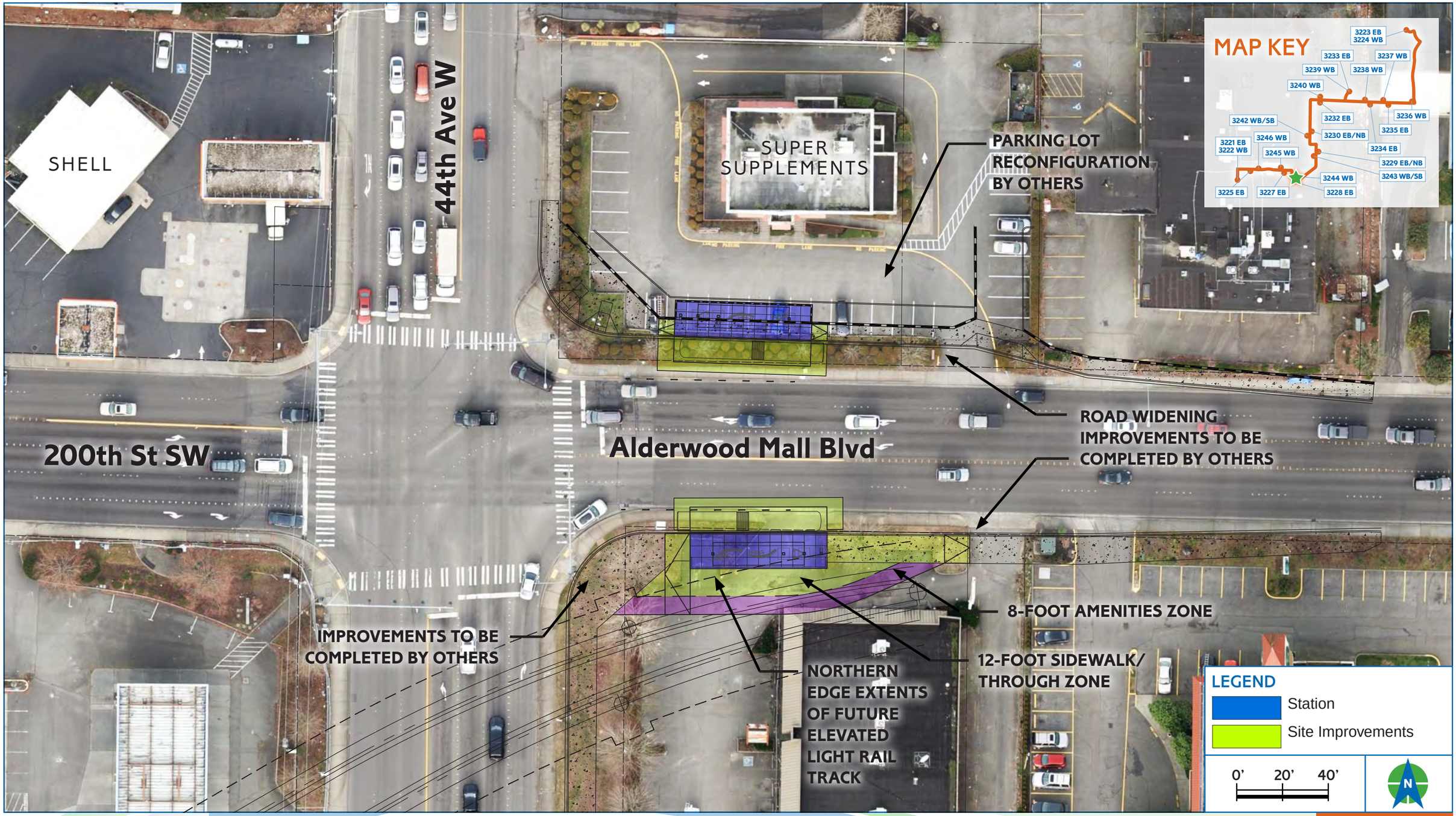
Swift BUS RAPID TRANSIT

196th St SW / SR 524 at 48th Ave W

Otak

STATION # EB 3227 & WB 3245

DATE: 10/16/19



DATE: 10/16/19

Swift BUS RAPID TRANSIT

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communitytransit

44th Ave W at Alderwood Mall Blvd

Otak

STATION #
EB 3228
&
WB 3244

DATE: 10/16/19

Swift
BUS RAPID TRANSIT

DRAFT

communitytransit

Otak

33rd Ave W at 188th St SW

STATION #
EB/NB 3229
&
WB/SB 3243

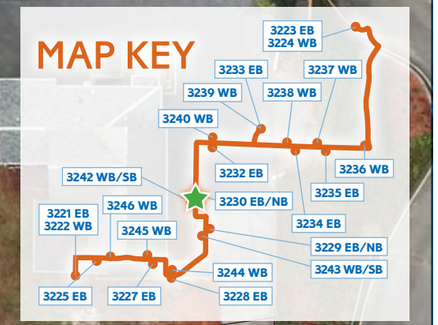
Maple Rd

36th Ave W

179th St SW

IMPROVEMENTS TO BE
COMPLETED BY OTHERS

MAP KEY



LEGEND

- Station
- Site Improvements

0’ 20’ 40’

N

DATE: 10/16/19

Swift BUS RAPID TRANSIT

DRAFT

communitytransit

Otak

36th Ave W at Maple Rd

STATION #
EB/NB 3230
&
WB/SB 3242

EXHIBIT B

[Fee Schedule]

Edmonds College Transit Center

Project Design Review	$3,500.00
Driver Restroom Building Permit of $200,000 Valuation	$3,675.00
Swift Station Building Permit of $250,000 Valuation	$4,300.00
Right-of-Way Permit (650-linear feet of ROW)	$1,050.00
Sewer Connection (1 New Side Sewer)	$3,425.00
Water Connection (1 New Water Service/Meter)	$375.00
Stormwater Connection (27 CB/SDMH Connections, 1 New Detention Vault, Existing Detention Tank Re-configuration)	$51,000.00
College Station Subtotal	**$67,325.00**

SWIFT BRT Stations

Building Review (9 Stations at $250,000 Valuation each)	
First Station	$4,300.00
Following Stations (8)	$25,450.00
Right-of-Way Permit (17,300-linear feet of ROW)	$9,500.00
SWIFT BRT Stations Subtotal	**$39,250.00**

Total Fee for Orange Line Construction	**$106,575.00**

Future Stations

Building Review (2 Stations at $250,000 Valuation each)	$4,300 per station
Right-of-Way Permit (200-linear feet of ROW)	$800
Future SWIFT BRT Stations Total	**$9,400**

Payment Procedure.

Upon issuance of any permit, approval or other item referenced in this Exhibit B, the City shall provide a written invoice to Community Transit for the amount stated above for the permit, approval or other item; provided, that Community Transit shall pay for water, sewer and stormwater connections in accordance with the provisions in the City code and the City's standard policies for payment for connection to the City's utility systems. Community Transit shall pay each invoice within thirty (30) days of the invoice date. Invoiced amounts that are not paid by this date shall bear interest at the amount of one percent per month.

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EXHIBIT C

[Station Design]

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ASYMMETRICAL OPTION

DAY RENDERING

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ASYMMETRICAL OPTION

DAY RENDERING

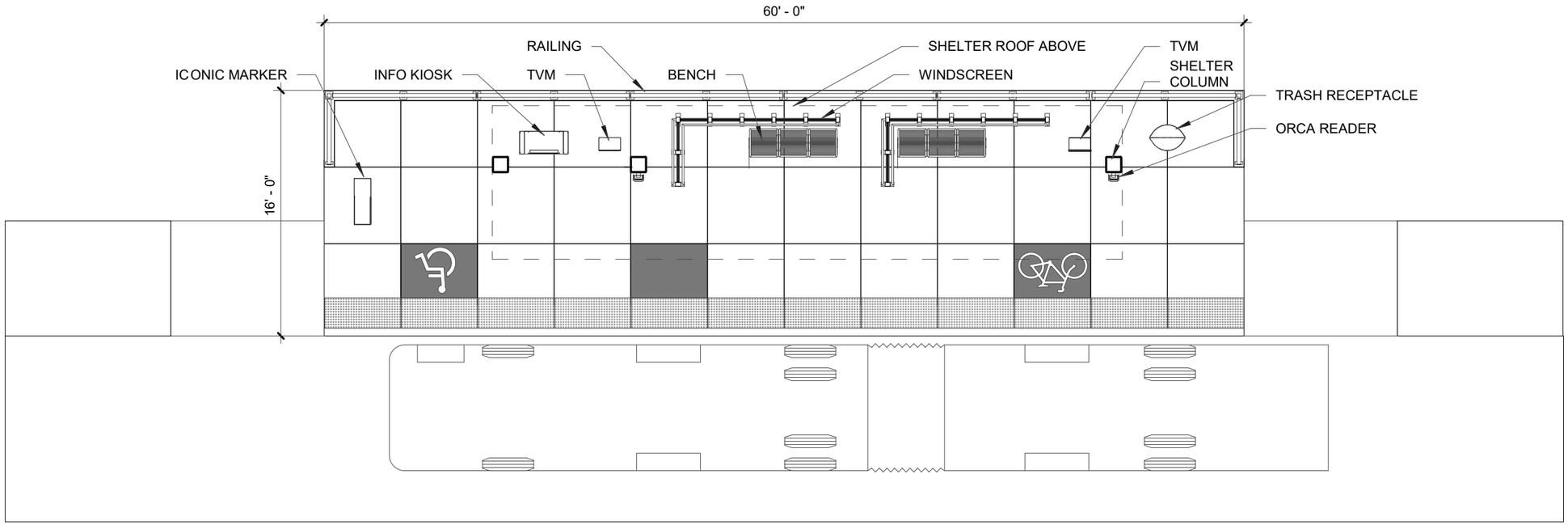
DRAFT

D-22

ASYMMETRICAL OPTION

FLOOR PLAN 16’

DRAFT



ASYMMETRICAL OPTION

NARROW FOOTPRINT FLOOR PLAN

DRAFT

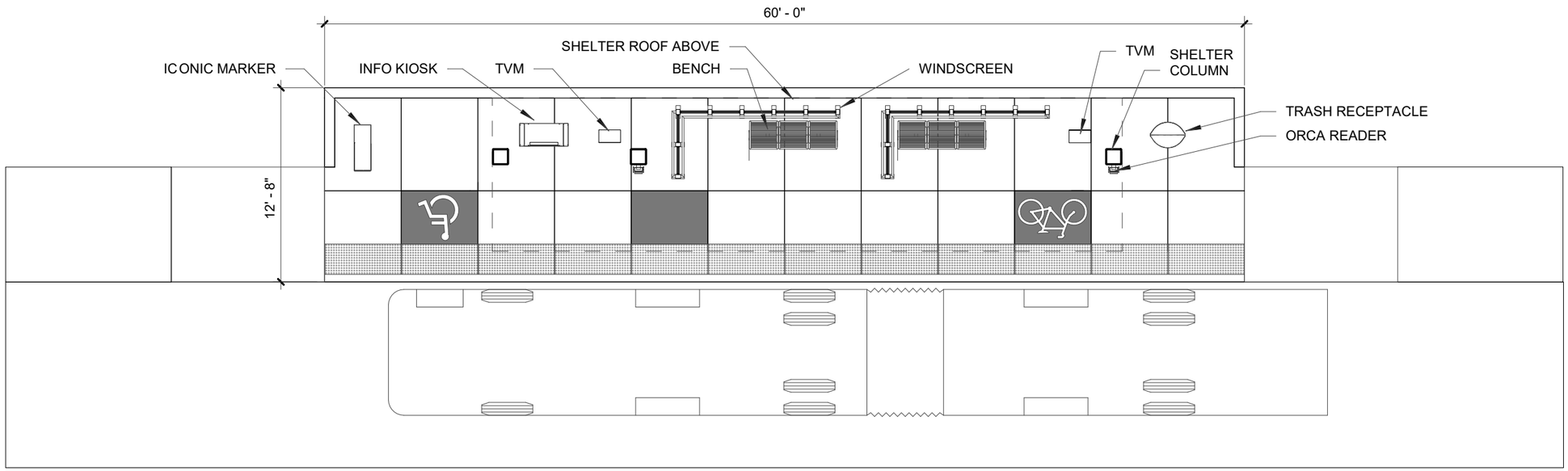
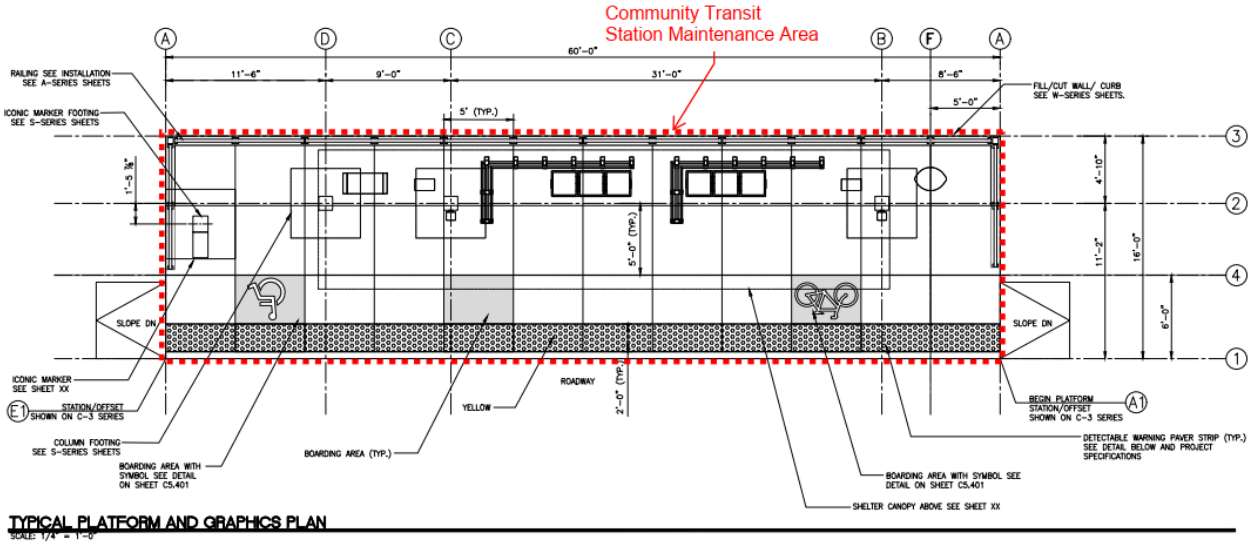
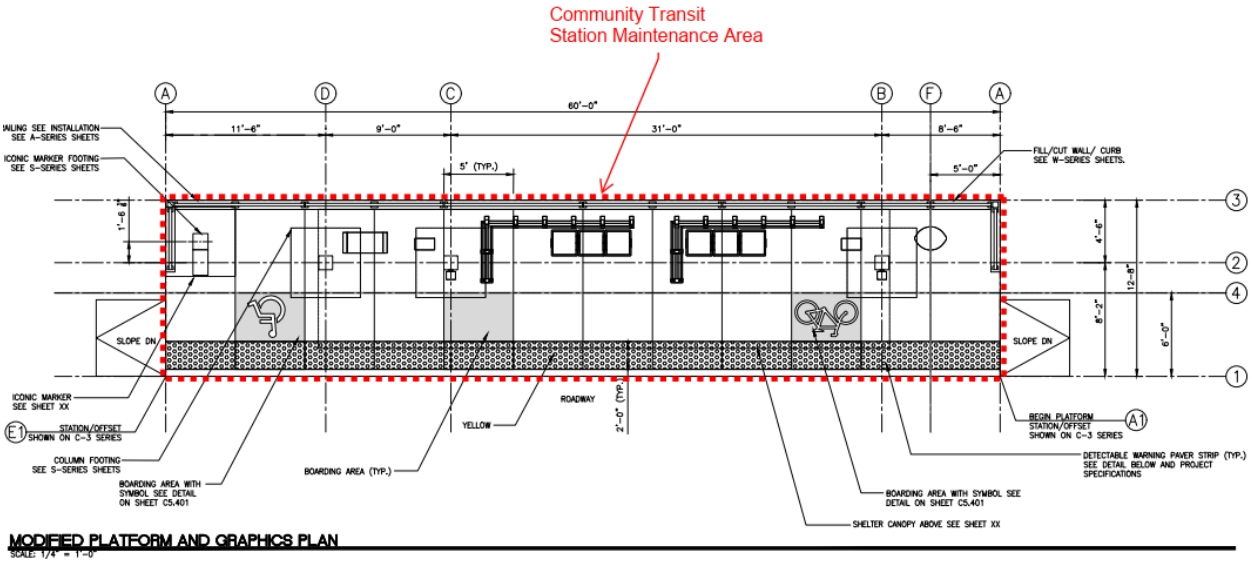


EXHIBIT D
[Station Maintenance Area]



TYPICAL PLATFORM AND GRAPHICS PLAN
SCALE: 1/4" = 1'-0"



MODIFIED PLATFORM AND GRAPHICS PLAN
SCALE: 1/4" = 1'-0"

EXHIBIT E

[Approximate Location and Description of Transfer Easements]

DRAFT

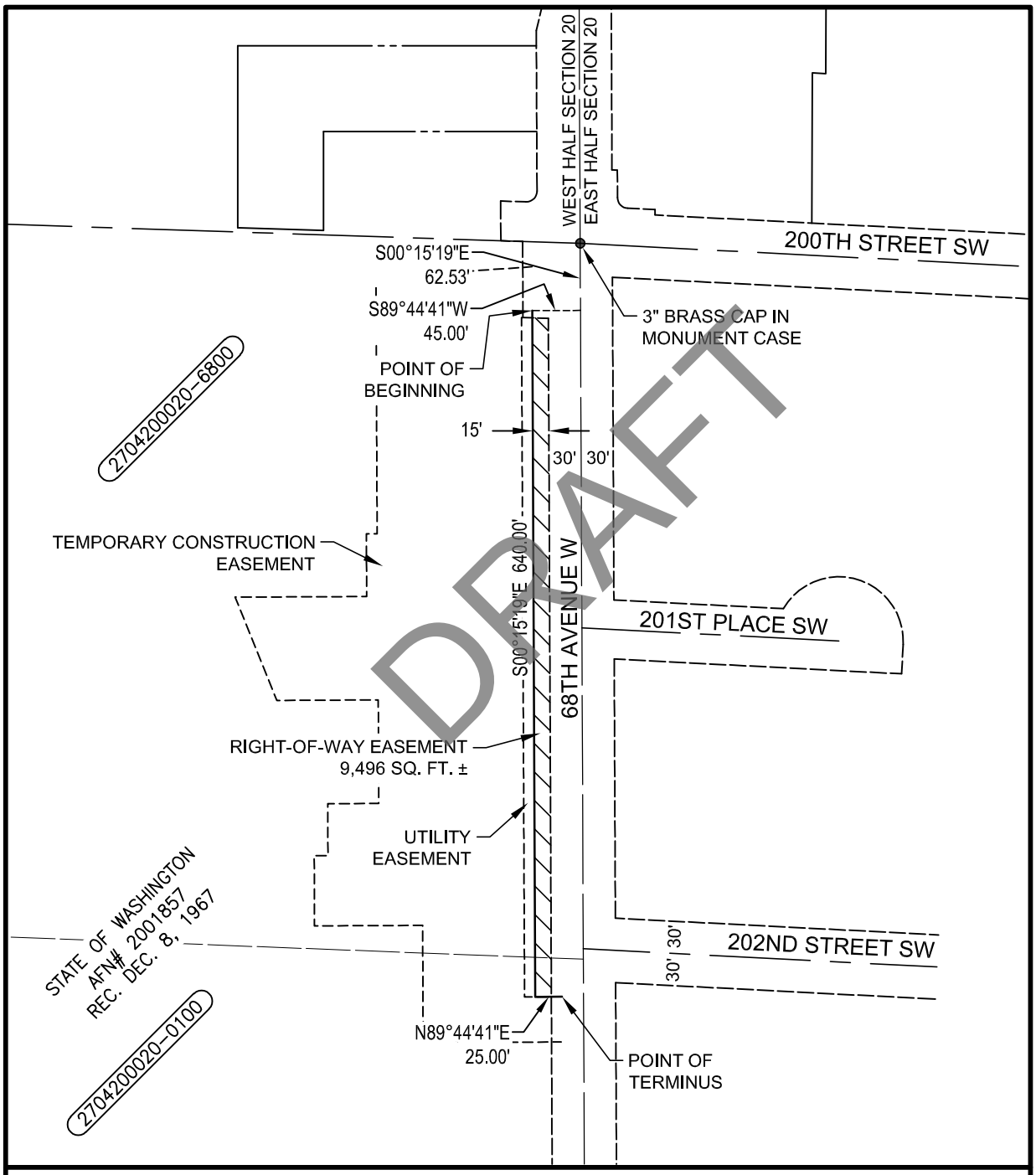


EXHIBIT E

RIGHT-OF-WAY EASEMENT

communitytransit

SWIFT ORANGE LINE

68TH AVENUE W & 201ST PLACE SW

HORIZ 75' 0' 75' 150'
1"=150'

N

32880H
Project No.

EdmondsCC.dwg
Drawing No.

Otak
HanmiGlobal Partner
11241 Willows Road NE, Suite 200
Redmond, WA 98052
425.822.4446
www.otak.com

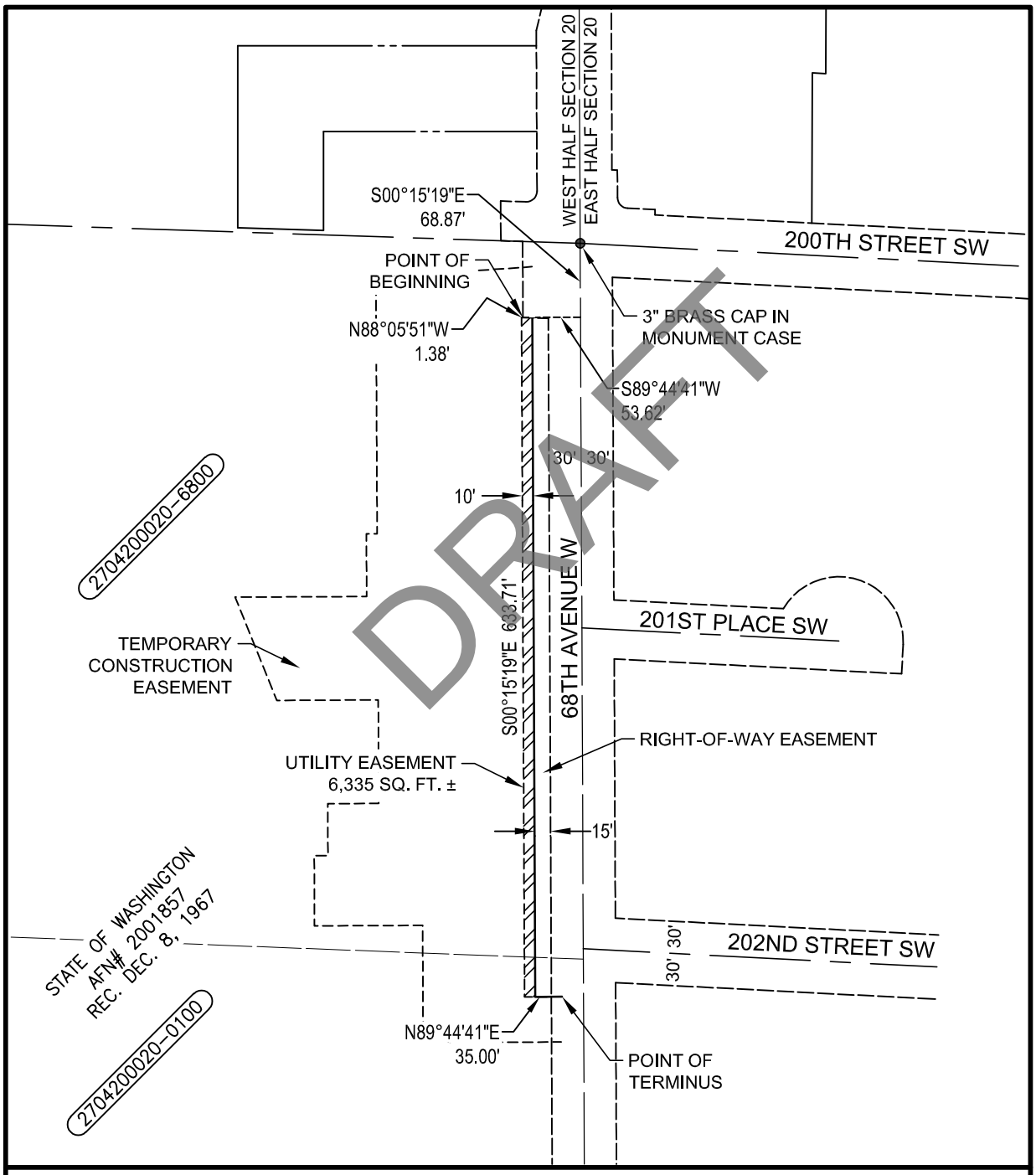


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EXHIBIT E

UTILITY EASEMENT

communitytransit

SWIFT ORANGE LINE

68TH AVENUE W & 201ST PLACE SW

HORIZ 75' 0' 75' 150'
1"=150'

N

32880H
Project No.

EdmondsCC.dwg
Drawing No.

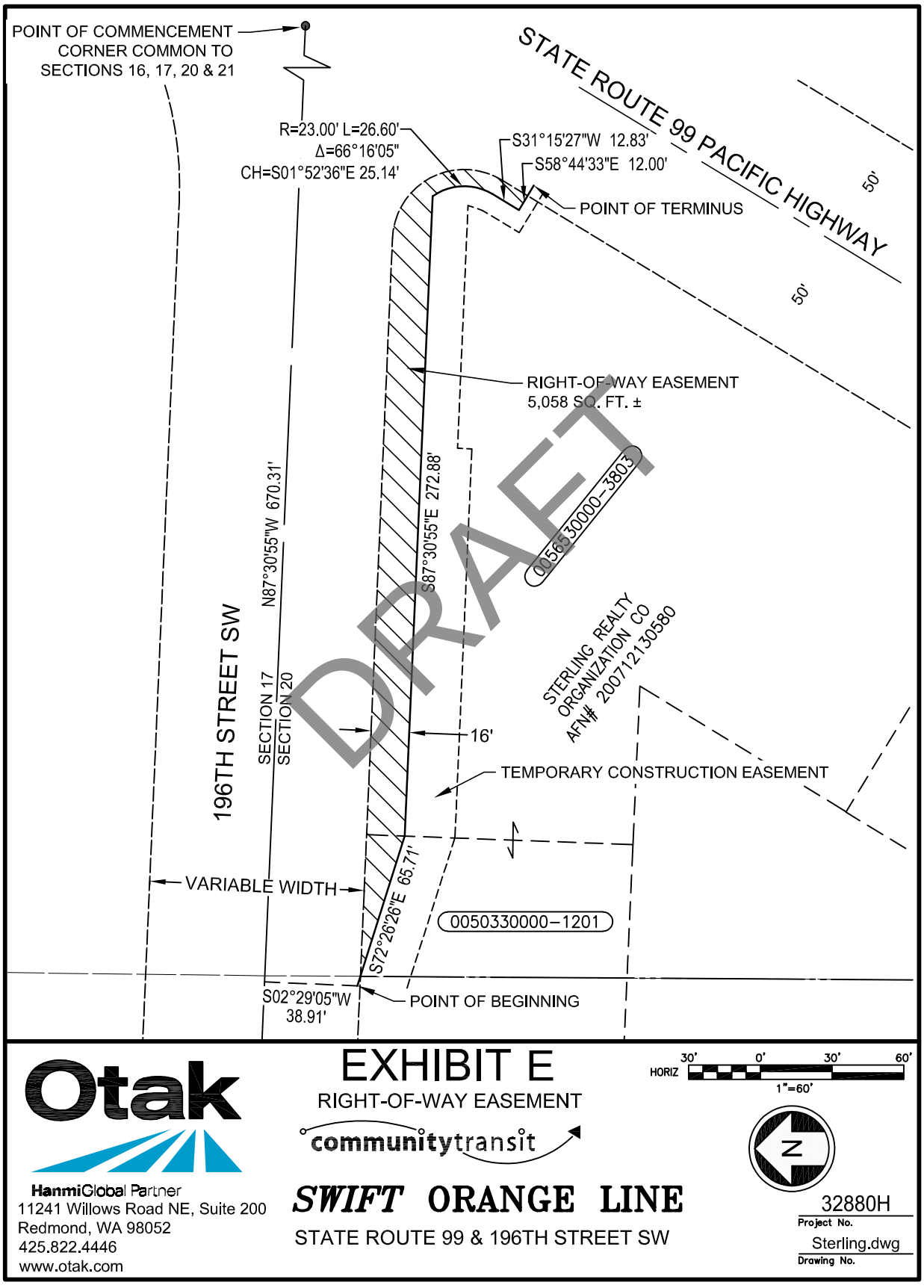

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EXHIBIT E

RIGHT-OF-WAY EASEMENT

communitytransit

***SWIFT* ORANGE LINE**

STATE ROUTE 99 & 196TH STREET SW

HORIZ 30' 0' 30' 60'
1"=60'

N

32880H
Project No.

Sterling.dwg
Drawing No.

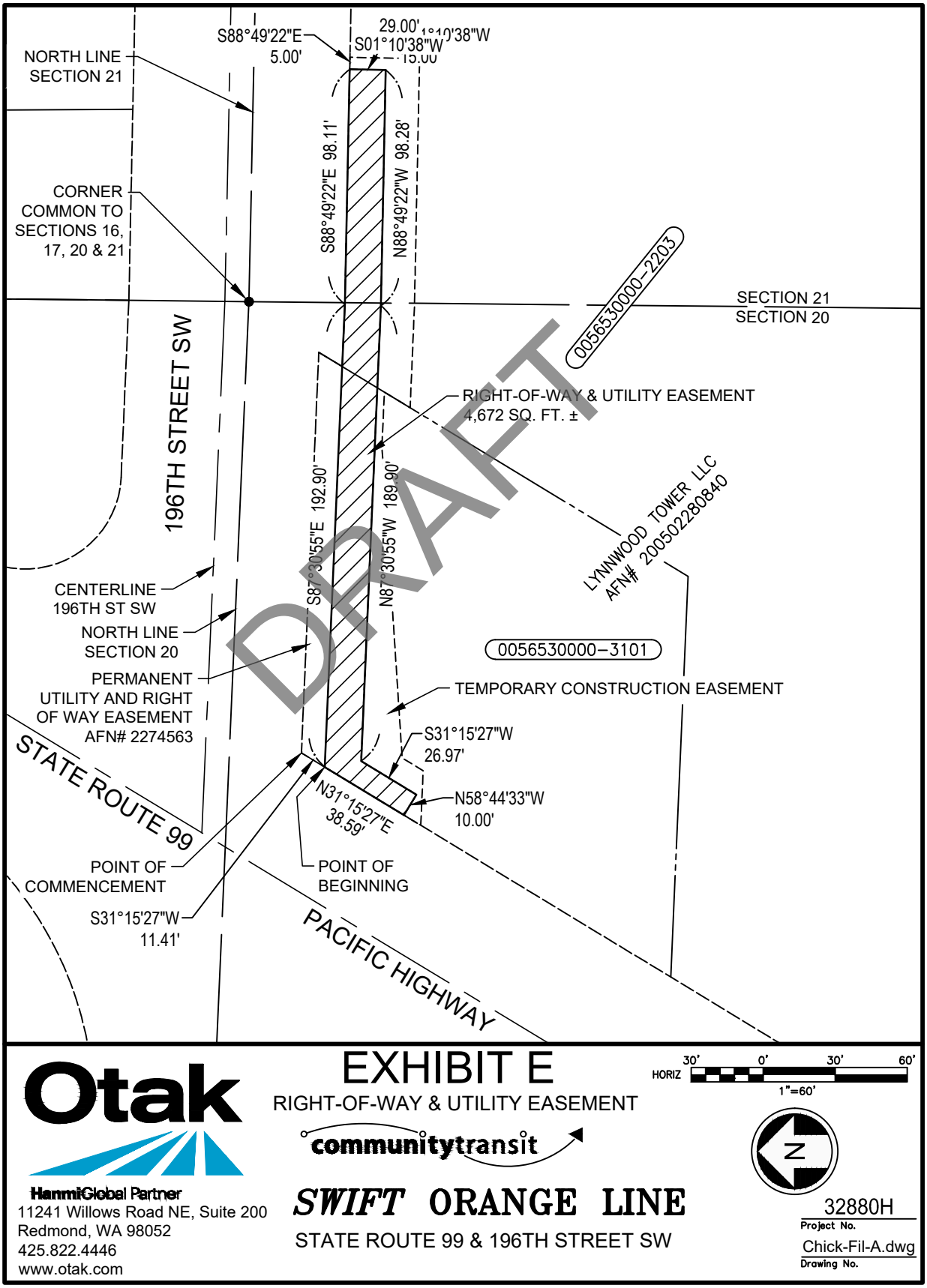

EXHIBIT E

RIGHT-OF-WAY & UTILITY EASEMENT

HORIZ 30' 0' 30' 60'
1"=60'

communitytransit

SWIFT ORANGE LINE

STATE ROUTE 99 & 196TH STREET SW

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32880H
Project No.

Chick-Fil-A.dwg
Drawing No.

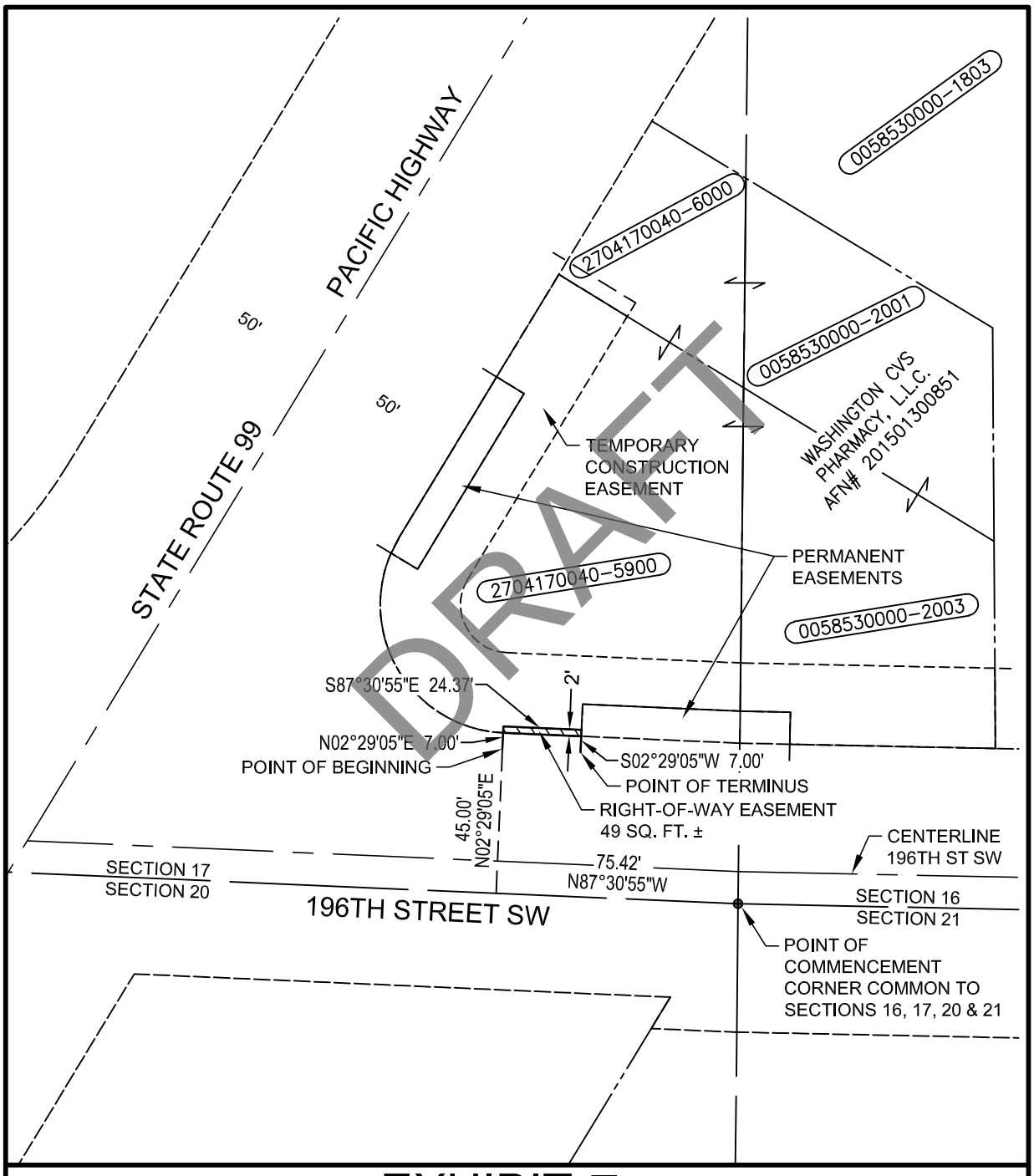

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EXHIBIT E

RIGHT-OF-WAY EASEMENT

communitytransit

SWIFT ORANGE LINE

STATE ROUTE 99 & 196TH STREET SW

HORIZ 25' 0' 25' 50'
1"=50'

N

32880H
Project No.

Jiffy Lube.dwg
Drawing No.

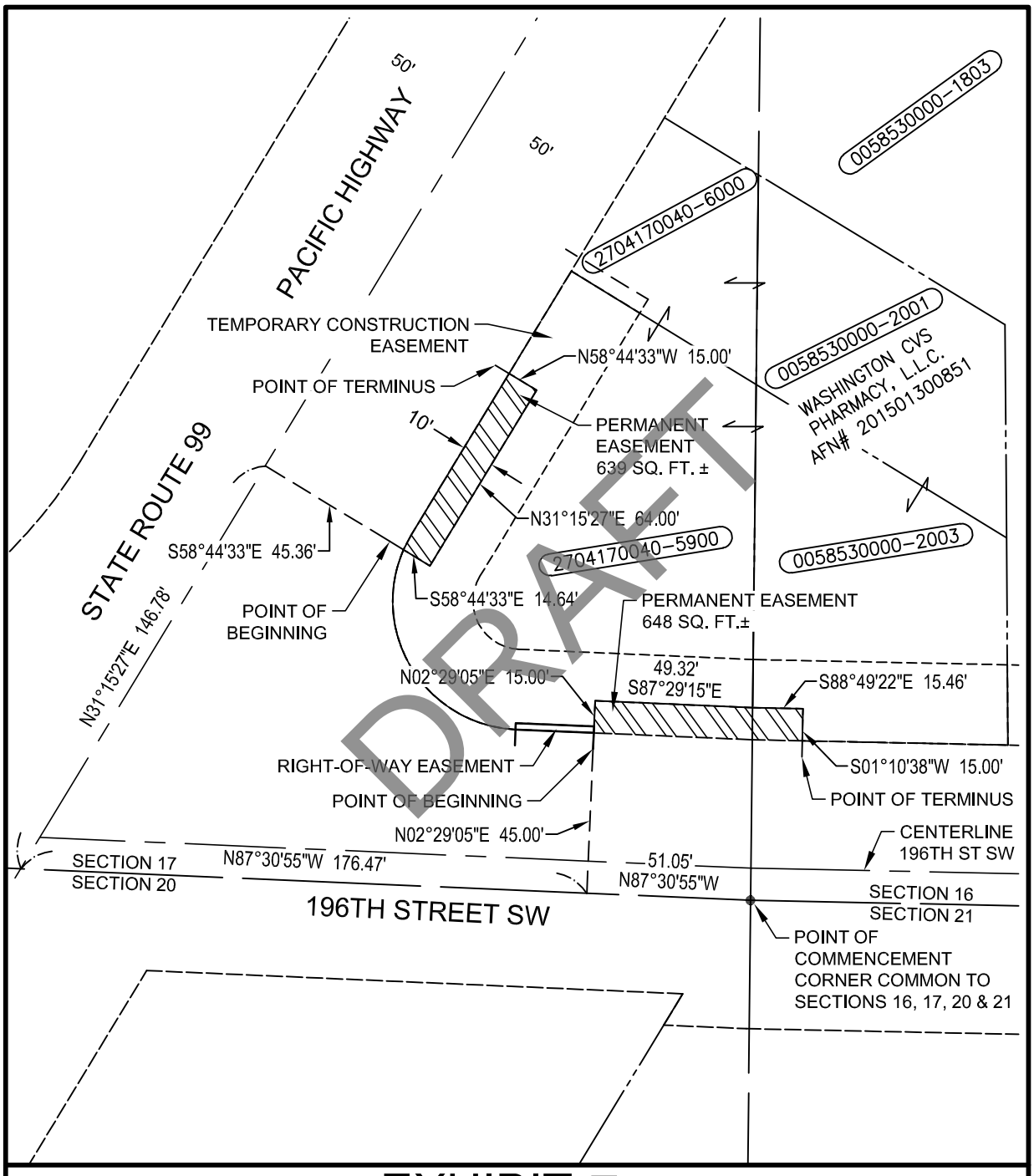

EXHIBIT E

PERMANENT EASEMENTS

communitytransit

SWIFT ORANGE LINE

STATE ROUTE 99 & 196TH STREET SW

HORIZ 25' 0' 25' 50'

1"=50'

N

32880H
Project No.

Jiffy Lube.dwg
Drawing No.

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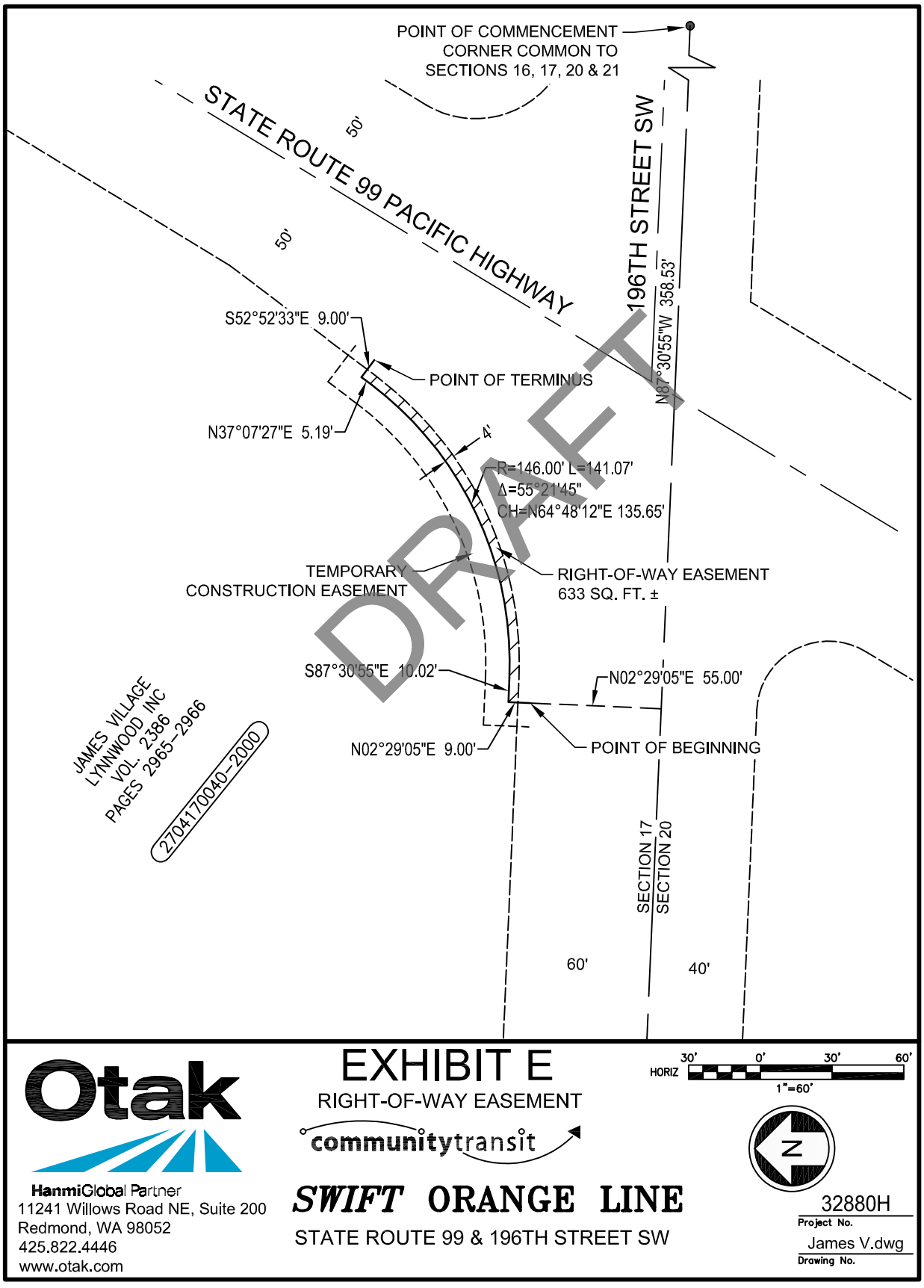

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EXHIBIT E

RIGHT-OF-WAY EASEMENT

communitytransit

SWIFT ORANGE LINE

STATE ROUTE 99 & 196TH STREET SW

HORIZ 30' 0' 30' 60'
1"=60'

N

32880H
Project No.

James V.dwg
Drawing No.

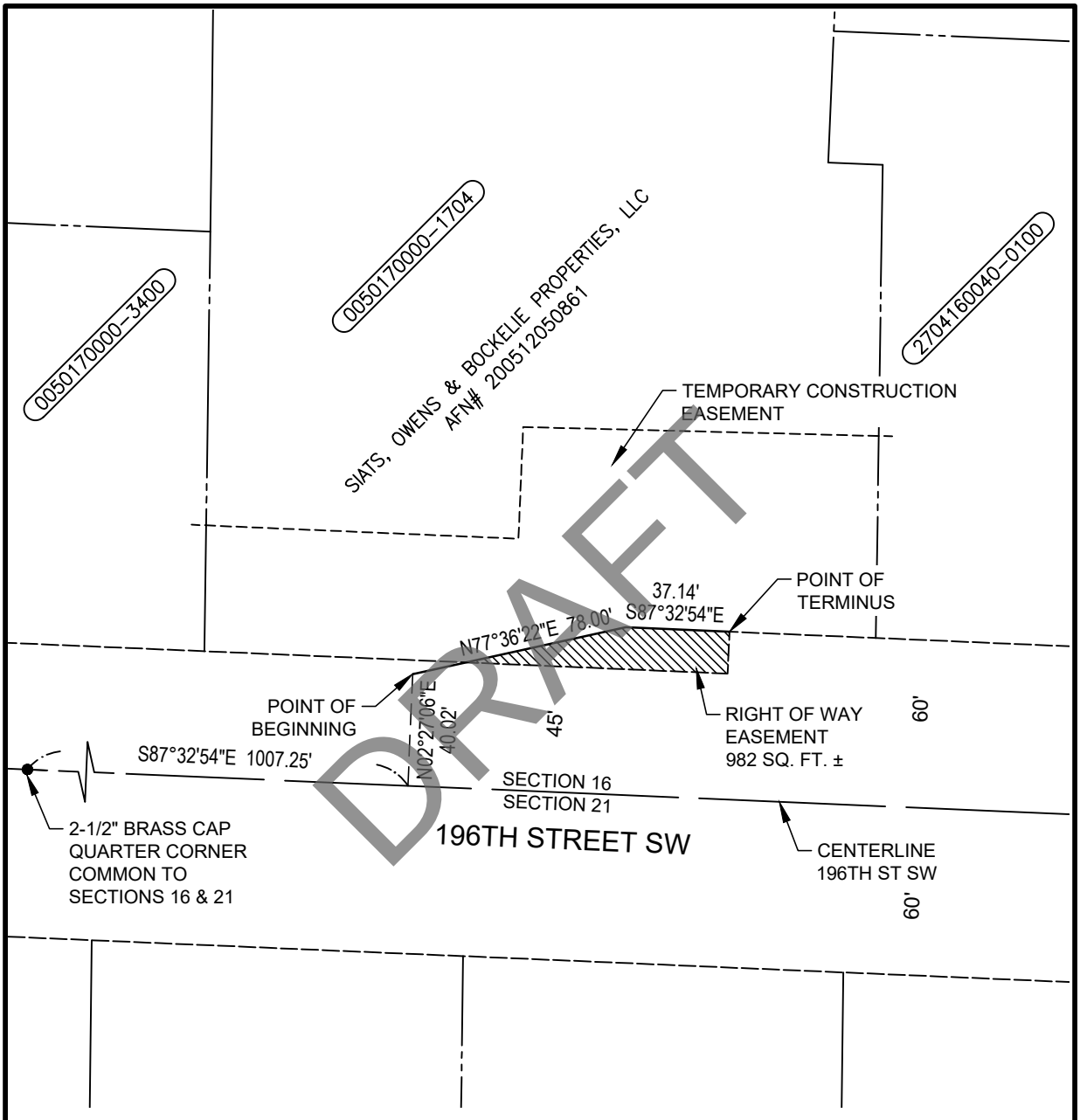

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EXHIBIT E

RIGHT-OF-WAY EASEMENT

communitytransit

SWIFT ORANGE LINE

196TH STREET SW & 48TH AVE W

HORIZ 60' 0' 30' 60'
1"=60'

N

32880H
Project No.

Hearthside.dwg
Drawing No.

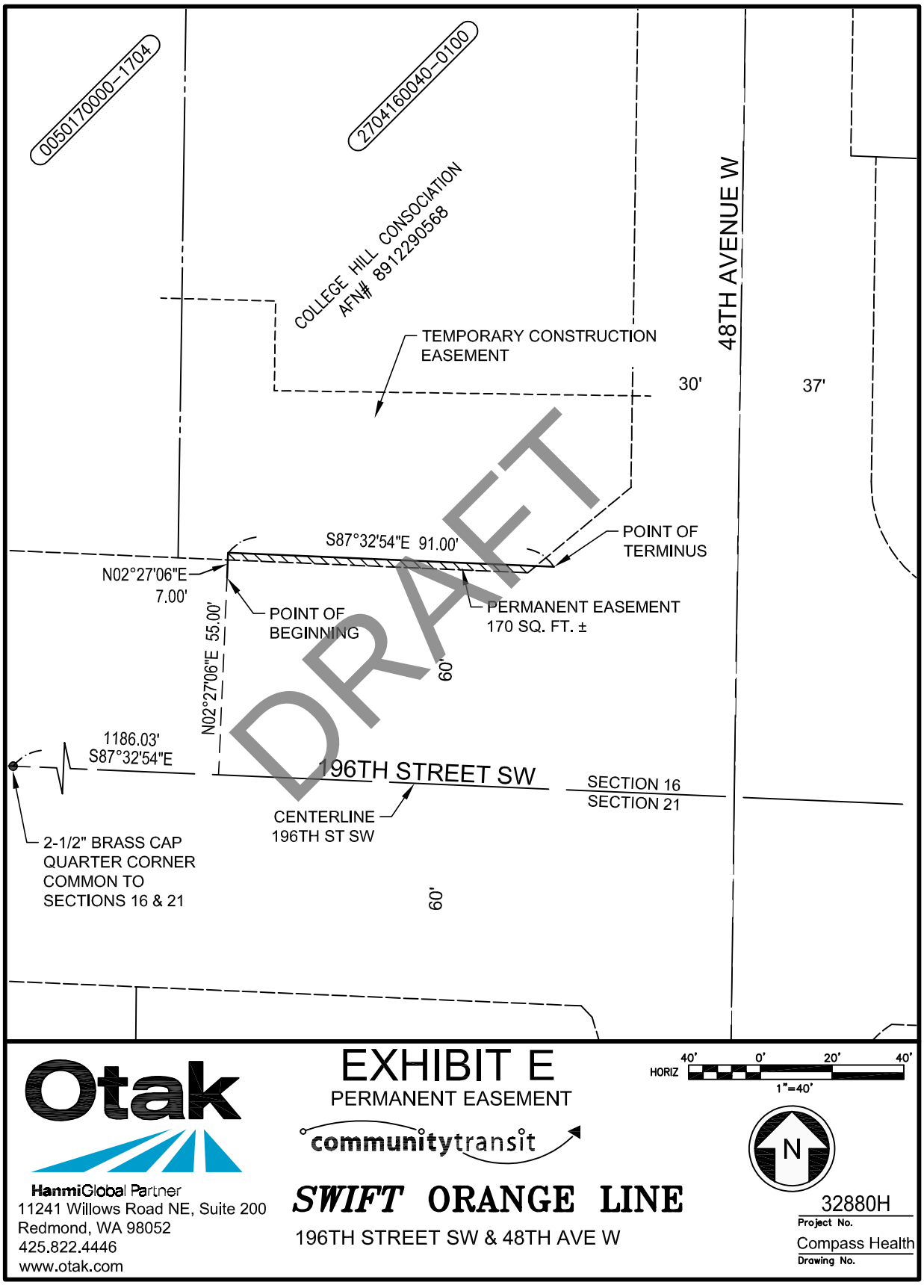

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EXHIBIT E

PERMANENT EASEMENT

communitytransit

SWIFT ORANGE LINE

196TH STREET SW & 48TH AVE W

HORIZ 40' 0' 20' 40'
1"=40'

N

32880H
Project No.

Compass Health
Drawing No.

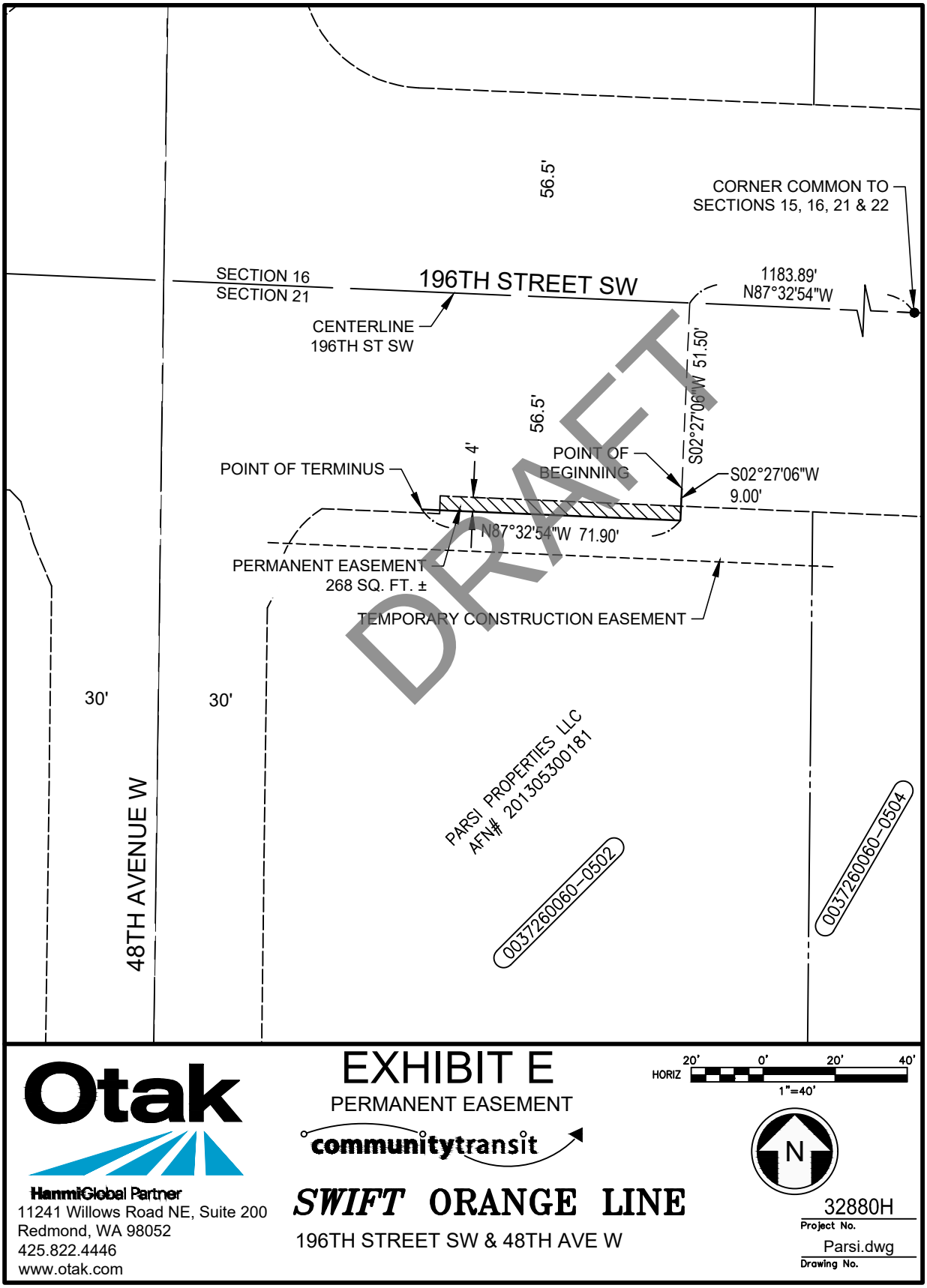

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EXHIBIT E

PERMANENT EASEMENT

communitytransit

SWIFT ORANGE LINE

196TH STREET SW & 48TH AVE W

HORIZ 20' 0' 20' 40'
1"=40'

N

32880H
Project No.

Parsi.dwg
Drawing No.

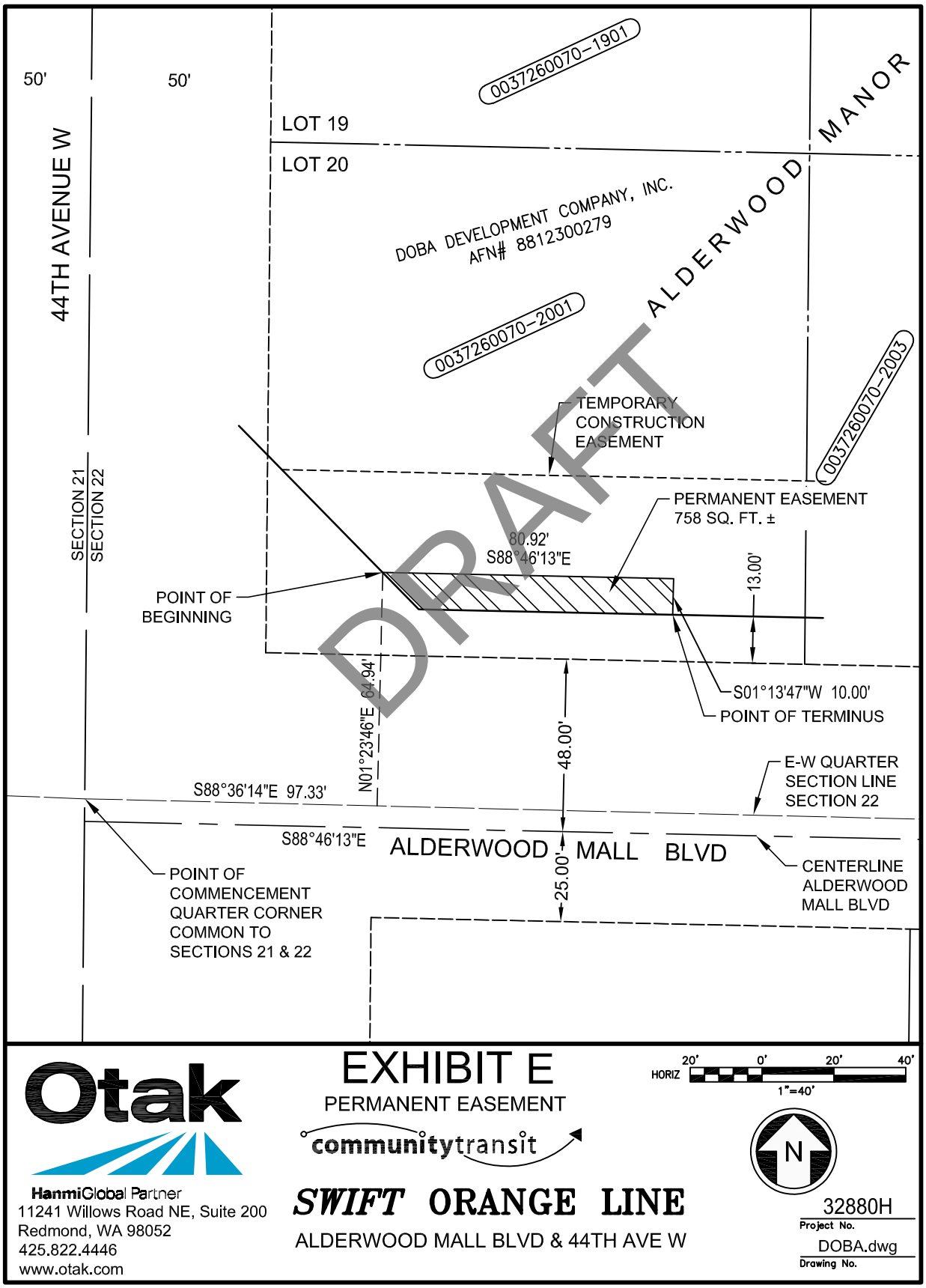

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EXHIBIT E

PERMANENT EASEMENT

communitytransit

SWIFT ORANGE LINE

ALDERWOOD MALL BLVD & 44TH AVE W

HORIZ 20' 0' 20' 40'
1"=40'

N

32880H
Project No.

DOBA.dwg
Drawing No.

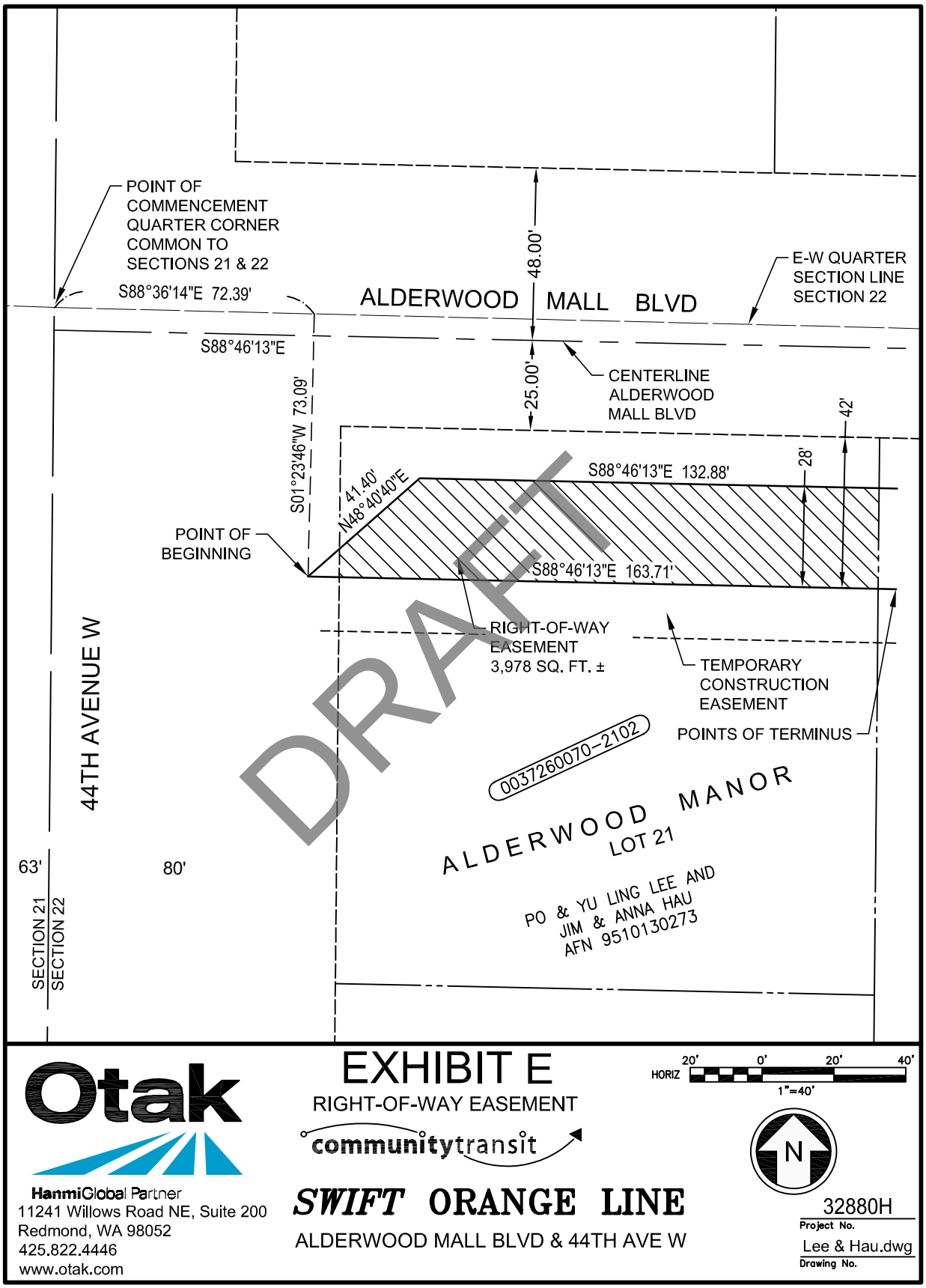

EXHIBIT E

RIGHT-OF-WAY EASEMENT

communitytransit

SWIFT ORANGE LINE

ALDERWOOD MALL BLVD & 44TH AVE W

HORIZ 20' 0' 20' 40'

1"=40'

N

32880H
Project No.

Lee & Hau.dwg
Drawing No.

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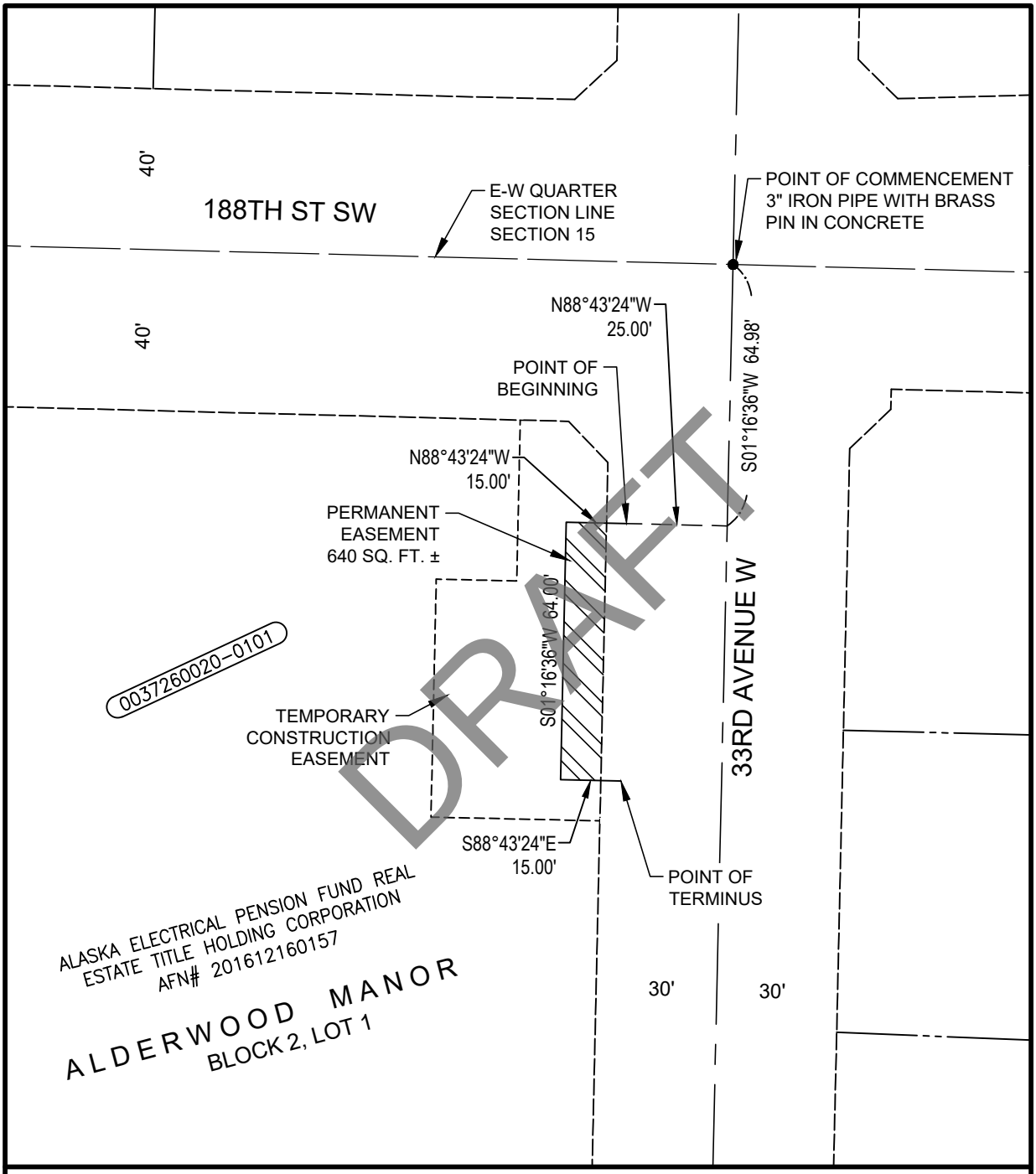

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EXHIBIT E

PERMANENT EASEMENT

communitytransit

SWIFT ORANGE LINE

188TH ST SW & 33RD AVE W

HORIZ 20' 0' 20' 40'
1"=40'

N

32880H
Project No.

AK Electrical.dwg
Drawing No.

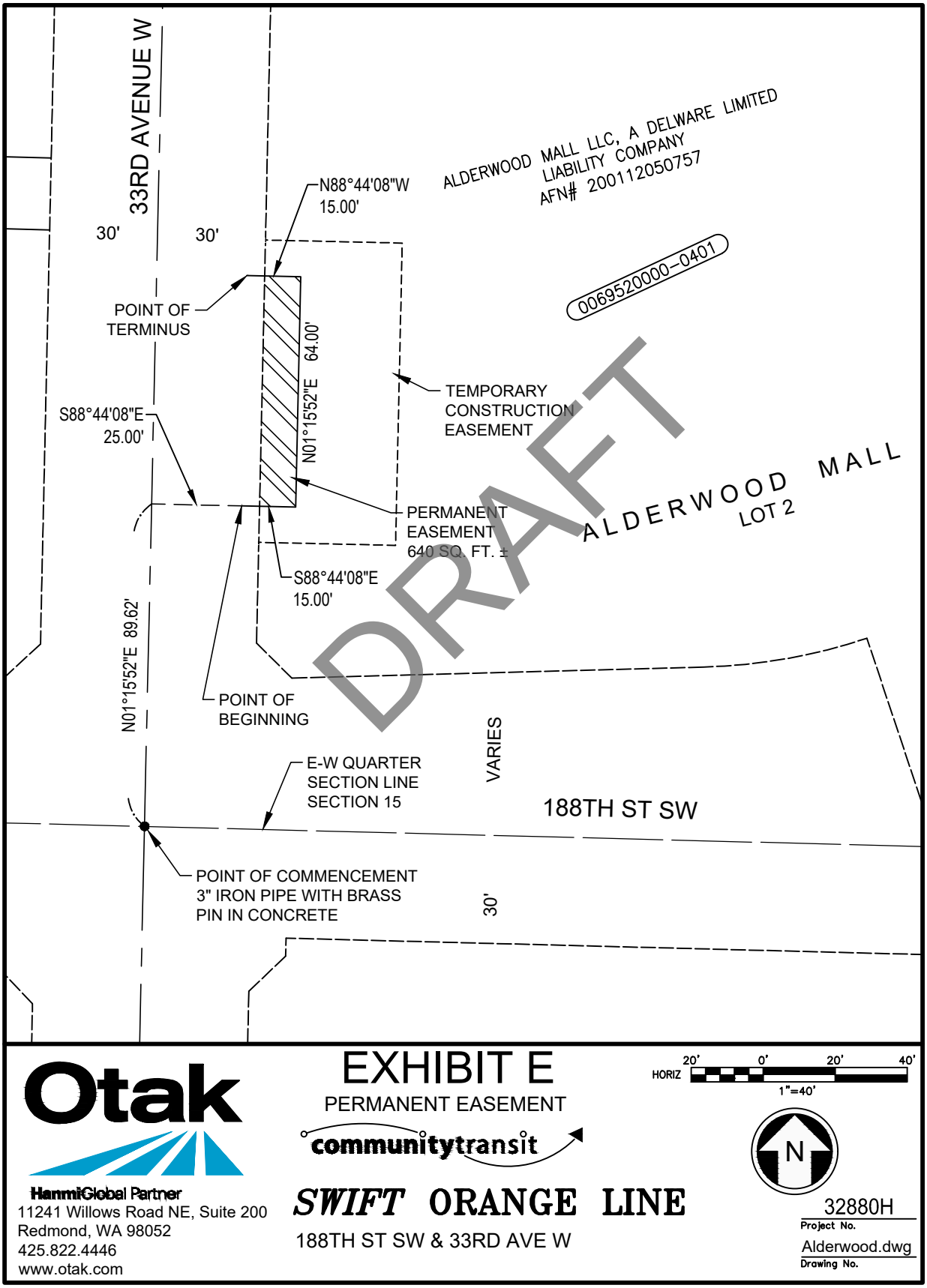

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EXHIBIT E

PERMANENT EASEMENT

communitytransit

SWIFT ORANGE LINE

188TH ST SW & 33RD AVE W

HORIZ 20' 0' 20' 40'
1"=40'

N

32880H
Project No.

Alderwood.dwg
Drawing No.

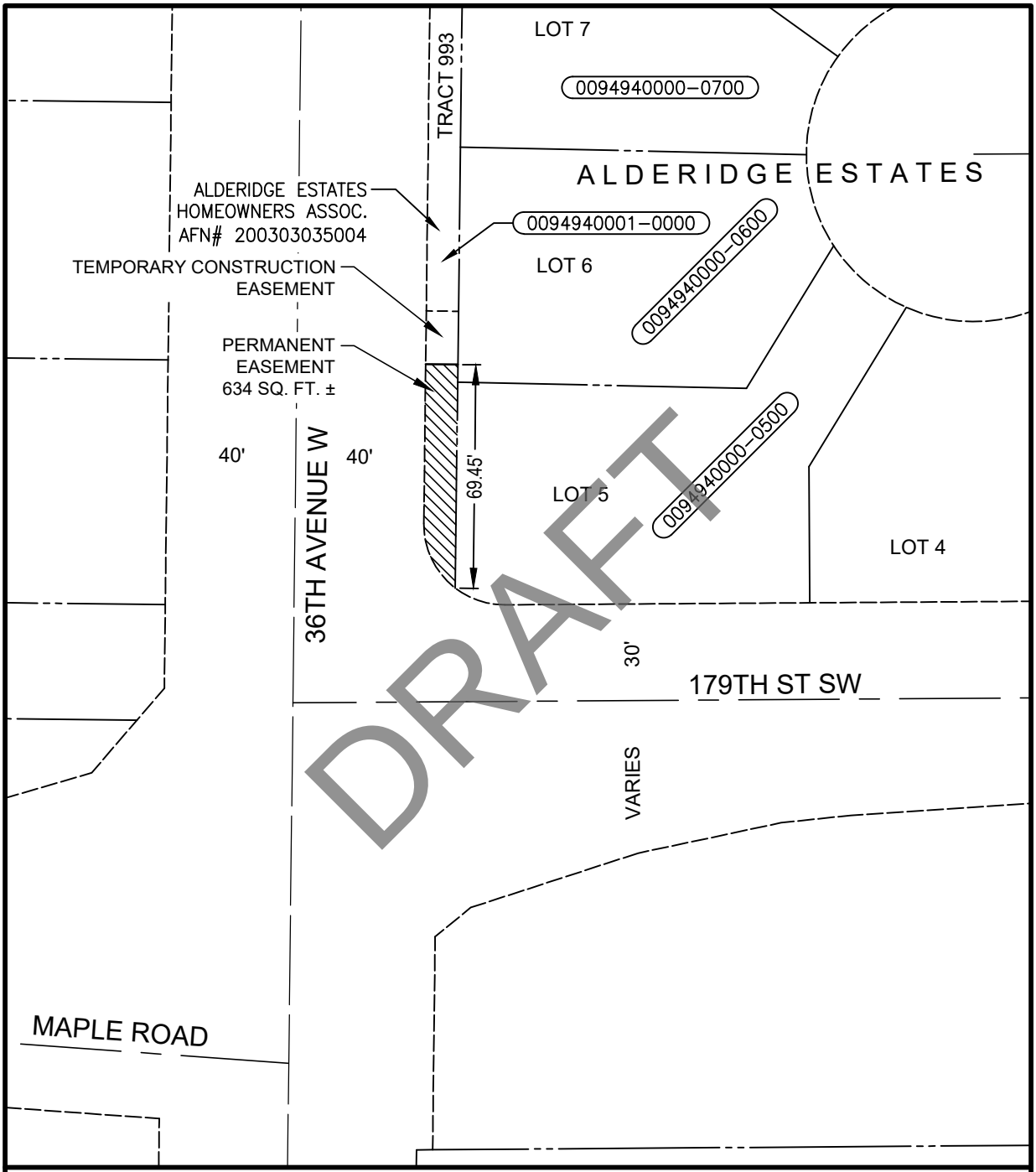

EXHIBIT E

PERMANENT EASEMENT

HORIZ 25' 0' 25' 50'
1"=50'

N

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communitytransit

SWIFT ORANGE LINE

36TH AVENUE W & MAPLE ROAD

32880H
Project No.
Alderidge.dwg
Drawing No.

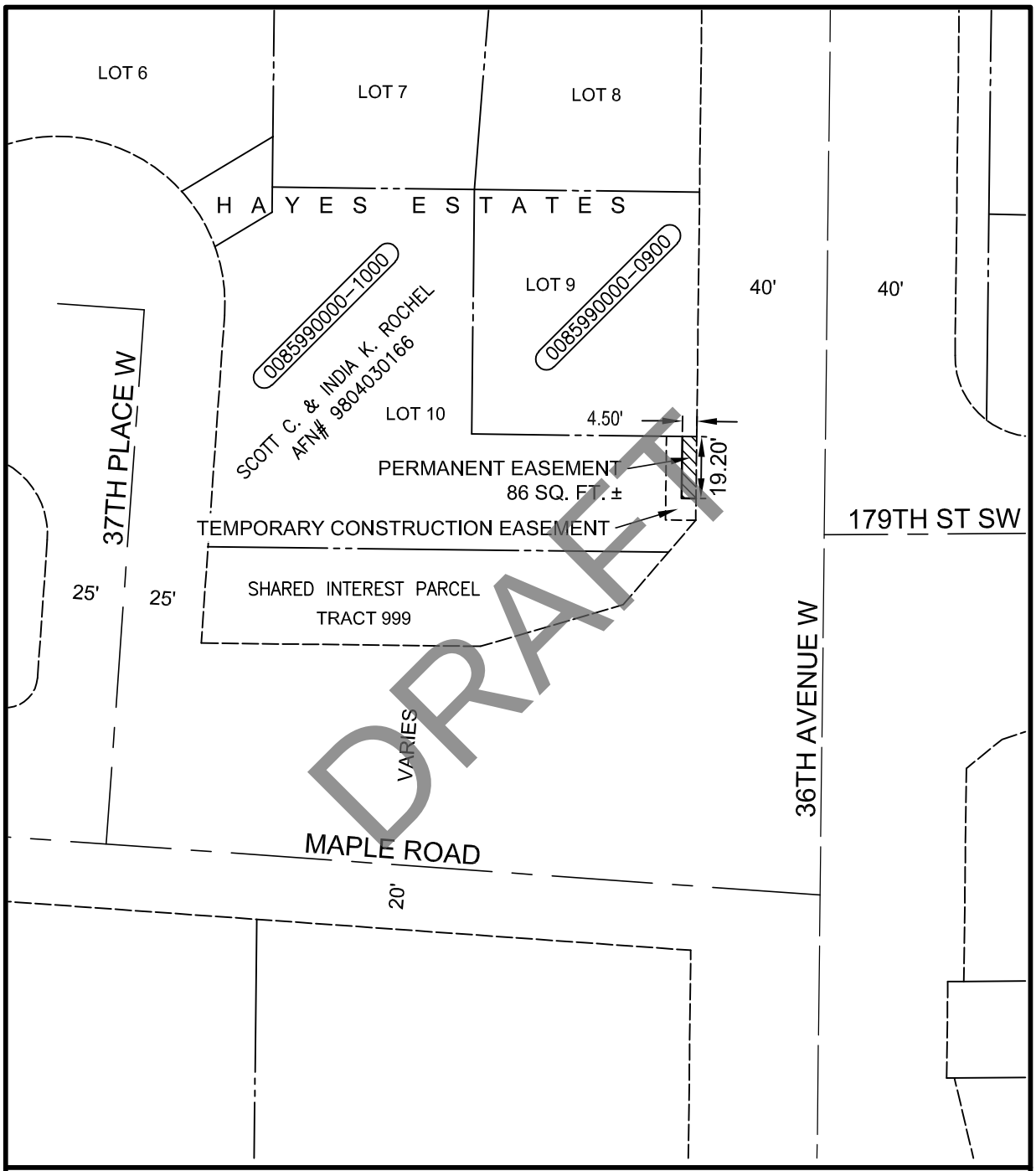

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EXHIBIT E

PERMANENT EASEMENT

communitytransit

SWIFT ORANGE LINE

36TH AVENUE W & MAPLE ROAD

HORIZ 25' 0' 25' 50'
1"=50'

N

32880H
Project No.

Rochel.dwg
Drawing No.

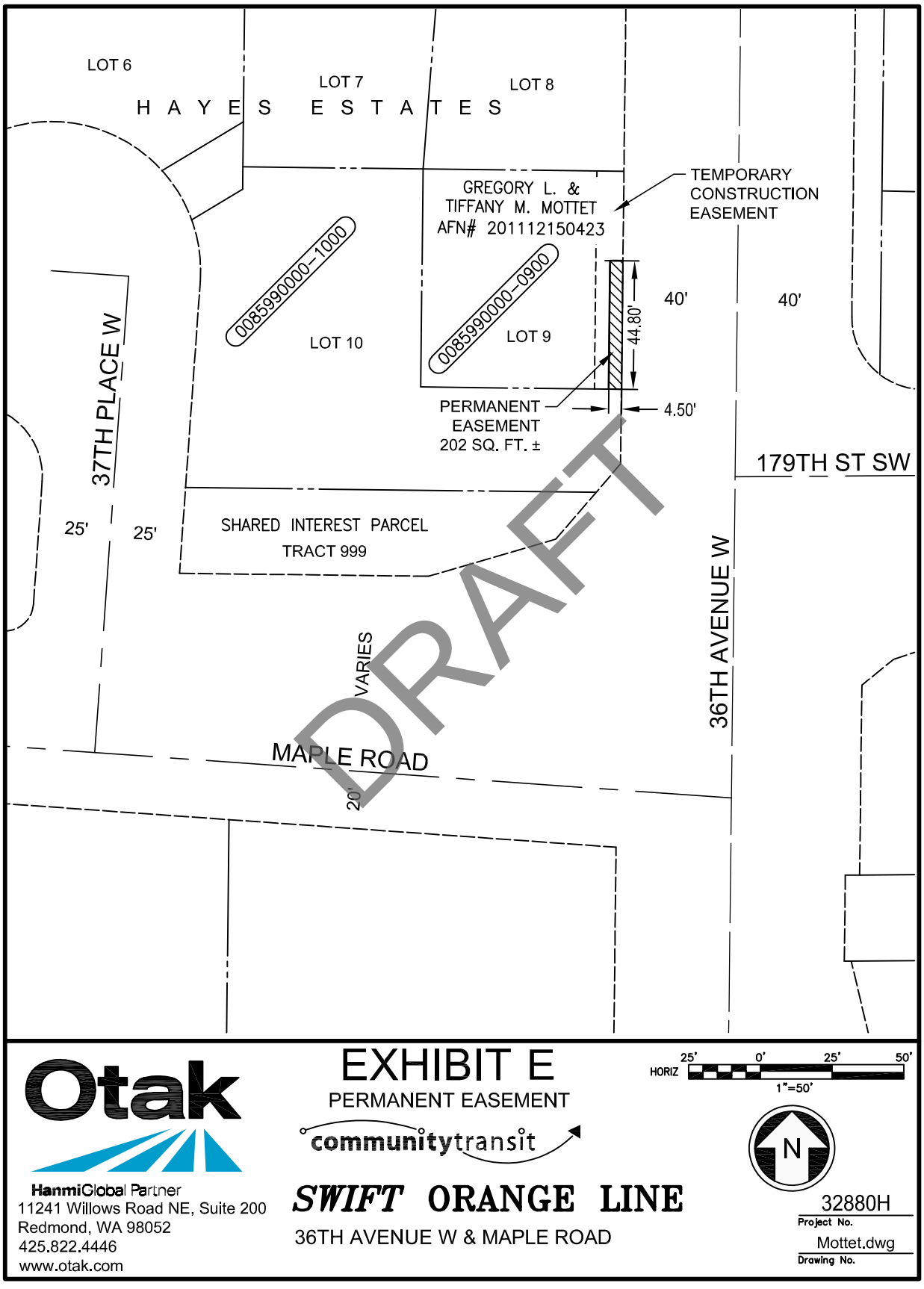

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EXHIBIT E

PERMANENT EASEMENT

communitytransit

SWIFT ORANGE LINE

36TH AVENUE W & MAPLE ROAD

HORIZ 25' 0' 25' 50'
1"=50'

N

32880H
Project No.

Mottet.dwg
Drawing No.

Swift Orange Line

Project Brief

D-44

Characteristics of *Swift* BRT

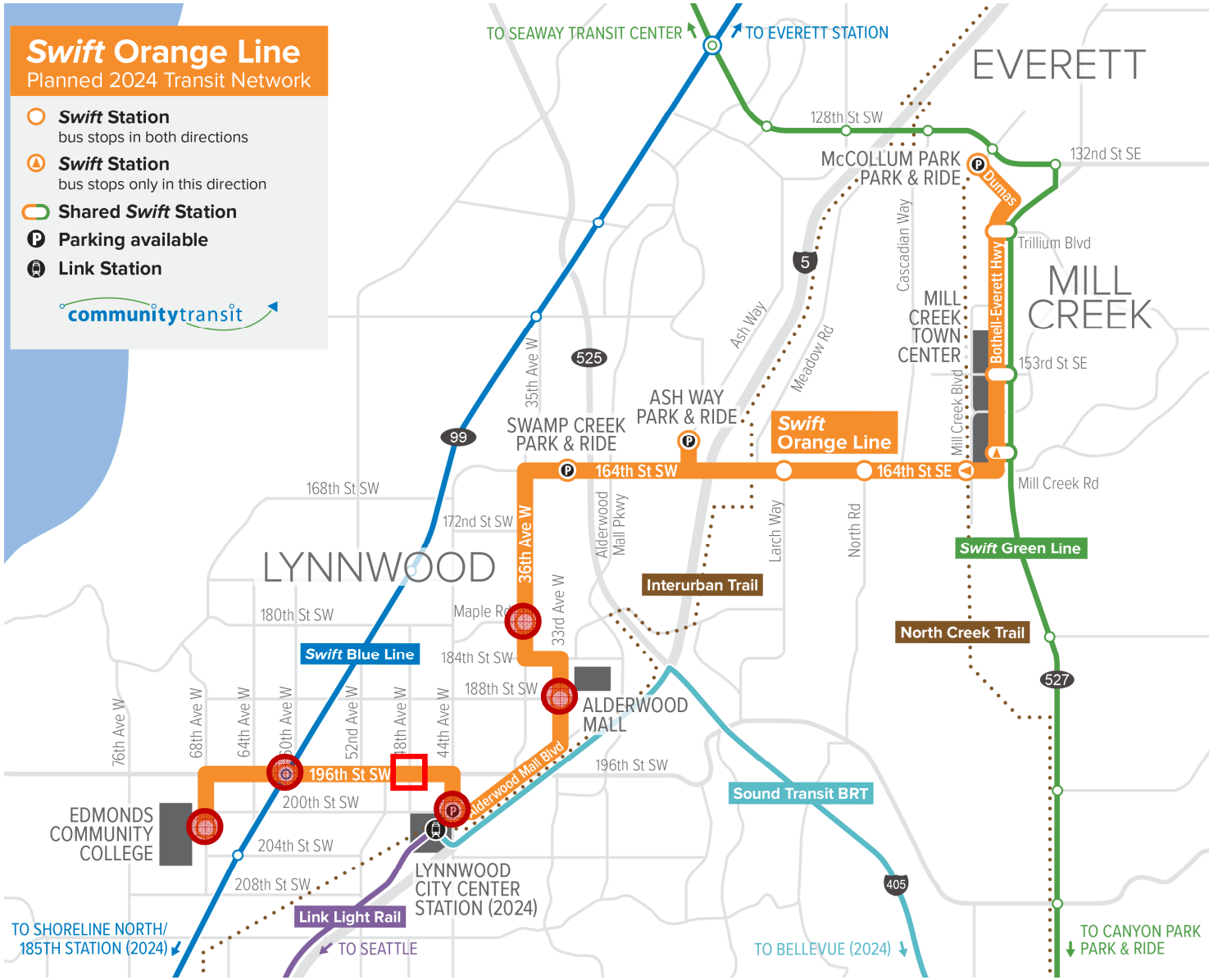
→ Frequent
- Every 10 min on weekdays, every 20 min on evenings, weekends

→ Fast and Reliable
- Mix of lane priority and signal priority
- Quick stops at stations

→ Easy to Use
- Fully accessible stations
- Pay at station
- See next bus real-time arrival information
- Board at any door
- Bike racks on board

Route & Stations

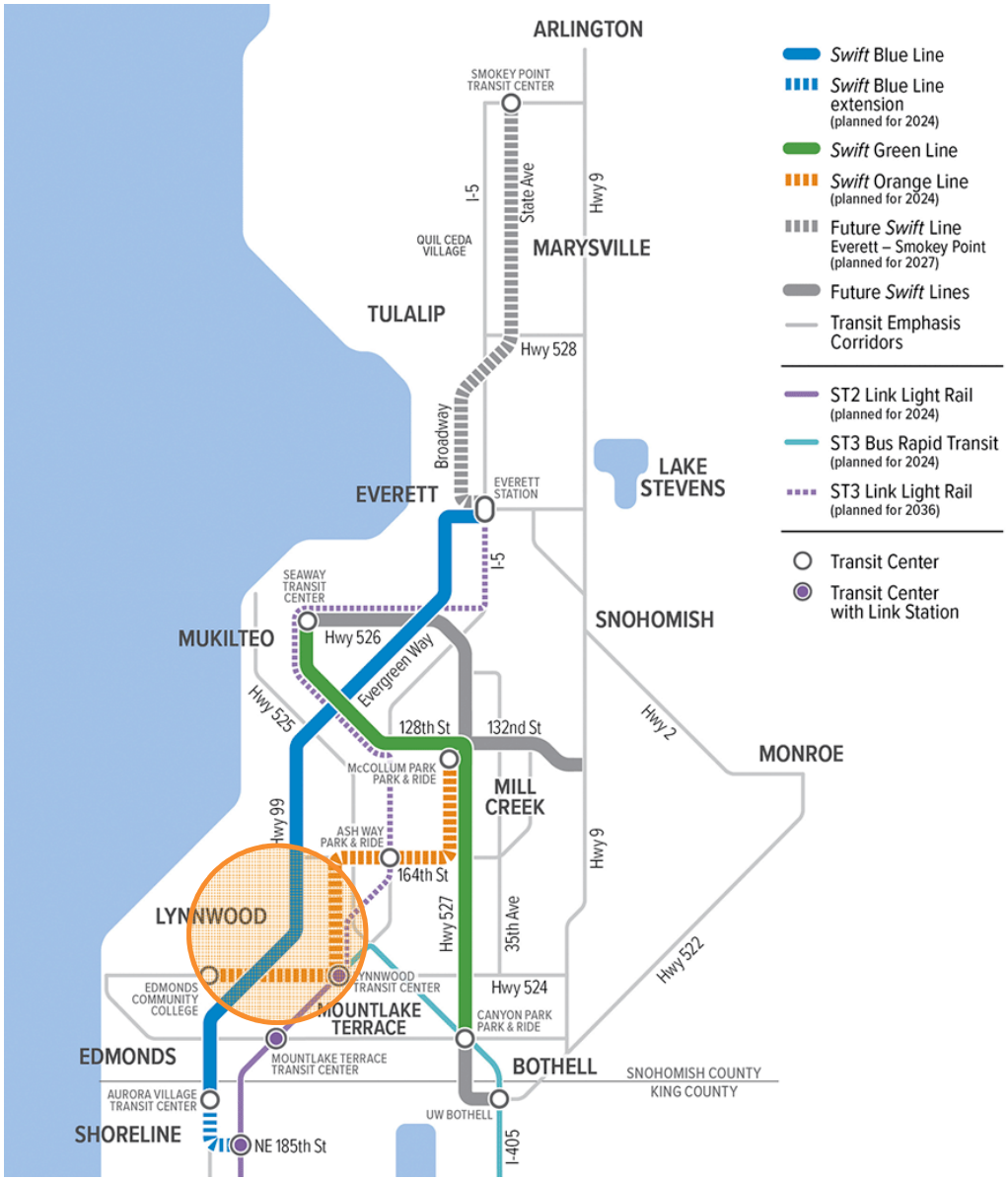
- → 11.3 miles
- → Up to 14 station pairs (up to 6 in Lynnwood)
- → Major Destinations
  - Edmonds College
  - Lynnwood City Ctr
  - Alderwood Mall
  - Mill Creek Town Ctr



Local and Regional Connections

→ Lynnwood's 2025 High-Capacity Transit Network includes
- *Swift* Blue Line
- *Swift* Orange Line
- ST Link Light Rail
- ST Stride I-405 BRT

→ Park & Ride Access to Network
- Ash Way Park & Ride
- Swamp Creek Park & Ride
- Lynnwood City Center Station
- Edmonds Park & Ride (Blue Line)



Coordination with Lynnwood Staff

→ Consistent meetings with City of Lynnwood

→ Design reviews at each milestone

- Improves communication
- Reduces risk, unknowns
- Improves outcomes

→ Development of Interlocal Agreement

- Formalizes coordination process, responsibilities
- Meets federal requirements

CITY COUNCIL ITEM E

CITY OF LYNNWOOD
City Council

TITLE: **COVID-19 Update**

DEPARTMENT CONTACT: **Christine Frizzell, Council President**

SUMMARY:

The City continues to monitor and respond to the COVID-19 emergency. The Council will receive an update from City staff.

DOCUMENT ATTACHMENTS

Description:	Type:
No Attachments Available	

CITY COUNCIL ITEM F

CITY OF LYNNWOOD
Police Department

TITLE: Emergency Management Ordinance Amendments

DEPARTMENT CONTACT: Commander Chuck Steichen

SUMMARY:

The City's Emergency Management ordinance (LMC 7.20) was initially adopted in 2018. Until the onset of COVID-19, and its resultant impacts on our community this past year, limited aspects of the ordinance had been utilized and applied to more complex circumstances. During the events of the past seven months we identified certain portions of the ordinance in need of clarification. These amendments seek to achieve that clarity.

The most notable issues to be addressed within the ordinance are as follows:

- Further clarify when a declaration of emergency is terminated
- Expand upon what the Chief Elected Official (CEO) could issue during a declaration of emergency. Added the term "orders" to the existing language of "rules and regulations"
- Seek to clarify when rules, regulations and orders imposed by the Chief Elected Official must be confirmed by council, and what the mechanism is for confirmation, and the timeframe for action
- Improved the language for what a criminal violation of the chapter constitutes. More specifically, removed outdated language and simplified the definition

POLICY QUESTION(S) FOR COUNCIL CONSIDERATION:

Do certain aspects of the Emergency Management ordinance require clarification?

ACTION:

Discuss and amend the ordinance as needed.

Approve movement of this agenda item to the following Business Meeting for final vote/approval.

BACKGROUND:

The initial emergency management ordinance was drafted and approved by council in 2018. This ordinance was crafted using widely accepted language culled from counties and municipalities throughout the State of Washington. Outside of using the ordinance for emergency procurement actions few aspects of the ordinance have been explored and utilized until this past year.

PREVIOUS COUNCIL ACTIONS:

None. Approved the initial ordinance in 2018.

FUNDING:

Not applicable.

ADMINISTRATION RECOMMENDATION:

Recommend approval of amendments.

DOCUMENT ATTACHMENTS

Description:	Type:
Proposed Ordinance LMC 7.20 Amendment	Ordinance
LMC 7.20 - Amended (strike-and-delete)	Ordinance

CITY OF LYNNWOOD

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF LYNNWOOD, WASHINGTON, RELATING TO EMERGENCY MANAGEMENT; AMENDING SECTIONS 7.20.060C, 7.20.070A.1, 7.20.110 AND 7.20.150 OF THE LYNNWOOD MUNICIPAL CODE; AND PROVIDING FOR AN EFFECTIVE DATE, SEVERABILITY AND SUMMARY PUBLICATION

WHEREAS, Chapter 7.20 of the Lynnwood Municipal Code (LMC) contains language relating to the Chief Elected Official's (CEO) powers during an emergency or disaster and that throughout such events the CEO may make and issue rules and regulations to protect life and property; and

WHEREAS, the current ordinance requires the City Council to confirm newly imposed rules and regulations at the earliest practicable time; however, the means by which this confirmation is to occur is not specified, nor is the timeframe; and

WHEREAS, the code amendment in this Ordinance seeks to clarify that rules, regulations and orders issued by the Chief Elected Official that suspend or alter an existing ordinance must be confirmed by means of a resolution by the City Council within 30 days if possible; and

WHEREAS, in addition, Chapter 7.20 LMC identifies what constitutes a criminal violation of this chapter; however, a portion of this language is outdated and unnecessary and it is recommended that language be stricken; and

WHEREAS, the City Council has determined that the provisions of this Ordinance amending Chapter 7.20 LMC are in the best interests of the public and necessary for the protection of the public health, safety, and general welfare;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNNWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment. Section 7.20.060C of the Lynnwood Municipal Code is amended as follows:

C. The chief elected officer shall terminate the declaration of emergency when the emergency or threat has been abated or order has been restored in the affected area of the city.

Section 2. Amendment. Section 7.20.070A.1 of the Lynnwood Municipal Code is amended as follows:

A. Chief Elected Official. In the event of a declaration of emergency as herein provided, or upon a proclamation of a state of emergency by the Governor, the mayor, or successor as designated in LMC 7.20.090, is hereby empowered:

1. To make and issue rules, ~~and~~ regulations and orders on all matters reasonably related to the protection of life and property as affected by such disaster; provided, however, that such rules, and regulations and orders that suspend or alter provisions of an existing ordinance must be confirmed by means of a resolution ~~at the earliest practicable time~~ within 30 days if possible by the city council; and

Section 3. Amendment. Section 7.20.110 "Effect of chapter on other rules and regulations" is amended as follows:

7.20.110 Effect of chapter on other rules, ~~and~~ regulations and orders.

At all times when the ~~orders and~~ rules, regulations and orders made and promulgated pursuant to this chapter are in effect, they shall supersede all existing ordinances, orders, rules, and regulations insofar as the latter may be inconsistent therewith.

Section 4. Amendment. Section 7.20.150 "Penalty" is amended as follows:

A. It shall be a violation of this chapter to:

1. Willfully obstruct, hinder, or delay any member of the emergency management organization in the enforcement of any lawful rule, ~~or~~ regulation or order issued pursuant to this chapter or in the performance of any duty imposed upon such member by virtue of this chapter;

2. Perform any act forbidden by, or otherwise violate, any lawful rule, ~~or~~ regulation or order issued pursuant to this chapter ~~if such act is of such a nature as to give, or be likely to give, assistance to the enemy, or to imperil the lives or property of inhabitants of this city, or to prevent, hinder, or delay the defense of protection thereof~~; or

3. Wear, carry or display, without authority, any means of identification specified by the emergency management agency of the city.

B. A violation of this chapter shall constitute a misdemeanor and shall be punishable as such under LMC 1.40.130; provided, that whenever any person shall commit a second offense hereunder, the same shall constitute a gross misdemeanor and shall be punishable as such.

Section 5. Effective Date. The provisions of this ordinance shall be effective five days following publication.

Section 6. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 7. Summary Publication. Publication of this ordinance shall be by summary publication consisting of the ordinance title.

PASSED this ____ day of August 2020, and signed in authentication of its passage this ___ day of August 2020.

APPROVED:

_____
Nicola Smith, MAYOR

ATTEST/AUTHENTICATED:

_____
Karen Fitzthum
Acting City Clerk

APPROVED AS TO FORM:

_____
Rosemary Larson
City Attorney

PASSED BY THE CITY COUNCIL: _____
PUBLISHED: _____
EFFECTIVE DATE: _____
ORDINANCE NUMBER: ____

Chapter 7.20
EMERGENCY MANAGEMENT

Sections:

7.20.010 Purpose.

7.20.020 Emergency management policy.

7.20.030 Definitions.

7.20.040 Comprehensive emergency management plan annex (COL-CEMP).

7.20.041 Snohomish County comprehensive emergency management plan (SC-CEMP) adopted by reference.

7.20.042 Snohomish County hazard mitigation plan (SCHMP) adopted by reference.

7.20.043 Snohomish County department of public works, solid waste division, disaster debris management plan (DDMP) adopted by reference.

7.20.050 Emergency management organization.

7.20.060 Declaration of emergency.

7.20.070 Emergency and disaster powers.

7.20.080 Emergency operations center.

7.20.090 Continuity of government.

7.20.100 Emergency public works contracting.

7.20.110 Effect of chapter on other rules, regulations and orders.

7.20.120 Effect of chapter on existing agreements.

7.20.130 General public duty created.

7.20.140 Private liability.

7.20.150 Penalty.

7.20.010 Purpose.

The declared purposes of this chapter are to provide for the preparation and implementation of plans for mitigation, prevention, preparedness, response and recovery activities within the city in the event of an emergency or disaster, and to provide for the coordination of emergency functions and services of the city with Snohomish County and other affected public agencies and private persons, corporations, and organizations. Any expenditures made in connection with such emergency management activities, including mutual aid activities, shall be deemed conclusively for the direct protection and benefit of the inhabitants and property of the city. (Ord. 3310 § 1, 2018)

7.20.020 Emergency management policy.

It is the policy of the city to make effective preparations and use of staffing, resources, and facilities for dealing with any emergency or disaster that may occur. Emergencies and disasters, by their very nature, may disrupt or destroy existing systems and the capability of the city to respond to protect life, public health and property. Therefore, citizens are advised to be prepared to be without public services or utilities for up to a minimum of two weeks should an emergency or disaster occur. (Ord. 3310 § 1, 2018)

7.20.030 Definitions.

A. When used in this chapter, the following words, terms and phrases, and their derivations, shall have the following meanings ascribed to them in Chapter 38.52 RCW and this section, except where the context clearly indicates a different meaning:

"Chief elected official" shall mean the chief elected executive officer for the city of Lynnwood. This position is held by the mayor; however, if the mayor is absent or incapacitated or the position is otherwise vacant, the position is filled in accordance with the succession plan identified in LMC 7.20.090.

"Continuity of government" or "COG" shall mean the preservation, maintenance, or reconstitution of the civil government's ability to carry out the executive, legislative, and judicial processes and services under the threat or occurrence of any emergency condition that could disrupt such processes and services.

"County" shall mean Snohomish County.

"Emergency" or "disaster" shall mean an event or set of circumstances which: (1) demands immediate action to preserve public health, protect life, protect public property, or to provide relief to any stricken area within the city overtaken by such occurrences, or (2) reaches such a dimension or degree of destructiveness as to warrant the mayor declaring the existence of a disaster or the Governor proclaiming a state of emergency in accordance with appropriate local ordinances and state statute, or (3) affects seriously the safety, health, or welfare of a substantial number of citizens of this city or precludes the operation or use of essential public services and facilities with such magnitude or severity as to necessitate seeking state and/or county supplementation of local efforts or resources exerted or utilized in alleviating the danger, damage, suffering, or hardship faced, having been caused by forces beyond the control of man, by reason of civil disorder, riot, or disturbance, or by factors not foreseen and not known to exist when the city budget was adopted.

"Emergency management" shall mean the preparation for and the carrying out of all emergency functions, other than functions for which the military forces are primarily responsible, to mitigate, prevent, prepare for, respond to, and recover from emergencies and disasters, and to aid victims suffering from injury or damage resulting from disasters caused by all hazards, whether natural, technological or manmade, and to provide support for search and rescue operations for persons and property in distress.

"Emergency management director" shall mean the person responsible for the administration and operation of the emergency management program for the city, appointed by the mayor in accordance with RCW 38.52.070(1).

B. All definitions of terms contained in RCW 38.52.010 as adopted or as hereafter amended are adopted by this reference. (Ord. 3310 § 1, 2018)

7.20.040 Comprehensive emergency management plan annex (COL-CEMP).

A. The city of Lynnwood comprehensive emergency management plan annex (COL-CEMP) provides the framework for mitigation, preparedness, response and recovery activities, and establishes functions and responsibilities to save lives, protect public health, safety, property, the economy and the environment, and foster a return to a normal way of life.

B. The COL-CEMP is developed as an annex of the Snohomish County comprehensive emergency management plan (SC-CEMP).

C. The COL-CEMP is prepared under the direction of the emergency management director, was promulgated by the mayor on December 1, 2016, and, as now existing or as later may be amended, is the official emergency management plan of the city.

D. The director shall file a copy of the COL-CEMP with the office of the city clerk and distribute copies of said plan to appropriate city departments. (Ord. 3310 § 1, 2018)

7.20.041 Snohomish County comprehensive emergency management plan (SC-CEMP) adopted by reference.

The current edition of the Snohomish County comprehensive emergency management plan (SC-CEMP), as promulgated by the Snohomish County department of emergency management (DEM) and adopted by the Snohomish County council, is adopted and incorporated by reference as though fully set forth in this chapter, as now existing and as hereafter amended. (Ord. 3310 § 1, 2018)

7.20.042 Snohomish County hazard mitigation plan (SCHMP) adopted by reference.

The current edition of the Snohomish County hazard mitigation plan (SCHMP), as approved by the Federal Emergency Management Agency (FEMA) and adopted by the Snohomish County council, is adopted and incorporated by reference as though fully set forth in this chapter, as now existing and as hereafter amended. (Ord. 3310 § 1, 2018)

7.20.043 Snohomish County department of public works, solid waste division, disaster debris management plan (DDMP) adopted by reference.

The Federal Emergency Management Agency (FEMA) requires that municipalities adopt a disaster debris management plan [FEMA 325]. As an emergency management partner with Snohomish County, the city utilizes the current edition of the Snohomish County department of public works, solid waste division, disaster debris management plan (DDMP). The current edition of the Snohomish County department of public works, solid waste division, disaster debris management plan (DDMP) is adopted and incorporated by reference as though fully set forth in this chapter, as now existing and as hereafter amended. (Ord. 3310 § 1, 2018)

7.20.050 Emergency management organization.

A. There is hereby created, in accordance with Chapter 38.52 RCW, an emergency management organization for the city. The purpose of the organization is to perform local emergency management functions. The organization shall represent only the city and exercise emergency authority only within the city's borders pursuant to the adopted comprehensive emergency management plan annex (COL-CEMP).

B. The emergency management director shall be a member of the city's police department as appointed by the mayor. The emergency management director shall have direct responsibility for the organization, administration, and operation of the emergency management program for the city. The emergency management director shall develop and maintain the emergency operations plan and program and shall have such other duties as may be stated in this chapter.

C. The deputy emergency management director shall be a city employee as appointed by the mayor. The deputy emergency management director shall exercise the powers and perform the duties of the emergency management director during her/his absence or disability. In the absence or disability of the deputy emergency management director, the position shall be filled by the chief of police.

D. An emergency operations board is hereby created to provide direction and policy making decisions to the emergency operations center during and after a disaster has occurred in the city. The emergency operations board will consist of the mayor, city council president, assistant city administrator, all department directors, and the court administrator. The board shall appoint one of its members to serve as the official recordation person for the board. (Ord. 3310 § 1, 2018)

7.20.060 Declaration of emergency.

A. Whenever an emergency or disaster, or the imminent threat thereof, occurs in the city and results in, or threatens to result in, the death or injury of persons or the destruction of or damage to property to such extent as to require, in the judgment of the chief elected official, extraordinary and immediate measures to protect the public health, safety, and welfare, the chief elected official shall forthwith declare the existence or threatened existence of an emergency.

B. Such declarations of emergency may be in addition to, or as an alternative to, the proclamation of a state of emergency by the Governor.

C. The chief elected official shall terminate the declaration of emergency when the emergency or threat has been abated or order has been restored in the affected area of the city. (Ord. 3310 § 1, 2018)

7.20.070 Emergency and disaster powers.

A. Chief Elected Official. In the event of a declaration of emergency as herein provided, or upon a proclamation of a state of emergency by the Governor, the mayor, or successor as designated in LMC 7.20.090, is hereby empowered:

1. To make and issue rules, regulations and orders on all matters reasonably related to the protection of life and property as affected by such disaster; provided, however, that such rules, regulations and orders that suspend or alter provisions of an existing ordinance must be confirmed by means of a resolution within 30 days if possible by the city council; and

2. To request the county executive to declare a local emergency when, in the opinion of the mayor, the resources of the area or region are inadequate to cope with the disaster; and

3. To be the head of the emergency operations board in the event of an emergency or disaster to assure policy decisions and continuity of government is addressed and maintained; and

4. To obtain vital supplies, equipment, and such other properties found lacking and needed for the protection of life and property of the people and to bind the city for the fair value thereof, and, if required immediately, to commandeer the same for public use; and

5. To waive and dispense with public bidding requirements of RCW 35.23.352, Chapters 39.04 and 39.80 RCW and Chapter 2.92 LMC on an emergency basis as necessary; and

6. To control and direct the efforts of the emergency management organization of the city for the accomplishment of the purposes of this chapter; and

7. To require emergency services of any city officer or employee and, in the event of the proclamation of a state of extreme emergency by the Governor in the region in which the city is located, to command the aid of as many citizens of the city as may be deemed necessary in the execution of the chief elected official's duties; and such persons shall be entitled to all privileges, benefits, and immunities as are provided by state law for registered emergency workers; and

8. To requisition necessary personnel or material of any city department, with the exception of the municipal court without approval of the presiding judge; and

9. To execute all the special powers conferred upon the mayor by this chapter, by any other statute, agreement, or lawful authority, as necessary; and

10. To establish exemptions to notice requirements of the "Open Public Meetings Act"; and

11. To establish continuity of government and to ensure proper succession of authority.

B. Emergency Management Director. The emergency management director is hereby empowered:

1. To request the mayor, or successor, declare the existence or threatened existence of an emergency and the termination thereof; and

2. To direct coordination and cooperation between divisions, services, and staff of the departments and services of the city in carrying out the provisions of the emergency management plan, and to resolve questions of authority and responsibility that may arise between them; and

3. To recommend for adoption by the city council, emergency management plan(s) and mutual aid agreements; and

4. To act on behalf of the chief elected official or their successor(s) if she/he is unable to carry out her/his duties, in carrying out purposes of this chapter or the provisions of the emergency management plan; and

5. To represent the emergency management organization of the city in dealing with issues pertaining to emergency management; and

6. To determine the incident command structure based upon the type of event or upon change of status of the event.

C. Departments and Employees. All city departments, and all officers and employees thereof, are hereby assigned the powers and duties set forth in the COL-CEMP. (Ord. 3310 § 1, 2018)

7.20.080 Emergency operations center.

The city shall establish and staff an emergency operations center (EOC) equipped with a communications system to support government operations and emergencies, and provide other

essential functions and equipment for agencies and activities assigned an emergency function. The main training room of Fire Station 15 (18800 44th Ave West) is hereby designated as the emergency operations center. (Ord. 3310 § 1, 2018)

7.20.090 Continuity of government.

A. City Council. In the event the emergency or disaster results in one or more council members being unavailable after a reasonable attempt at notice to convene by the chief elected official or emergency management director, those council members available for duty shall constitute the city council, and shall have full power to act by majority vote of those present for the purpose of meeting temporary, immediate and emergency needs brought on by the emergency or disaster.

B. Council Meetings at Other Than Usual Places. In the event it becomes imprudent, inexpedient, or impossible to conduct the affairs of the city at the regular or usual place or places, the city council may meet at any temporary place or places within or outside the territorial limits of the city on the call of the council's presiding officer. After the relocation, affairs of the city shall lawfully be conducted at the emergency temporary location or locations for the duration of the emergency or disaster.

C. Succession of Officials and Employees. During the course of an emergency, succession of positions, by department, in the event of unavailability shall be in the following order:

1. Chief Elected Official.
    a. Mayor;
    b. Council president;
    c. Council vice-president;
    d. Remaining council members in order of position number on the council.
2. Lynnwood Police Department.
    a. Chief of police;
    b. Deputy chief of police;
    c. Commander of police;
    d. Sergeant of police.
3. Public Works Department.
    a. Public works director;
    b. Deputy public works director;
    c. Engineering manager;
    d. Operations and maintenance manager.
4. Community Development.
    a. Community development director;
    b. Planning manager;

c. Building official;

5. Finance.

a. Finance director;

b. Senior manager for strategic planning;

c. Purchasing and central service manager.

6. Parks and Recreation.

a. Parks and recreation director;

b. Parks and recreation deputy director;

c. Recreation superintendent;

d. Parks superintendent.

7. Municipal Court.

a. Presiding judge;

b. Court administrator;

c. Operations supervisor;

d. Probation supervisor.

8. Information Technology.

a. IT director;

b. Systems manager;

c. Applications support manager.

9. Human Resources.

a. HR director;

b. HR manager. (Ord. 3310 § 1, 2018)

7.20.100 Emergency public works contracting.

Public works contracting and purchasing competitive bidding requirements may be waived in accordance with RCW 39.04.280(e) and LMC 2.92.090. When federal funding is being used then the public works contracting shall be consistent with Chapter 39.28 RCW. (Ord. 3310 § 1, 2018)

7.20.110 Effect of chapter on other rules, regulations and orders.

At all times when the rules, regulations and orders made and promulgated pursuant to this chapter are in effect, they shall supersede all existing ordinances, orders, rules, and regulations insofar as the latter may be inconsistent therewith. (Ord. 3310 § 1, 2018)

7.20.120 Effect of chapter on existing agreements.

Nothing in this chapter shall be deemed to affect any existing interlocal agreements entered into by the city pursuant to Chapter 38.52 RCW regarding emergency planning and the giving of mutual aid; provided, that for the purposes of such agreements, the mayor shall exercise all powers as executive head of the city under such agreements in conformity with RCW 38.52.070. (Ord. 3310 § 1, 2018)

7.20.130 General public duty created.

It is expressly the purpose of this chapter to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons or individuals who will or should be especially protected or benefited by the terms of this chapter. Nothing contained in this chapter is intended nor shall be construed to create or form the basis of any liability on the part of the city, or its officers, employees, or agents, for any injury or damage resulting from any action or inaction on the part of the city related in any manner to the enforcement or implementation of this chapter by its officers, employees, or agents. The city is immune from liability under this chapter to the fullest extent allowed by law. (Ord. 3310 § 1, 2018)

7.20.140 Private liability.

No individual, firm, association, corporation, or other party or their successors, assigns, agents or employees owning, maintaining, or controlling any building or premises, who voluntarily and without compensation grant to the city a license or privilege or otherwise permit the city to inspect, designate, and use the whole or any part or parts of such building or premises for the purpose of sheltering persons during an actual, impending, mock or practice emergency or disaster, shall be subject to liability for injury sustained by any person while in or upon said building or premises as a result of any act or omission in connection with the upkeep or maintenance thereof, except a willful act of misconduct, when such a person has entered or gone into or upon said building or premises for the purpose of seeking refuge therein during an emergency or disaster or an attack by enemies of the United States or during a disaster drill, exercise, or test ordered by a lawful authority. (Ord. 3310 § 1, 2018)

7.20.150 Penalty.

A. It shall be a violation of this chapter to:

1. Willfully obstruct, hinder, or delay any member of the emergency management organization in the enforcement of any lawful rule, regulation or order issued pursuant to this chapter or in the performance of any duty imposed upon such member by virtue of this chapter;

2. Perform any act forbidden by, or otherwise violate, any lawful rule, regulation or order issued pursuant to this chapter; or

3. Wear, carry or display, without authority, any means of identification specified by the emergency management agency of the city.

B. A violation of this chapter shall constitute a misdemeanor and shall be punishable as such under LMC 1.40.130; provided, that whenever any person shall commit a second offense hereunder, the same shall constitute a gross misdemeanor and shall be punishable as such. (Ord. 3310 § 1, 2018)

CITY COUNCIL ITEM G

CITY OF LYNNWOOD
City Council

TITLE: Break

DEPARTMENT CONTACT: Christine Frizzell, Council President

DOCUMENT ATTACHMENTS

Description:	Type:
No Attachments Available	

CITY COUNCIL ITEM H

CITY OF LYNNWOOD
Parks, Recreation, & Cultural Arts

TITLE: Contract Supplement: Scriber Creek Trail Improvements

DEPARTMENT CONTACT: Sarah Olson, Monica Thompson, David Mach

SUMMARY:

The Parks and Public Works Departments are requesting the City Council to approve a supplement to the design contract for the Scriber Creek Trail Improvements project. Stall will provide a short project history and overview at this briefing.

City Council awarded an initial professional services contract for the project to Parametrix of Seattle, WA for an amount of $112,214 to conduct preliminary design and alignment alternatives. Utilizing management reserve, funding authority, and Council action, the City executed nine supplemental agreements for preliminary design for a new maximum amount payable of $602,139.05.

This request is for authorization of Supplement #10 which will progress the project to 60-percent design, preparation of environmental permit applications, and right of way acquisition services for Phase 2 of the Scriber Creek Trail Improvements. Phase 2 extends from north of 200th St SW to the southwest corner of the Lynnwood Transit Center. This supplement adds $296,000.01 for a new contract maximum amount payable of $898,139.06.

ACTION:

Authorize the Mayor to enter into and execute on behalf of the City a contract with Parametrix of Seattle, Washington for professional services in an amount not to exceed $898,139.06. Sales tax does not apply.

BACKGROUND:

Scriber Creek Trail currently is a soft surface pedestrian trail that generally follows the Scriber Creek corridor in Lynnwood. The trail links Scriber Lake Park, Sprague's Pond Mini Park, Scriber Creek Park, the Interurban Trail and The Lynnwood Transit Center on 44 Ave West. This project will improve and convert the existing trail to a Multi-modal facility.

The project is the first phase of a much larger project which will eventually extend Scriber Creek Trail from Wilcox Park north to Lund's Gulch and Meadowdale Beach Park. The scope of this project is to complete approximately 4,000 feet of shared use trail from the Interurban Regional Trail/Lynnwood Transit Center (northwest corner of the Transit Center) to Wilcox Park at the intersection of 196th St SW/52nd Ave West.

The trail will be generally 10-12 feet wide with 2-foot shoulders and constructed with hard pervious surface. In a few isolated wetland and stream areas, the trail will be constructed on an elevated boardwalk with a durable and slip resistant surface. The elevated boardwalk will be 10 feet wide with 2 foot buffers from the railings on either side.

The City received $675,000 from the Washington State 2017 Pedestrian & Bicycle Safety Program in 2017 and allocated a local match of $225,000 from local REET fund for this project in the 2017-18 and 2019-20 capital budgets.

Due to project costs and grant funding sources, this project was split into two phases after 30% Design: Phase 2 (Transit Center to 200th St) and Phase 3 (200th St to Wilcox Park). Phase 1 is being

constructed by Sound Transit as part of the light rail project. See Project Funding Summary and Trail Phase Map.

PREVIOUS COUNCIL ACTIONS:

Supplement #7 approved on May 28, 2019.
Original Contract approved on February 26, 2018.

FUNDING:

Fund 380, Parks Capital Fund with funding from Washington State 2017 Pedestrian & Bicycle Safety Program and Local Reet1 (331) funds

KEY FEATURES AND VISION ALIGNMENT:

The Lynnwood Community Vision states that the City is to invest in efficient, integrated, local and regional transportation systems, be a welcoming city that builds a healthy and sustainable environment, and be a city that is responsive to the wants and needs of our citizens.

The Scriber Creek Trail Improvements project supports that vision and results in an important improvement to the City's infrastructure that links City of Lynnwood programs, policies, comprehensive plans, mission, and ultimately the Community Vision. The project is a supporting capital project that is listed specifically as project 201500107 in the Capital Facilities Plan and a project in 2018-2013 Transportation Improvement Plan (TIP) as well as one of the three priority projects needed to support future Lynnwood Link light rail.

ADMINISTRATION RECOMMENDATION:

Approve contract.

DOCUMENT ATTACHMENTS

Description:	Type:
Supplement 10	Contract
Supplement 10 Exhibit A - Summary of Work	Backup Material
Project Funding Summary	Backup Material
Scriber Creek Trail Project Phases Map	Backup Material
NEW: Scriber Creek Trail Redevelopment Phases	Backup Material

Washington State Department of Transportation

Supplemental Agreement Number 10	Organization and Address Parametrix, Inc. 719 2nd Avenue, Suite 200 Seattle, WA 98103 Phone: (206) 394-3700	
Original Agreement Number 2888		
Project Number 554-2499-003	Execution Date 3/15/2018	Completion Date 12/31/2020
Project Title Scriber Creek Trail Improvements	New Maximum Amount Payable $898,139.06	
Description of Work 60% plans for the design of approximately 2,000 linear feet of shared use path from the transit center to a location north of the mini park (a segment referred to as Phase 2)		

The Local Agency of City of Lynnwood
desires to supplement the agreement entered in to with Parametrix, Inc.
and executed on March 15, 2018 and identified as Agreement No. 2888
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.
The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

See attached Exhibit B - Scope of Work.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: N/A

III

Section V, PAYMENT, shall be amended as follows:

Supplement #10 increases the contract amount by $296,000.01 for a Maximum Amount Payable of $898,139.06

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.
If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By:_____ By:_____

Consultant Signature

Approving Authority Signature

H-3

Date

DOT Form 140-063
Revised 09/2005

Exhibit "A"
Summary of Payments

	Basic Agreement	Supplement #1	Total
Direct Salary Cost			
Overhead (Including Payroll Additives)			
Direct Non-Salary Costs			
Fixed Fee			
Total			

See attached Exhibit A for Summary of Payments

Exhibit A
Summary of Payments

	Basic Agreement	Supplement #1	Supplement #2	Supplement #3	Supplement #4	Supplement #5	Supplement #6	Supplement #7	Supplement #8	Supplement #9	Supplement #10	PROJECT TOTAL
Direct Salary Cost	$ 31,711.52	$ -	$ 1,175.98	$ (4,467.84)	$ 2,238.93	$ 2,589.77	$ 2,317.94	$ 101,297.06		$ 19,129.53	$ 81,021.99	$ 237,014.88
Overhead (Including Payroll Additives)	$ 59,541.55	$ -	$ 2,208.02	$ (8,388.81)	$ 4,203.81	$ 4,862.55	$ 4,352.16	$ 183,833.90		$ 10,677.35	$ 145,159.00	$ 406,449.53
Fixed Fee	$ 9,513.46	$ -	$ 352.79	$ (1,340.35)	$ 671.68	$ 776.93	$ 695.38	$ 30,389.12		$ 3,203.20	$ 24,306.60	$ 68,568.81
Direct Non-Salary Costs	$ 1,213.26	$ -	$ -	$ -	$ 160.52	$ 20.52	$ 9.72	$ 9,351.00		$ 396.00	$ 695.45	$ 11,846.47
Subconsultants	$ -	$ -	$ -	$ 19,475.00	$ -	$ 4,375.00	$ -	$ 105,558.00		$ -	$ 40,923.25	$ 170,331.25
Management Reserve	$ 10,200.00		$ (3,736.79)	$ (5,278.00)	$ 18,814.44	$ (12,624.77)	$ (7,375.00)	$ -		$ -	$ 3,893.72	$ 3,893.60
Total	$ 112,179.79	$ -	$ -	$ -	$ 26,089.38	$ -	$ 0.20	$ 430,429.08	$ -	$ 33,406.08	$ 296,000.01	$ 898,104.54
Contract Max Payable	$ 112,214.59	$ 112,214.59	$ 112,214.59	$ 112,214.59	$ 138,303.97	$ 138,303.97	$ 138,303.97	$ 568,732.97	$ 568,732.97	$ 602,139.05	$ 898,139.06	$ 898,139.06

Scriber Creek Trail Improvements Project Funding Summary
City of Lynnwood

	Scriber Creek Trail Phases 2 & 3	ESTIMATED COST	FUNDING STATUS	FUNDING SOURCE	SCHEDULE START	SCHEDULE COMPLETE
2	Pre-Design (alternatives analysis)	$130,000	Secured	WA Bike and Ped Grant ($675,000 WSDOT + $225,000 COL)	2018	2019
3	30% Design	$472,139	Secured	WA Bike and Ped Grant ($675,000 WSDOT + $225,000 COL)	2019	2020

	Scriber Creek Trail Phase 2	ESTIMATED COST	FUNDING STATUS	FUNDING SOURCE	SCHEDULE START	SCHEDULE COMPLETE
5	60% Design, Environmental, ROW services	$296,000	Secured	WA Bike and Ped Grant ($675,000 WSDOT + $225,000 COL)	2020	2021
6	100% Design & Bid Advertisement	$295,000	Secured	ST 2 (portion of $2.5M)	2021	2022
7	Right of Way Acquisition	$300,000	Secured	ST 2 (portion of $2.5M)	2020	2021
8	Construction	$5,000,000	Secured	ST 3 ($2.5M), CMAQ ($1M), ST2 or WSDOT ($1.5M)	2022	2023

	Scriber Creek Trail Phase 3	ESTIMATED COST	FUNDING STATUS	FUNDING SOURCE	SCHEDULE START	SCHEDULE COMPLETE
10	100% Design & Bid Advertisement	$430,000	Unsecured	FY21/22 Capital Budget	2021	2022
11	Construction	$5,000,000	Unsecured	Will seek RCO Trails Funding (2022) & WSDOT Bike/Ped	2023	2025

12	TOTAL	$11,923,139

Updated July 2020

Parametrix DATE: May 15, 2020 FILE: PS2499003F-01

N

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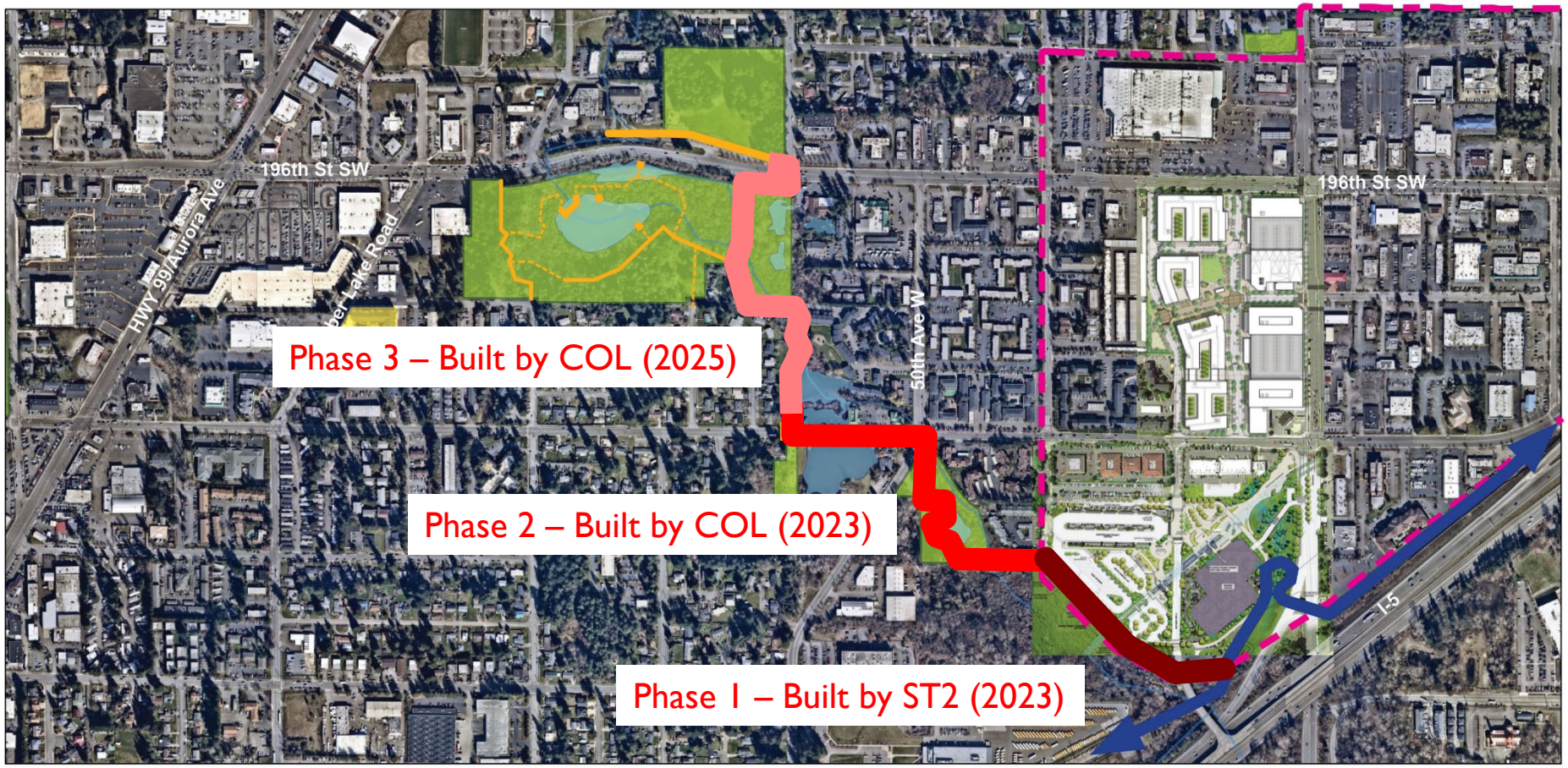
NOT TO SCALE

Scriber Creek Trail Phasing Project Area Map

H-7

Scriber Creek Trail Redevelopment Phases



8-H

CITY COUNCIL ITEM I

CITY OF LYNNWOOD
Community Development

TITLE: Update - Housing Action Plan

DEPARTMENT CONTACT: Kristen Holdsworth, AICP

SUMMARY:

The City received a $100,000 grant to develop a Housing Action Plan. The following work session is to update City Council on activities to date.

POLICY QUESTION(S) FOR COUNCIL CONSIDERATION:

There are no immediate policy questions right now. Future policy questions and actions may be needed as this plan progresses.

ACTION:

To review activity to date and provide an opportunity for Council input regarding the Housing Action Plan.

BACKGROUND:

In Fall 2019, the City of Lynnwood applied for and received a $100,000 grant from the Department of Commerce (under ES2HB 1923) to develop a Housing Action Plan. The Housing Action Plan will be a strategy and implementation document to comprehensively ensure that a variety of housing is available and affordable for people of all income levels in Lynnwood. The Plan will address current housing needs as well as those of the projected future population.

The project scope is summarized as follows:

- Deliverable 1: Project Purpose Statement (Complete). This task includes a project kick-off meeting with the consultants and the establishment of a common understanding of the project.
- Deliverable 2: Existing Conditions and Needs Analysis Report (In Progress). This task includes a Housing Needs Assessment (HNA) to identify future housing needs to serve all segments of the community. It will also include a review of the City's existing policies and programs to identify what is working and where gaps exist.
- Deliverable 3a: Public Engagement Plan (Ongoing). This task includes the creation of a Public Engagement Plan to identify robust opportunities for feedback from Lynnwood's diverse community members. The Public Engagement Plan will be utilized throughout the duration of the project.
- Deliverable 3b – Project Goals and Objectives (Expected September 2020). This task will combine feedback from the Existing Conditions and Needs Analysis Report (Deliverable 2) to identify the draft Housing Action Plan's goals and objectives.
- Deliverable 4 – Draft Housing Action Plan (Expected January 2021). This task will develop strategies to increase housing supply and preserve naturally occurring affordable housing. Strategies will increase affordability, stabilize or reduce housing costs, and minimize displacement.
- Deliverable 5 – Final Housing Action Plan (Adopted June 2021). This task will include revisions to the draft Housing Action Plan.

Staff will continue to schedule periodic briefings with Planning Commission and Council throughout the project to provide updates and seek input. The final Housing Action Plan will be presented to Council for adoption in early 2021.

PREVIOUS COUNCIL ACTIONS:

Council reviewed the Lynnwood Housing White Paper in July 2019. In late 2019 Council established the Council Housing Policy Committee. Council received an update at the 2020 Council Retreat and an FYI memo update at the June 1, 2020 City Council Work Session meeting.

FUNDING:

Funding for this project is provided through a Department of Commerce $100,000 grant. The grant funding began in February 2020 and ends June 2021. As a condition of the grant, if the City does not adopt a Housing Action Plan by June 2021 it will forfeit $30,000 dollars in reimbursement of consultant work.

KEY FEATURES AND VISION ALIGNMENT:

- To be a welcoming city that builds a healthy and sustainable environment.
- To be a cohesive community that respects all citizens.
- To be a city that is responsive to the wants and needs of our citizens.

ADMINISTRATION RECOMMENDATION:

No administrative recommendation is needed at this time.

DOCUMENT ATTACHMENTS

Description:	Type:
Staff Report	Report
PowerPoint Presentation	Presentation

LYNNWOOD WASHINGTON

City Council
Meeting of August 3, 2020

Topic: Update - Housing Action Plan

Staff Report

- ☐ Public Hearing
- ☒ Work Session
- ☐ Other Business
- ☐ Information
- ☐ Miscellaneous

Staff Contact: Kristen Holdsworth, AICP, Senior Planner, Community Development

This memo provides an update on efforts for Lynnwood's Housing Action Plan that have occurred since the last FYI memo was presented to Council at the June 1, 2020 Work Session. At the upcoming August 3, 2020 Council meeting staff will provide updates on the project timeline, public outreach and engagement efforts, and the draft Housing Needs Assessment report.

Housing Action Plan Background

In Fall 2019, the City of Lynnwood applied for and received a $100,000 grant from the Department of Commerce (under ES2HB 1923) to develop a Housing Action Plan. The Housing Action Plan will recommend a series of policies that ensure a variety of housing is available and affordable for people of all income levels in Lynnwood. The Plan will address current housing needs as well as those of the projected future population.

The Department of Commerce grant funding began in February 2020 and ends June 2021. As a condition of the grant, if the City does not adopt a Housing Action Plan by June 2021 it will forfeit $30,000 dollars in reimbursement of consultant work.

Project Scope

The Department of Commerce grant established a project scope. The scope is summarized as follows:

- Deliverable 1: Project Purpose Statement (Complete). This task includes a project kick-off meeting with the consultants and the establishment of a common understanding of the project. The task will create a Project Purpose Statement, which will be utilized during the initial phase of public outreach.
- Deliverable 2: Existing Conditions and Needs Analysis Report (In Progress). This task includes a Housing Needs Assessment to identify future housing needs to serve all segments of the community. It will also include a review of the City's existing policies and programs to identify what is working and where gaps exist.

- Deliverable 3a: Public Engagement Plan (Ongoing). Meaningful public engagement is an important goal of this project. This task includes the creation of a Public Engagement Plan as a working document to identify robust opportunities for feedback from Lynnwood's diverse community members. The Public Engagement Plan will be utilized throughout the duration of the project.
- Deliverable 3b – Project Goals and Objectives (September 2020). This task will combine feedback from the Existing Conditions and Needs Analysis Report (Deliverable 2) to identify the draft Housing Action Plan's goals and objectives.
- Deliverable 4 – Draft Housing Action Plan (January 2021). This task will develop strategies to increase housing supply and preserve naturally occurring affordable housing. Strategies will increase affordability, stabilize or reduce housing costs, and minimize displacement.
- Deliverable 5 – Final Housing Action Plan (June 2021). This task will include revisions to the draft Housing Action Plan and final formatting of the Housing Action Plan for Council consideration. An adopted Housing Action Plan must be submitted to the Department of Commerce by June 2021 in order to receive the final $30,000 of the grant.

Public Engagement and Outreach

The Housing Action Plan's public engagement and outreach efforts are based on insights gathered through interviews with community organizations and housing technical experts. We have developed a Public Engagement Plan, which serves as a working document that identifies stakeholders, outreach techniques, and engagement options to increase community awareness and gather feedback throughout the planning process. Robust public engagement will inform housing policies that more accurately and equitably reflect the diverse values and needs of the community.

Given the changes we are experiencing in our community related to COVID-19 and the Stay Home order, the City is continually adapting its engagement approach to comply with social distancing requirements.

There is a project website to assist with public outreach efforts. The website can be accessed at www.lynnwoodwa.gov/housingactionplan and includes project updates, ways to get involved, and a link to a survey in English, Spanish, and Korean.

The Housing Action Plan project consists of five main strategies for public engagement:

1. Outreach and Communications. This includes outreach and communication efforts designed to reach a broad set of community

members. The primary goal is to inform community members of the City's efforts to review and update the City's housing policies through the Housing Action Plan. Examples include a project website, print and social media, branding, and public notices.

2. Community Stakeholder Engagement. This includes stakeholder interviews, open houses (hosted via an online platform), community events, focus group discussions, and a Stakeholder Advisory Group. The Housing Action Plan is required to be developed with participation and input from community members, community groups, local builders, local realtors, nonprofit housing advocates, and local religious groups (RCW 36.70A.600(2)(f)). The Stakeholder Advisory Group fulfills grant requirements and will review and provide recommendations to City staff, the consultant team, and the Housing Policy Committee.
3. Boards and Commissions. The Community Development Department will coordinate with city-appointed boards and commissions to provide status updates and obtain feedback regarding the direction of the project. The Planning Commission will serve as the primary Commission since they will be reviewing the plan and providing a recommendation prior to its presentation to Council. Housing policy overlaps with many of the efforts from the Diversity Equity, and Inclusion Commission as well as the Human Services Commission. The Diversity Equity and Inclusion Commission and Human Services Commission will be invited to attend Planning Commission meetings to provide input.
4. City Council. The Community Development Department presented a summary of housing efforts to date and an overview of the Housing Action Plan grant at the 2020 Council Retreat. The Community Development Department is also a member of the Council Housing Policy Committee. In July 2020 each Council member was invited to participate in a voluntary interview with the team's project consultants. A summary of the interviews will be provided at the August 3 Council meeting.
5. Coordination with Other Jurisdictions. The Community Development Department will continue coordination with neighboring jurisdictions to address housing affordability regionally and to share lessons learned.

Specific outreach and engagement efforts will be discussed during the staff presentation on August 3, 2020.

Housing Needs Assessment

It is important to identify existing housing conditions and needs prior to identifying strategies and solutions. A Housing Needs Assessment is a report that identifies existing and future housing needs to serve all economic segments of the community. A Housing Needs Assessment report is a required component of the

grant and includes 5 main analyses: 1) Community Profile; 2) Workforce Profile; 3) Housing Inventory; 4) Gaps; and 5) Land Capacity.

Our project consultants (BERK) have provided a draft Housing Needs Assessment. Staff are working to internally review the report prior to releasing it for public input. During the presentation staff will provide a brief introduction to the preliminary draft key findings. Staff will return after the Council's summer recess to review the Housing Needs Assessment in more detail and to provide updates from community outreach efforts.

Next Steps

- Online Open House for the Housing Needs Assessment will occur in August. There will be live presentations as well as an online engagement platform, which will run from mid-August through mid-September.
- The Human Services Commission and Diversity, Equity and Inclusion Commission have been invited to join the Planning Commission meeting on August 27, 2020.
- Council updates will continue throughout the plan's development.
- The final Housing Action Plan will be presented to Council for adoption in early 2021.

HOUSING FOR ALL.

LYNNWOOD WASHINGTON BERK

LYNNWOOD HOUSING ACTION PLAN

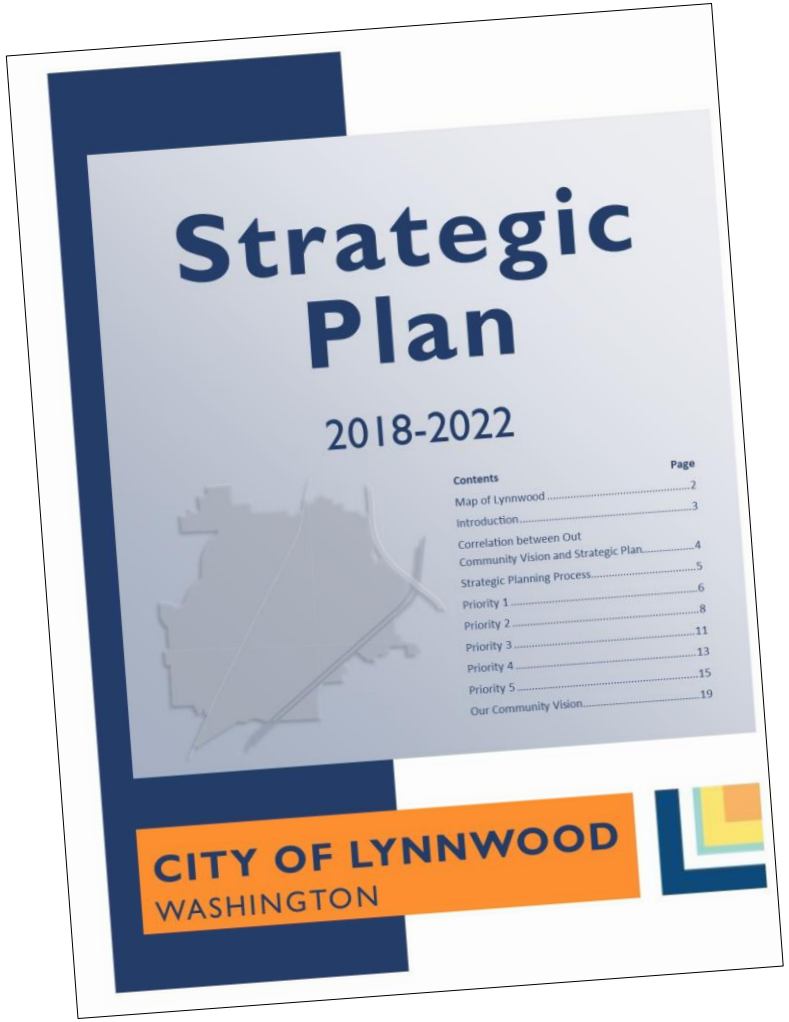
City Council Update

August 3, 2020

LYNNWOOD MOVING FORWARD: OUR COMMUNITY VISION

TO BE A WELCOMING CITY THAT BUILDS A HEALTHY AND SUSTAINABLE ENVIRONMENT

TO BE A CITY THAT IS RESPONSIVE TO THE WANTS AND NEEDS OF OUR CITIZENS



1. Fulfill the community vision for the City Center and Lynnwood Link light rail.
2. Ensure financial stability and economic success.
3. Nurture operational and organizational excellence.
4. Be a safe, welcoming, and livable city.
5. Pursue and maintain collaborative relationships and partnerships.

I-9

LYNNWOOD'S HOUSING ACTION PLAN IS :

- An actionable policy document that outlines how to meet Lynnwood's diverse housing needs.
- Based on data and analysis and vetted and informed through an inclusive and robust public process.
- A comprehensive approach to leverage resources and implement cohesive, effective, and feasible housing policies, programs, and strategies.
- Tailored to the housing needs of the Lynnwood community to ensure decent, safe, and affordable housing for all.

What is Housing Affordability?

Housing affordability does not necessarily mean subsidized or public housing

Monthly housing costs

<u>do not exceed</u>

30%

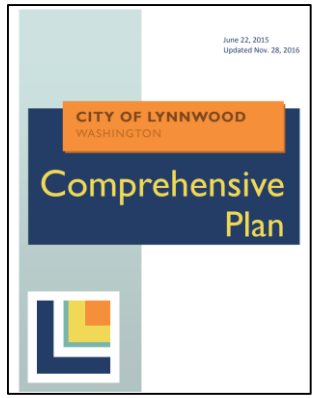
of gross monthly income of a household

Cost-Burdened

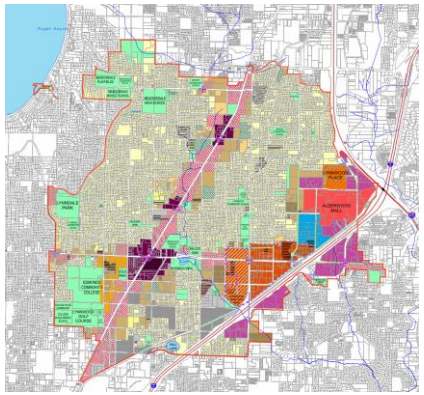
Households who spend **more than 30 percent** of their gross monthly income on housing costs.

Severely Cost-Burdened Households who spend **more than 50 percent** of their gross monthly income on housing costs.

Plans & Policies



Regulations (Zoning)

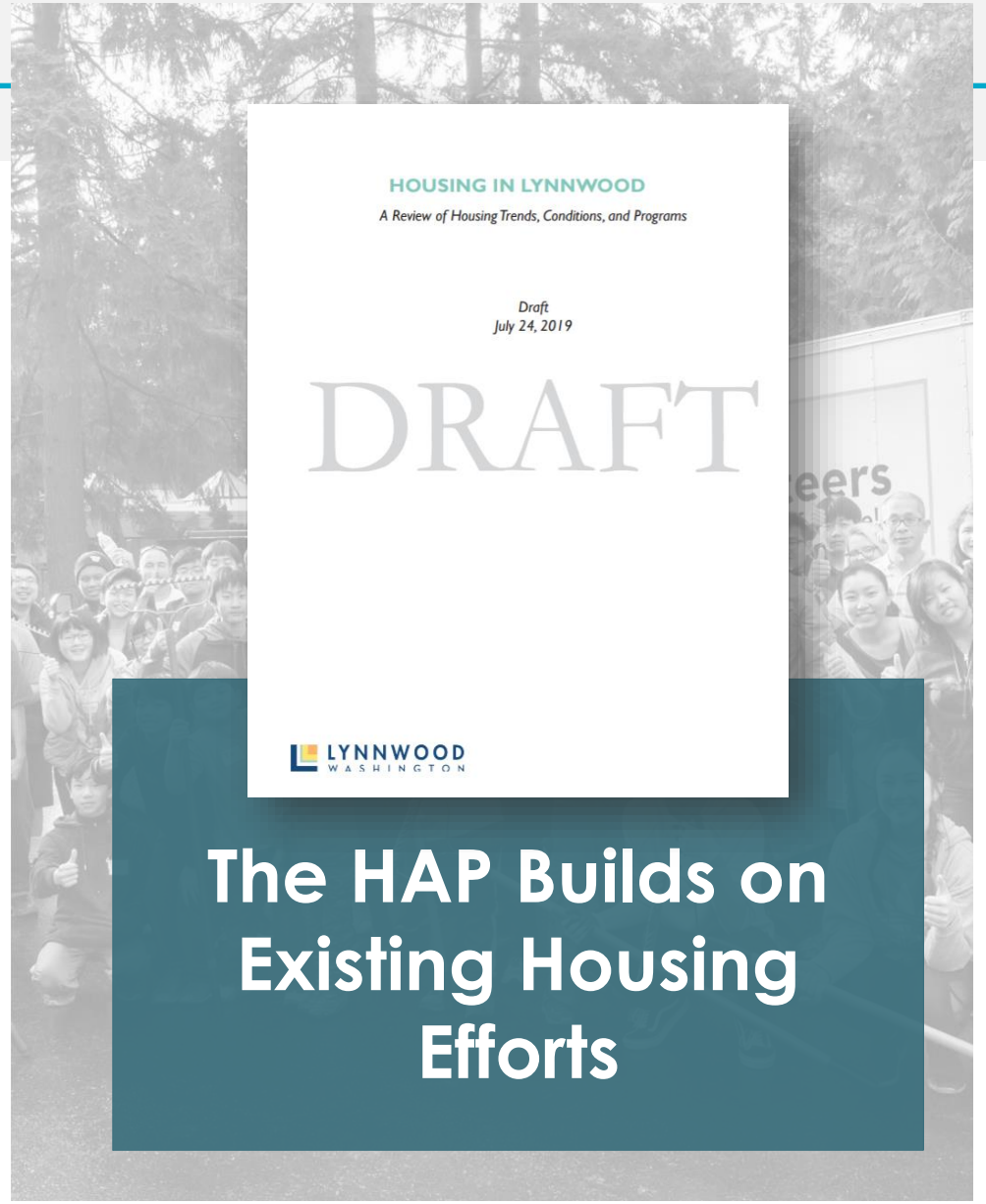


Incentives (Federal, State, and Local)

Regional Coordination

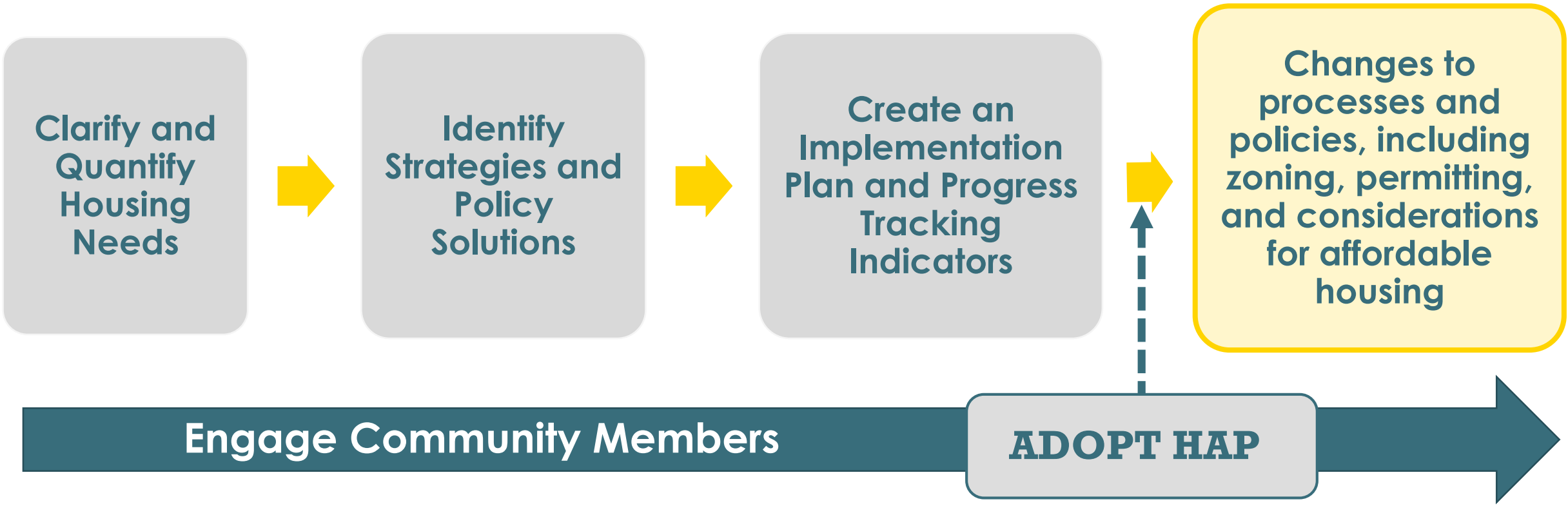
Puget Sound Regional Council

AHA Alliance for Housing Affordability



The HAP Builds on Existing Housing Efforts

Developing a Housing Action Plan



I-14

- The Department of Commerce requires the HAP to be adopted by July 2021.
- The timeline below identifies project milestones.

Schedule & Milestones

I-15

ENGAGEMENT & OUTREACH

I-16

1. Outreach & Communications

- Project webpage
- Print and social media
- Official notices
- Interested parties list
- Graphic Materials
- Project Kiosk

2. Community & Stakeholders

- Stakeholder Interviews
- Meetings in a Box
- Pop-up Community Events
- Community Meetings
- Small Group Discussions
- Advisory Group Meetings

3. Boards & Commissions

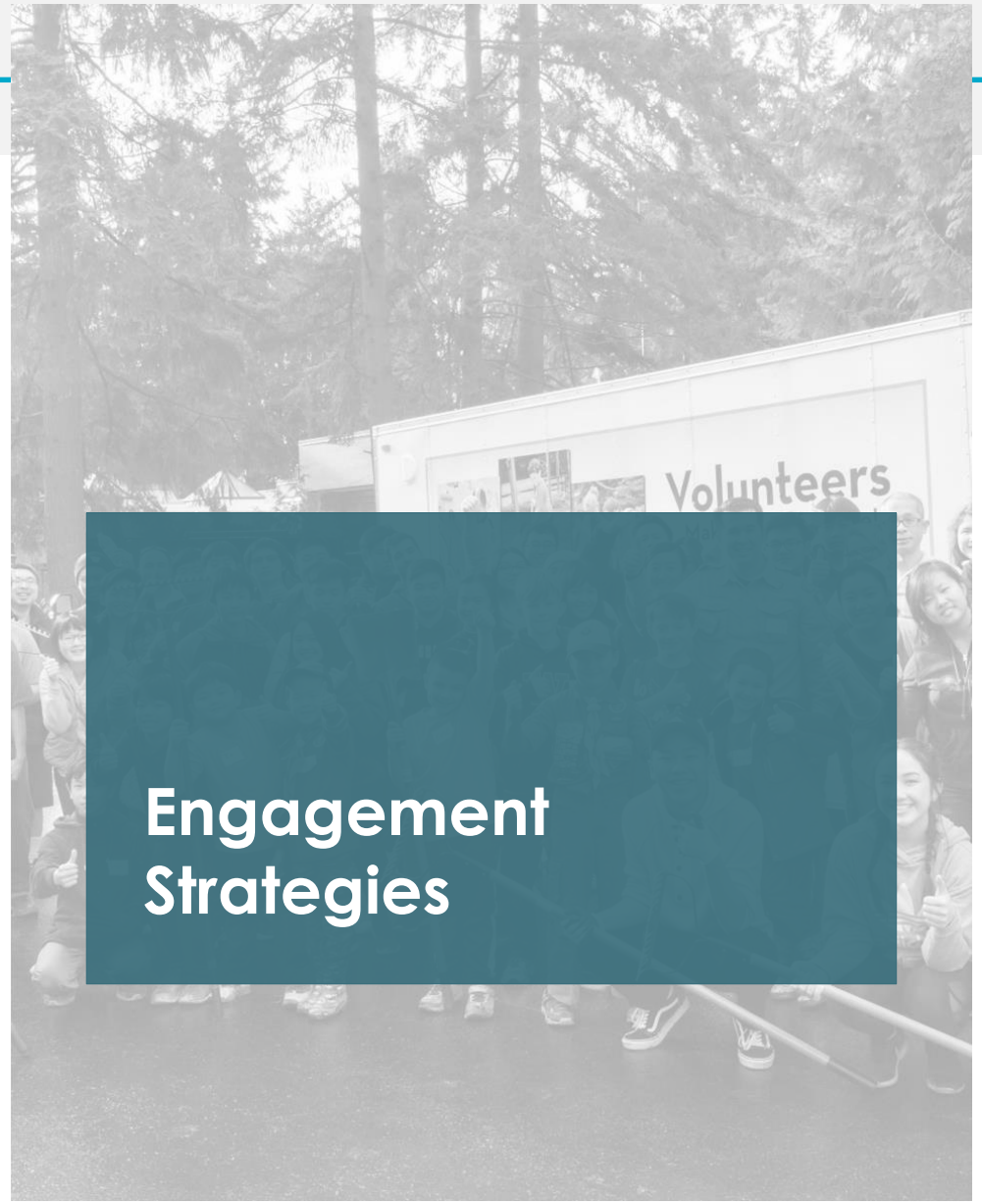
- Joint Boards and Commission Annual Meeting
- Planning Commission
- Diversity Equity and Inclusion Commission
- Human Services Commission3.

4. City Council

- Council Updates
- Council Housing Policy Committee
- Council Interviews

5. Regional Entities

- Snohomish County Housing Affordability Regional Task Force (HART)
- Alliance for Housing Affordability (AHA)
- Puget Sound Regional Council (PSRC)
- American Planning Association (APA)



Engagement Strategies

STAKEHOLDER ADVISORY GROUP MEMBERS

Bob Larsen, Snohomish County Planning Commission

Cami Morrill, Snohomish County Camano Association of Realtors

Chris Collier, Affordable Housing Alliance (AHA)

Duane Landsverk, Landsverk Quality Homes

Duane Leonard, Housing Authority of Snohomish County (HASCO)

Faheem Darab, Zainab Center

Fred Safstrom, Housing Hope

Pastor Gail Rautmann, Gloria Dei Lutheran Church

Galina Volchkova, Volunteers of America

Jared Bigelow, DEI Commission Member/resident

Jeff Butler, Butler Development LLC

Keny Lopez, Familias Unidas

Linda Jones, Lynnwood Chamber of Commerce

Mark Smith, Housing Consortium of Everett and Snohomish County

Mary-Anne Dillon, YWCA

Mike Pattison, Master Builders Association

Nick Nowotarski, AvalonBay Communities, Inc.

Sally Guzmán, Edmonds School District

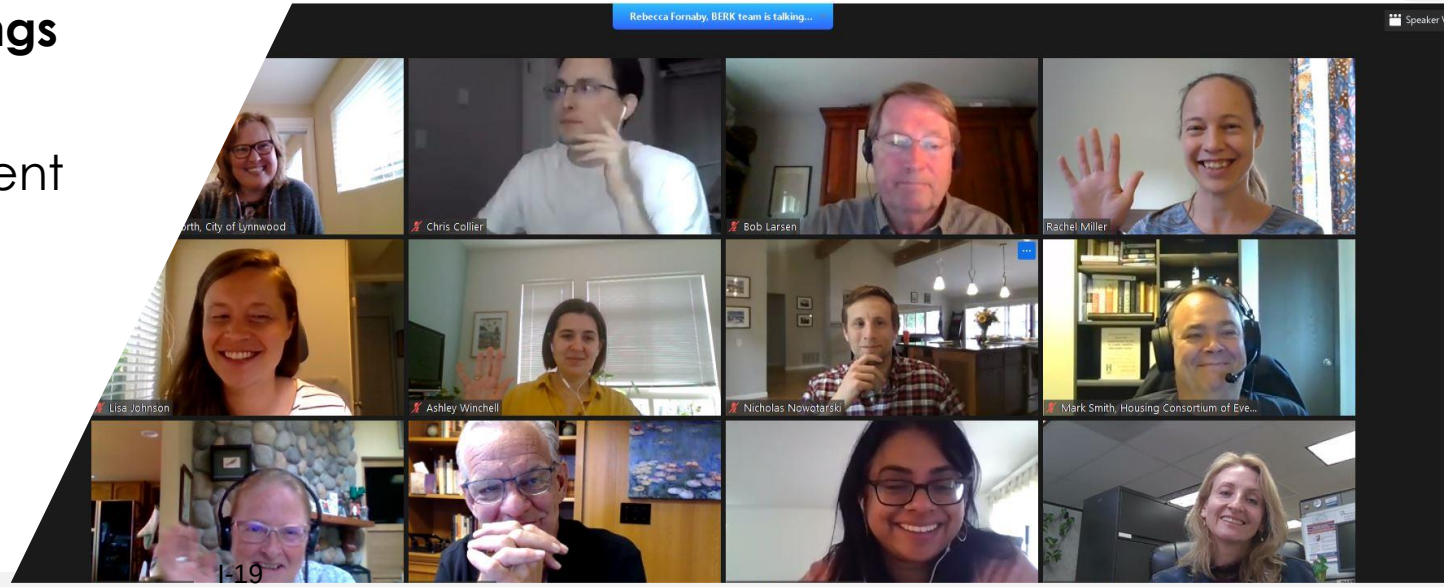
Scott Shapiro, Eagle Rock Ventures

Sangsoon Woo, United Seattle-Bellevue Korean School

Meeting Schedule
Meeting 1 (Kickoff): June 3
Meeting 2 (Draft Needs Assessment): August 11
Meeting 3 (Strategies): September
Meeting 4 (Implementation): October

Recent Outreach and Engagement Efforts

- **Project Website & Survey**
  www.lynnwoodwa.gov/housingactionplan
- **"Inside Lynnwood" Announcement**
- **Council Housing Policy Committee Meetings**
- **4 Listening Sessions**
  - Rental Housing Needs and Displacement
  - Policy and Development Regulations
- **Phone Calls and Emails**
- **Alliance for Housing Affordability (AHA)**
- **Elected Officials Interviews**



Survey/Encuesta/서베이

Share Your Housing Story

Help kick off the project by telling us about your experience living or working in Lynnwood. Your input will help us develop a Plan influenced by first-hand stories from the Lynnwood community.

Take The Survey

Comparte su historia de vivienda

Ayude a iniciar el proyecto contándonos de sus experiencias viviendo o trabajando en Lynnwood. Su aporte nos apoyará a desarrollar un plan formado por historias de primera mano de su comunidad.

Tome la encuesta

설문 조사에 참여해 주세요

Lynnwood에서의 거주 또는 직장 생활 경험에 대해 말씀해 주시고 프로젝트 시작을 도와주세요. 귀하의 의견은 저희가 Lynnwood 지역사회에서 직접 경험한 생생 스토리를 반영한 주택 계획을 개발하는 데 도움이 됩니다.

제출

DRAFT Housing Needs Assessment (HNA)

Preliminary Key Findings

HOUSING FOR ALL.

A housing needs assessment is a report to identify existing and future housing needs to **serve all economic segments** of the community.

Contains 5 main components:

1. Community profile
2. Workforce profile
3. Housing inventory
4. Gaps
5. Land capacity

I-21

Preliminary DRAFT Key Findings from the HNA

1. Residential patterns reveal that White and Black, Indigenous, People of Color (BIPOC) residents live in largely separate communities.
2. Lynnwood's current housing inventory is dominated by single-family housing and lacks many "missing middle" housing types.
3. Housing production reflects market demand for a variety of unit types, but the pace of construction needs to accelerate to meet expected future demand.
4. Housing costs are rising much faster than incomes.

DRAFT

Preliminary DRAFT Key Findings from the HNA (cont.)

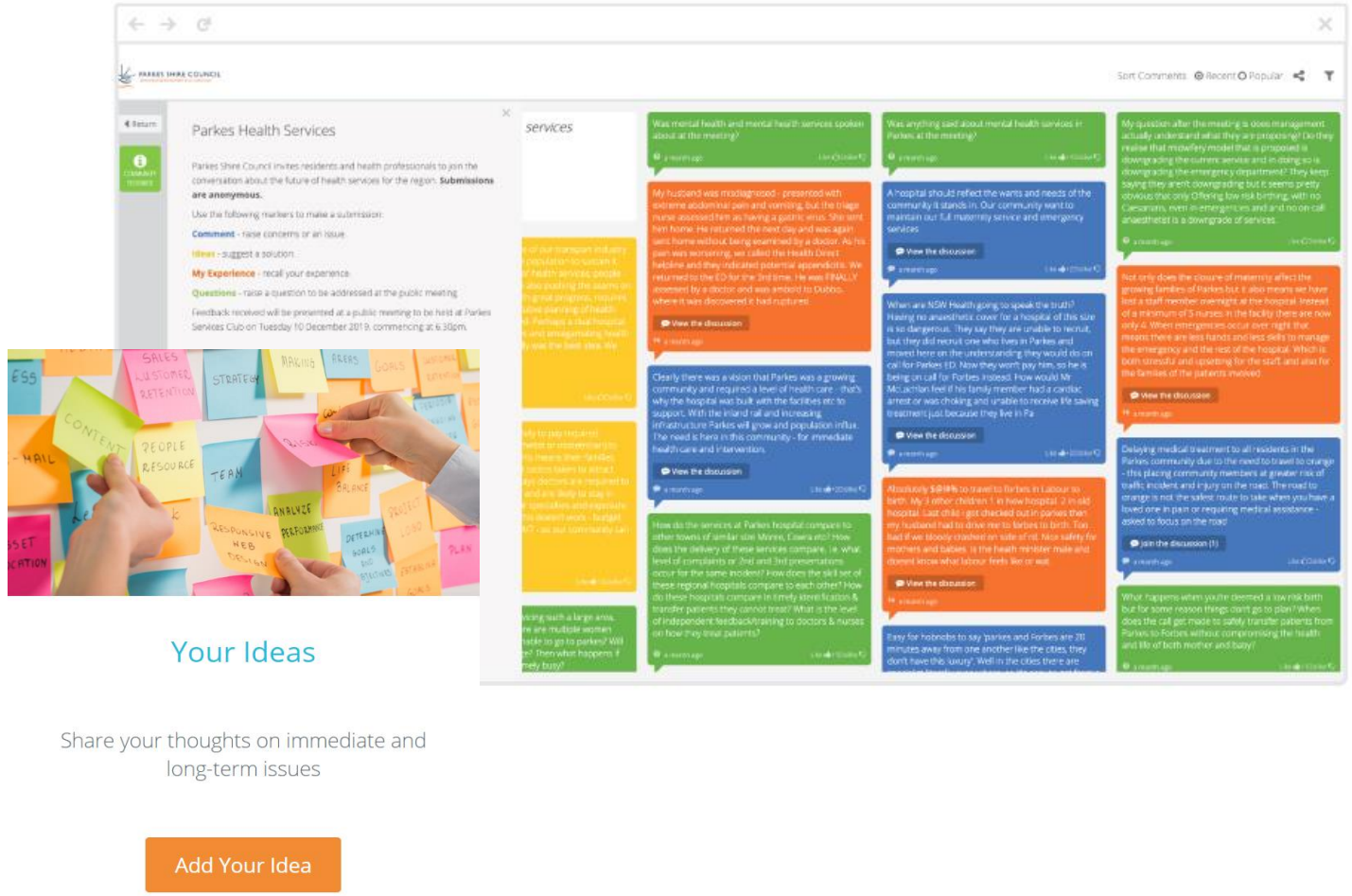
5. Homeownership is out of reach for a growing proportion of residents, with the largest gaps for BIPOC.
6. Almost 40% of Lynnwood's population is cost-burdened.
7. Rates of cost burden are uneven, with the highest cost burdens among households with lower incomes, renters, and adults over 62 .
8. Many renter households qualify for housing assistance but lack access to subsidized housing.
9. Rising housing costs have led to insecurity in the housing market.

DRAFT

1st Online Open House Series

1. LIVE presentations with Q&A sessions (August 25 and 26)
   - Zoom meeting
   - Facebook

2. Website interactive activities (survey, ideas wall, forums, etc.) from August 24 through September 21



I-24

NEXT STEPS

Help us Spread the Word About the HAP Project and Survey –

www.lynnwoodwa.gov/housingactionplan

- **August 11 –** Stakeholder Advisory Meeting #2
- **August 24 - September 21 –** Online Open House
- **August 25 and 26 –** Live Open House Presentations with Q&A Session
- **August 27 –** Planning Commission Update (joint meeting with Human Services and Diversity, Equity, and Inclusion Commissions)

I-25

HOUSING FOR ALL.

Thank you!

LYNNWOOD WASHINGTON BERK

Contact Info

Kristen Holdsworth, AICP

425-670-5409

kholdsworth@lynnwoodwa.gov

https://www.lynnwoodwa.gov/HousingActionPlan

CITY COUNCIL ITEM J

CITY OF LYNNWOOD
City Council

TITLE: Mayor Comments and Questions

DEPARTMENT CONTACT: Nicola Smith, Mayor

DOCUMENT ATTACHMENTS

Description:	Type:

No Attachments Available

CITY COUNCIL ITEM K

CITY OF LYNNWOOD
City Council

TITLE: Council President and Council Comments

DEPARTMENT CONTACT: Christine Frizzell, Council President

DOCUMENT ATTACHMENTS

Description:	Type:
No Attachments Available	

CITY COUNCIL ITEM L

CITY OF LYNNWOOD
Executive

TITLE: Executive Session: Personnel Interview

DEPARTMENT CONTACT: Leah Jensen

DOCUMENT ATTACHMENTS

Description:	Type:
No Attachments Available	

CITY COUNCIL ITEM M-1

CITY OF LYNNWOOD
Public Works

TITLE: **Final Acceptance: 2019 Pavement Preservation Project**

DEPARTMENT CONTACT: **David Mach and Mike Whaley**

SUMMARY:

This project provided for the improvement of asphalt pavement through full depth repair and mill and overlay on 51st Place West and along 188th St SW from Highway 99 to 48th Ave West. Work also included installation of new curb ramps, pedestrian pushbuttons, pedestrian signals, raised pavement markers, paint lines and plastic pavement markings.

ACTION:

Grant final acceptance of the work performed under the contract for the 2019 Overlay & Curb Ramps Project, subject to the requirements of appropriate State and Federal agencies and ultimately release of retainage to the contractor, if any.

BACKGROUND:

Bids for this project were opened on May 9, 2019. On June 10, 2019 the City Council awarded the contract to Cadman Materials, Inc. of Redmond, WA in the amount of $2,546,785.70, including applicable sales tax. Notice to proceed was issued effective July 29, 2019, with physical completion on January 21, 2020. A work suspension was issued on July 29, 2019 per WSDOT Standard Specification 1-08.6 due to issues by the contractor with attaining the required project specific permits. Work was permitted to resume on August 28, 2019 after the contractor achieved compliance with the contract specifications. This delay resulted in a necessary deletion of the 68th Ave West portion of the project in order to meet project related time constraints for construction activities and weather restrictions for paving operations. Three (3) change orders were processed for the project. The total final payment, including sales tax is as follows:

Original Contract Amount	$2,546,785.70	
Change Order No. 1	28,009.50	Additional Grind on 188th
Change Order No. 2	(1,134,843.62)	Delete work on 68th Ave W
Change Order No. 3	22,751.40	Claims Resolution
New Authorized Contract	$1,462,702.98	
Overrun/(Underrun)	(21,679.03)	
Final Contract Amount	$1,441,023.95	

PREVIOUS COUNCIL ACTIONS:

June 10, 2019 – Construction Contract Award

FUNDING:

Fund 150 -Transportation Benefit District (TBD) : $3,026,000.00

Fund 412 – Utilities: $101,000.00

KEY FEATURES AND VISION ALIGNMENT:

The Lynnwood Community Vision states that the City is to be a welcoming city that builds a healthy and sustainable environment. The project supports that vision and results in an important improvement to the City's infrastructure that links City of Lynnwood programs, policies, comprehensive plans, mission, and ultimately the Community Vision. This project is a supporting capital project that is listed in the City of Lynnwood Capital Facilities Plan.

DOCUMENT ATTACHMENTS

Description:	Type:

No Attachments Available

CITY COUNCIL ITEM M-2

CITY OF LYNNWOOD
Public Works

TITLE: **Construction Contract Award: 48th Ave Sewer Main & 200th St Water Main Improvements**

DEPARTMENT CONTACT: **David Mach and Bill Franz**

SUMMARY:

Public Works staff is requesting the City Council to award the construction contract for the 48th Ave Sewer Main & 200th St Water Main Improvements project to Kamins Construction Inc of Bothell, Washington.

ACTION:

Authorize the Mayor to enter into, and execute on behalf of the City a construction contract with to Kamins Construction Inc of Bothell, WA for the construction of 48th Ave Sewer Main & 200th St Water Main Improvements project , in an amount not to exceed $834,282.82 with an additional 15% contingency for a total amount of $959,425.24. Sales tax is included.

BACKGROUND:

The City of Lynnwood (City) needs to upgrade and upsize its existing infrastructure to accommodate future development in the City Center, including the Lynnwood Square property managed by Merlone Geier Partners (Merlone Geier). In addition, the Sound Transit (ST) Lynnwood Light Rail Extension at the Lynnwood Transit Center is projected to be completed in 2024. With all the improvements in the vicinity, the City needs to upgrade the existing gravity sewer and water main. These improvements have been identified in our utility comprehensive plans and are the responsibility of the City to make.

The sewer main improvements include upsizing approximately 650 linear feet (LF) of the existing gravity main on 48th Avenue from approximately 50 feet north of 200th Street SW to the entrance of the Lynnwood Transit Center. RH2 Engineering, Inc., (RH2) will work with BHC Consultants, LLC, (BHC) as a subconsultant to evaluate the capacity of the gravity main from the entrance of the transit center to the City's Lift Station 10 (LS10) site.

The water main improvements include the replacement of approximately 200 LF of ductile iron pipe along 200th Street SW across the 44th Avenue intersection.

The city opened bids for the project on June 30th, 2020. Six bids were received which ranged from $0.76M to $0.96M (excluding sales tax). The engineer's estimate was $0.78M (excluding sales tax). Staff has reviewed the low bid and has determined that it is responsive/responsible and recommends Council award the contract. Minor math errors in the low bid resulted in a slightly higher award amount than what is shown on the bid tab sheet, however, Kamins is still the low bidder.

FUNDING:

Utility Fund 412.

KEY FEATURES AND VISION ALIGNMENT:

The Lynnwood Community Vision states that the City is to be a welcoming city that builds a healthy and sustainable environment.

The project supports that vision and results in an important improvement to the City's infrastructure that links City of Lynnwood programs, policies, comprehensive plans, mission, and ultimately the Community Vision. The project is a supporting capital project that is listed in the City of Lynnwood Capital Facilities Plan.

DOCUMENT ATTACHMENTS

Description:	Type:
Bid Tabs	Backup Material

BID RECORDING FORM

PROJECT NAME: 48th Sewer and 200th ST Water Main **READER:** Ashely Tillery

DATE OF OPENING: June 30, 2020 **RECORDER:** Katie McKee

TIME OF OPENING: 2:00 AM **BID #:** 3205

ENGINEER'S ESTIMATE: $860,000.00 **CONTRACT:**

Note: The following Bid results are for Contractor information only. These results will undergo further review by Lynnwood in determination of award to the lowest responsive and responsible bidder.

	BIDDING COMPANY	ADDRESS	BID SECURITY	SIGNED OFFER	ADDENDUMS RECEIVED 1 & 2		PROJECT TOTAL BASE BID
1	Shoreline Construction	PO Box 358, Woodenville WA 98072	x	x	x		$ 877,988.80
2	Marshbank Construction	PO Box 97, Lake Stevens WA 98258	x	x	x		$ 1,064,882.00
3	Rodarte Construction	17 E Valley Hwy E, Auborn WA 98092	x	x	x		$ 840,755.82
4	Kamins Construction	PO Box 867 Bothell, WA 98041	x	x	x		$ 828,757.82
5	Interwest Construction Inc.	609 N Hill Blvd, Burlington WA 98233	x	x	x		$ 930,238.73
6	MidMountain Contractors	PO Box 2909, Kirkland WA 98083	x	x	x		$ 977,471.95
7							
8							
9							

BID RECORDING FORM

PROJECT NAME: 48th Sewer and 200th ST Water Main **READER:** Ashely Tillery

DATE OF OPENING: June 30, 2020 **RECORDER:** Katie McKee

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Note: The following Bid results are for Contractor information only. These results will undergo further review by Lynnwood in determination of award to the lowest responsive and responsible bidder.

BIDDING COMPANY	ADDRESS	BID SECURITY	SIGNED OFFER	ADDENDUMS RECEIVED 1 & 2		PROJECT TOTAL BASE BID
10						
11						
12						
13						
14						
15						
16						

CITY COUNCIL ITEM M-3

CITY OF LYNNWOOD
Administrative Services

TITLE: **Contract Amendment, Cartegraph**

DEPARTMENT CONTACT: **Cathy Robinson, Interim Procurement Manager**

SUMMARY:

The City requires the software for an asset and operations management system. Cartegraph provides these services under contract to the City. This amendment will establish annual subscription pricing for up to five years.

ACTION:

Authorize the Mayor to execute a contract amendment #3 with Cartegraph for annual software subscription services for an additional five years. The estimated total value is $417,621.

BACKGROUND:

In 2017 the City established a new contract with Cartegraph for an upgraded software solution. This amendment continues the software subscription for those services.

PREVIOUS COUNCIL ACTIONS:

Council approved award for the upgraded software solution in 2017. In 2018, contract amendment #2 was executed to increased the number of city users from 50 to 100.

FUNDING:

The funding for these services are included in the currently adopted biennium budget for public works.

ADMINISTRATION RECOMMENDATION:

Approve

DOCUMENT ATTACHMENTS

Description:	Type:
Procurement Report	Backup Material

Procurement Report
#2925 – Cartegraph Asset Management System

Purpose of Contract:

Cartegraph OMS is a cloud-based asset and operations management software solution that manages work orders, maintains city asset data, and provides reporting for city or county organizations. Cartegraph OMS also provides citizens with a self-reporting web portal and mobile app to request and report citizen issues. The City of Lynnwood has been a customer of Cartegraph for more than ten years and currently utilizes the Cartegraph Navigator asset management software to track city assets that are maintained such as sidewalks, street signs, underground pipes, etc., along with processing maintenance work-orders and other historical asset reporting information.

Estimated cost:

The contract amendment is for a five-year renewal period which includes a new report tool. The new report tool allows the department to create "what if" scenarios and do analysis on when maintenance would be performed. The estimated total cost for the five-year renewal period is $417,621, which includes sales tax and a one-time cost for the new tool implementation.

Advanced Planning:

In 2017 the City evaluated between upgrading the then current Cartegraph OMS system or procuring a new system. The decision was made to upgrade the Cartegraph OMS system. This current contract amendment continues the software subscription to that service.

Method of Procurement:

Sole Source as there is no alternative method to continue this software subscription.

Type of Contract: One time buy? Services

This is an on-going subscription services contract with a one-time implementation fee.

Term of Contract:

The term of this contract amendment is for a five (5) year period, with annual subscription paid yearly. The contract includes a termination for non-appropriation clause.

Solicitation: N/A

Recommended Action:

Approve contract amendment of up to five (5) years with Cartegraph for the provision of software services for asset and operations management at an estimated value of $417,621.

Procurement Officer: Cathy Robinson

Date: July 28, 2020

CITY COUNCIL ITEM M-4

CITY OF LYNNWOOD
Public Works

TITLE: **Upcoming Public Hearing: Six-Year Capital Facilities Plan (CFP) and Six-Year Transportation Improvement Program (TIP) 2021 - 2026**

DEPARTMENT CONTACT: **Sadia Faiza and David Mach**

SUMMARY:

State law requires that the City annually adopt a Capital Facilities Plan (CFP) and Transportation Improvement Program (TIP). A public hearing is scheduled for the August 10th meeting to review these documents with adoption of the ordinances sometime afterwards.

ACTION:

No action at this work session. A public hearing is scheduled for August 10, 2020. Adoption of the Ordinances to follow.

BACKGROUND:

The proposed CFP and TIP cover the next six years, 2021-2026. The projects are derived directly from the prior CFP, 2020-2025, with minor modifications. New projects are also added. The TIP projects are the transportation projects located in the CFP. All the projects are based on policies set forth in the City of Lynnwood Comprehensive Plan. Having an adopted Six-Year CFP and TIP allows the City of Lynnwood to compete for federal and state grants and to meet other state and/or federal requirements.

The CFP is a coordinated city-wide effort that lists all possible City capital projects, whether funded or not. These plans are “high level” planning documents and are not intended for detailed budgeting purposes. Detailed project costs are approved through the city budgeting process and not this process.

Staff has simplified this approval process into one streamlined process over the past few years. This has significantly reduced the amount of staff time needed to prepare these plans.

The Planning Commission reviewed the proposed CFP on July 09, 2020 and they made a recommendation of approval and forwarded to the City Council for review and adoption. They had questions about costs on the Information Technology projects. Staff was not able to answer their questions during the meeting but has reached out to Information Technology Department.

The proposed schedule of events for City Council approval is as follows:

1) Conduct a Public Hearing at the August 10, 2020 City Council business session

2) Adopt an ordinance for the Six-year CFP at the September 14, 2020 City Council business session

3) Adopt an ordinance for the Six-year TIP at the September 14, 2020 City Council business session

Capital Facilities Plan (CFP)

Consistent with RCW 36.70A.070(3) and RCW 36.70A.130, the CFP identifies specific projects including public buildings, parks and recreation facilities, transportation, utilities systems and information technologies and must be adopted yearly by the City Council. The Draft CFP Ordinance for the period of 2021-2026 is

attached. The draft CFP project list is attached, and the entire report is available on the City's website at the following link: https://www.lynnwoodwa.gov/files/sharedassets/public/administrative-services/budget-docs/2021-2026-draft-cfp.pdf

Improvement Program (TIP)

Consistent with RCW 35.77.010 and RCW 36.81.121, the TIP identifies the transportation projects (a subset of the CFP) and must be adopted yearly by the City Council. The Draft TIP Ordinance for the period of 2021-2026 is attached.

KEY FEATURES AND VISION ALIGNMENT:

Vision/Mission/Goals: The Lynnwood Community Vision states that the City is to "Invest in efficient, integrated, local and regional transportation systems", and "be a city that is responsive to the wants and needs of our citizens."

The 2021-2026 Six-year Capital Facilities Plan supports that vision and results in important improvements to the City's infrastructure that links the City of Lynnwood's programs, policies, comprehensive plans, mission, and ultimately the Community Vision. The projects listed in this Six-year Capital Facilities Plan shows the City's commitment to listen to the needs of our citizens.

DOCUMENT ATTACHMENTS

Description:	Type:
CFP List	Report
Draft CFP Ordinance	Backup Material
Draft TIP Ordinance	Ordinance

City of Lynnwood Six Year CFP List 2020-2025

Project Title & Location	Project Number	Department	Project Year Identified	Location	Funding Status (N - Not Funded, P - Partially Funded, F - Fully Funded, * - Funded in 2019-2020)	PLANNED EXPENSES ($ in thousand) 2021	2022	2023	2024	2025	2026	Project Total Expense
New Justice Facility	PD2004004A	Police Administration	2004	Police Station	P*							
Development of a new Community Justice Center which consists of a new police department, parking structure, jail addition and court remodel. The Community Justice Center will be placed on the existing Civic Justice Center site and utilize the City owned acre located directly east (adjacent) to current site. The Police Department has a study and pre-design concept which was refreshed and completed in late 2018. The department has been approved for design services on this project, which are underway, and are funded in the Police Department Budget for 2019-20. This infrastructure improvements are necessary to house current and future staff as well as to develop programmatic enhancements that have been conceptually presented to City Council and involve a partnership with Community Health Center of Snohomish County. The jail addition is necessary to meet best practices standards, ADA requirements and standards for State accreditation. The current facility does not meet these standards. The City Executive's Office, City Council and Community Health Center have all offered support in writing for this project. This project has been presented to Council and the design funding has been approved in the 2019-20 City Budget. Additionally, the City has worked with PFM financial advisors to present funding discussions and options to the Council Finance Committee for construction of the facility. The priority for this project is "High". The level of service for our community is significantly impacted, especially in the area of service to those who are living with drug and alcohol substance abuse disorder, mental health issues or who lack resources. Our community partner, Community Health Center of Snohomish County, is also relying upon this partnership to expand their services in Lynnwood for those who face barriers to healthcare. The space needs in the police department, jail and court all impact the ability to programmatically enhance these services for our community.						1,000	24,000	24,000	0	0	0	49,000
Email Storage Increase - State Records Compliance	BP2008039A	Information Technology	2008	N/A	F							
Upgrade of equipment and software to allow for Email storage capacity was purchased in 2008. Phase II - eDiscovery proposed for 2013. Cataloging, Indexing, Retention, and retrieval system for all electronic media. Mandated by State Electronic Records RCW. This is necessary to meet the State Records Compliance requirements. This is a major project estimated at $150,000. This has been delayed due to budgetary constraints, but the data requests continue to strain the existing systems and will inhibit the spirit of the law which requires a reasonable effort in response. Fines can be levied for noncompliance. Provide quick and reasonable retrieval of electronically stored documents. State mandated RCW's determined electronic records to be retained in accordance with State retention rules per agency and retention category. The city has been scanning paper to electronic documents and saving email documents for retention and retrieval since 2008. This system needs to be expanded and search capabilities enhanced to incorporate the increasing volume of stored documents. A centralized single system will be utilized to provide storage, backup, and safe management of these regulated files. Although there are retention dates and documents will be purged at different intervals, there are other documents that are for perpetuity. Ongoing maintenance and storage will be an ever-present factor. The current system was implemented in 2008 as a three year stop gap measure to address email collection and retention. That window has passed and the structure of retention has grown. A comprehensive application and proper storage allotments need to be provisioned to handle the ever-growing business needs of document control, retention, and retrieval. This is a compliance requirement from the State of Washington RCW's, Electronic Records Retention. It should be noted that the State continues to lay new public record retention requirements on Cities . Recent additions now include many new Information Technology retention requirements including network access, metadata retention and others. This has the opportunity to seriously impact our storage requirements. The Capital Budget has been adjusted to reflect these new requirements Recent decision by the Supreme Court of the State of Washington (in re: O'Neill v City of Shoreline) has impacted our document retention, storage and e-discovery processes and requirements. With the need to now store and provide "metadata" to all public records requests the need to implement our e-Discovery and Storage solutions to comply with State law has become critical.						0	60	40	40	20	20	180
CityWide Wireless Project	BP2008031A	Information Technology	2008	City wide	P*							
Design and implement a City wireless network that will provide 24/7 ancillary network connectivity to all Public Safety Vehicles and City Field Operations Staff. This project will expand the City 's network infrastructure to utilize private access points to provide Police, Fire, Bldg. Inspectors, and other Field Workers with direct high-speed connectivity while outside of City Facilities. This communications link will provide asset management and increase staff productivity and efficiencies by providing them access to City applications and other government agencies like NCIS, CJIS, 911 Dispatch, Hospitals, and other data sources including the Internet. This internal structure would be independent of public influence of congestion, cost increases, service loss, and business conflicts. Our City staff need access to these applications while in the field to increase efficiency and have access to critical data while on job sites or when responding to emergency situations. This system will enhance Public Safety access to NCIS database, CJIS database and other city provisioned services that will enhance the first responders and other city support staff's ability to respond more effectively. Information Services Strategic Emergency Support Plan This will increase the level of service offered to our citizens. This will require a funding source.						0	288	150	250	250	250	1,188
IT Plan: Service Enhancements (Issues, Upgrades, Improvements)	BP2005021C	Information Technology	2005	City wide	P*							

This funding is scheduled to address a wide variety of technology requests and service enhancements from all departments. Included is funding for: -Web Improvements: E-Gov Transaction Services Enhancements, Streaming Video, Citizen Service Requests -Expand wireless network access locations amongst city owned sites. -Fire 15 Intelligent classroom upgrades. -Storage Expansion for continued growth and retention -Network Infrastructure enhancements replacements. This wide variety of technology requests are department driven, and will enhance their service delivery to our citizens, local businesses and anyone who does business with our City. Without a centralized funding approach, each department will ask for individual funding, or expand their budget requests to include the necessary funding, and we will lose management and oversight of the projects. Ongoing Information Technology Plan and Technology Adjustments As the adoption of technology continues expand, our citizens, customers and staff come to expect this level of service from their local government. A forward-looking community will proactively provide these services before they are demanded by the public. E-gov services, along with other enhanced services such as Citizen Service Requests, E-Bill payment and further Wireless Network Access, when implemented, will require regular maintenance and support. An estimation of these fees is not to exceed$ 50,000 per year.						100	100	100	100	100	100	600
IT Plan: Desktop Infrastructure Supporting Reliable City Operations	BP2005021B	Information Technology	2005	City wide	F*							
The IT Plan calls for annually replacing 1/3 of the Departmental Desktop PC's to include Police/Fire mobile terminals required to support City Public Services and Day-to-Day Department Operations. The majority of the City's desktop infrastructure was acquired in the initial 2000 IT Plan. The City is currently licensed and uses the Microsoft suite platform for Operating System and Office Business Application. It's essential that the City deploy and maintain current levels of the operating system and applications. Industry compatibility and security measures require us to remain current and enable us to communicate and collaborate with other government agencies and the general public. Continual advances in software capability require corresponding investments in desktop hardware. Desktop software is only supported by manufacturers for a limited period of time. Without software support security enhancements and corrections are no longer available, which increases the City's vulnerability to digital threats. Ongoing Information Technology Refresh Plan These upgrades are required to continue the current Level of Service that the City and Departments depend on to carry-out their public mission. These are started being implemented in 2007 and are continuing to be implemented. Please note that the replacement plan has been adjusted to accommodate a 3-year refresh cycle. This more closely matches industry best practices and maximizes the value of the equipment. Information Technology is also considering adopting a software as a service (SaaS) model for desktop office applications. SaaS applications are based on annual subscriptions and are the direction the IT industry has been heading for a number of years. Some of the systems used by the City are already using this model or will be as software manufacturers change their business models.						0	150	150	150	150	150	750
Technology Disaster Recovery Project	200900139	Information Technology	2009	City wide	P							
The City has invested significantly in the rebuilding of our IT Infrastructure. The City also sits in a heavy weather zone that from time to time causes power outages and other potentially damaging occurrences. This project is to design and build our disaster recovery system so that the City can withstand and continue to operate in case of a significant event that would otherwise interrupt business and public safety needs both in first responder as well as rapid business response. The City also invested in our EOC Center in 2009, this project moved Lynnwood into a disaster management center and allows for a technology smart environment, allowing operations like networking, telecommunications and accounting activities and the ability to be maintained in operational mode during such events. This enhancement will provide and include a remote site that is 30 miles away and will include a backup and emergency operations facility and providing reduced but functional business services. To maintain continuity of business and communications during significant emergency events. First responder support, city emergency notification center, emergency support services, public response and communications. This will expand to allow for a rapid government emergency response and to provide to the public sector, continued services for conducting city business services during emergency events. Service such as permits, planning, and most normal payment processing. Ongoing support and maintenance. This includes EOC laptop refresh and AV system upgrade.						0	55	15	15	15	15	115
Fiber Network Expansion	200900140	Information Technology	2011	City wide	P							
Currently the City Network is 100% Fiber Backbone. This is a very high-speed network architecture that eliminates connection or choke points for City network traffic. Currently our network architecture is "point to point" this was Phase I of our infrastructure redesign. Phase II is to build a "mesh" architecture into our network design. This will enable redundancy and continuity of service into the network backbone. If one segment fails or is disabled, the upgraded architecture will reroute other, diverse paths, and maintain service connections to all City Facilities. To maintain continuity of operations during network disabling events and provide a technology platform for growth, ease new technology adoption, and enhanced productivity. Enterprise network continuity and structural integrity. Provisioning secured and redundant access to 911 services and normal calling infrastructure and increased ability to expand to video conferencing and other future technologies that will be required to maintain a business continuity with other agencies and businesses. Provide high bandwidth inter-connectivity between city buildings and outside sources.						0	175	115	125	50	50	515
General Repairs and Capital Maintenance of All Municipal Buildings	201000146	Public Works Administration	2010	City Buildings	P*							

This project provides a yearly pool of funds necessary for ongoing capital upkeep of the City 's municipal buildings. Detailed analysis is underway justifying yearly funding needs to provide for preventative maintenance and repair of unanticipated breakdowns in infrastructure. Former Project number BP2006029A. In 2011, the City conducted a facilities assessment of eight city-owned buildings to determine the condition of each and to provide recommendations as to anticipated maintenance requirements. Their report, finalized in 2012, provides a long-range prioritized list of building deficiencies with an estimated cost to repair in 2012 dollars. It became a comprehensive planning document for the Building and Property Services division of Public Works. An update to this plan is in process starting in 2020. The costs set forth in these reports, adjusted for inflation, provide the basis for the funds requested for capital upkeep of City buildings in the 6-year Capital Facilities Plan. Maintenance of existing infrastructure has been identified in Community Visioning and City Council priorities of government.						500	500	500	500	500	500	3,000
City Municipal Complex Parking and Safety Enhancements	201200163	Public Works Administration	2013	City wide	P*	150	1,500	0	0	0	0	1,650
Originally, the plan was to design & build an approximately 30-stall parking lot on vacant land north and west of the Lynnwood Recreation Center. This plan has been broadened to include improvements throughout the complex with no design decided upon to date. This parking lot expansion would provide overflow parking during peak use hours at the Lynnwood Recreation Center												
City Buildings Space Needs Analysis	201700101	Public Works Administration	2017	City Hall Campus	F*	0	0	0	0	0	0	0
A municipal buildings space needs analysis needs to be completed to look at how the City will provide space to its employees and functions as the City develops over the next 2 to 10 years and beyond. Considerations include the pending lease expiration on the Annex Building that houses our permitting functions and the future location of the Police Evidence facility. Input from ongoing studies around the City Center will be considered. Work is ongoing.												
City Center Building Remodel	201800101	Public Works Administration	2018	City wide	N	0	300	500	500	500	0	1,800
Pending the outcome of the Municipal Buildings Space Needs Analysis started in 2017 there are anticipated needs to remodel municipal building spaces. Depending on that analysis, the building(s) may or may not be located in the City Center area. Work is ongoing.												
Municipal Buildings: ADA Upgrades	201900107	Public Works Administration	2019	City wide	P*	50	50	50	50	50	50	300
Minor remodels and enhancements of facilities to meet Americans with Disabilities Act (ADA) requirements. This program will meet Federal Requirements.												
Regional Veterans Hub	202000001	Public Works Administration	2020	Unknown	N	400	400	0	0	0	0	800
The proposal is to acquire an estimated 2,500 square ft. building for the use of a regional veterans hub that would staff a future 1.5 FTE and provide work space of City-contracted human service providers, including a gathering space to serve veterans and their families. The preferred location would be accessible to public transportation. The regional veterans center has been a Mayor's initiative since 2015, led by the South Snohomish Veterans Task Force and recently supported by the Human Services Commission. Acquisition of the building would be with public and private funding opportunities.												
Edmonds School District Homeless Students Hous	202000002	Public Works Administration	2020	Unknown	P*	50	50	0	0	0	0	100
The proposal is to build Edmonds School District Homeless Students Housing Facility. The funding of this project will come from Verdant Health District, City of Edmonds, Edmonds school district, AHA, HASCO, Snohomish County, housing hope, YWCA, Premera, Swedish and Hospital, and/or other partners.												
44th Ave Missing water main Link Install	202100001	Public Works Administration	2020	44th Ave W	F	0	0	0	0	500	0	500
Installing missing link of water main on 44th Avenue.												
Automatic Water Meters	201900120	Public Works Administration	2017	City wide	F*	2,000	0	0	0	0	0	2,000
Replace traditional style mechanical water meters with automatic, radio read meters. The automatic water meters are more accurate and eliminate the need for field read water meters. The project will improve water tracking and efficiency.												
Rebuild Pressure Reducing Water Valve No. 2	201900123	Public Works Administration	2017	40th Ave W at approximately 19500 block	F*	320	0	0	0	0	0	320
Improving and rebuilding pressure reducing valve #2, leading to construction of the recommendation. This valve station currently is in a confined space with inadequate space for maintenance and poor ventilation leading to increased corrosion. Valve function is critical for the needs of the City Center.												
Water Main Replacement	WA2006050A	Public Works Administration	2006	City wide	P*	1,000	1,000	1,000	1,000	1,000	1,000	6,000
Annual watermain replacement program of 4" undersized mains and deteriorated steel mains based on yearly analysis of repair. There exist many dead-end, 4" watermains serving various cul-de-sacs throughout the City. Maintenance records and the comp plan will be consulted to determine the most appropriate sequence for upgrading these undersized mains to 6" or 8" mains.												
Water Storage Tank Upgrades	200900137	Public Works Administration	2009	Water Storage Tanks	F*	600	0	0	500	500	0	1,600
Repair or replace the roof on the City's 3-million gallon water reservoir and seismic upgrades. Paint above ground 2.77 MG steel storage tank (inside and outside) in accordance with its life cycle maintenance schedule. This project will also add safety railings and platforms to the tanks as needed to bring the tanks to current codes. Paint above ground 3.0 MG steel storage tank (inside and outside) in accordance with its life cycle maintenance schedule. The tank structure needs to be repaired to maintain its functionality, extend its useful life, and maintain safe conditions. The project has been split into phases and is partially complete.												
48th Ave W Main Upsizing - Phase 1	202100002	Public Works Administration	2020	48th Ave W	F	0	400	0	0	0	0	400

Upsizing Sewer main.												
49th Ave W Main Upsizing - Phase 2	202100003	Public Works Administration	2020	49th Ave W	F	0	0	0	0	400	0	400
Upsizing Sewer main.												
52nd Ave/196th St Swer Main Replacement	202100004	Public Works Administration	2020	52nd Ave/196th St	F	0	0	0	0	500	500	1,000
Replacement of water main.												
WWTP: Renovate Building No.1 and 2	200500135	Public Works Administration	2005	Wastewater Treatment Plant	F*	300	0	0	0	0	0	300
Building No. 2 is a prefabricated steel structure at the WWTP. The building is showing signs of serious corrosion due to the damp and corrosive atmosphere found in the building. A structural analysis and report have been conducted to assess the condition of the building and to determine what renovations are needed to extend the useful life of the building. The project is scheduled for construction starting in 2020.												
Lift Station No. 4 Relocation	201000144	Public Works Administration	2010	18200 block Alderwood Mall Parkway	P*	0	0	0	0	0	3,000	3,000
Rebuild/relocate Sanitary Sewer Lift Station No. 4. Lift Station 4 is at capacity.												
Lift Station No. 10 Flood Protection	201600102	Public Works Administration	2016	46th Avenue West north of I-5	F*	500	0	0	0	0	0	500
Sanitary Sewer Lift Station #10 is located between the Lynnwood Transit Center to the North and I-5 to the south. It is located within the 100-year flood plain of Scriber Creek, just upstream of the culvert conveyance of Scriber Creek under I-5. The finished floor elevation of the station is located 6" above the 100-year flood plain elevation. Since its construction in 1993, Lift Station #10 has experienced several flooding events that have presented recurring risks to the necessary ongoing operation of the lift station. Lift Station #10 is a critical facility that supports Alderwood Mall, Lynnwood City Center, commercial business and multi-family residential corridors along 196th Street SW (SR 524) and 200th Street SW, and the surrounding area. A flood protection analysis was performed in 2014. Lift Station infrastructure protection is currently in design that will protect the lift station above the finish floor elevation.												
Lift Station No. 10 Sewer Pump Improvements	201900108	Public Works Administration	2013	46th Avenue West north of I-5	F*	1,500	0	0	0	0	0	1,500
Install new sewer pumps including required electrical and building modifications, modify the wet well pump intakes (pre-rotation basin), improve pump removal system (longer hoist beam) including required building modifications, evaluate a piped inlet system to reduce off-gassing produced by the free-fall/turbulent flow at the Influent Splitter Box, install wetwell fresh air exchange and odor control system updates (potential blower motor upsize including electrical and carbon canister). The project is necessary due to the amount of rags coming into the pump station, and the problems they cause.												
New Storage Building at Lift Station No. 16	201900110	Public Works Administration	2018	19400 block 56th Ave W	F*	600	0	0	0	0	0	600
Additional space is needed for the water and sewer department due to constraints at the LOMC. This building will provide much needed storage and parking.												
WWTP: Fiber Optic Installation	201900118	Public Works Administration	2017	76th Ave W to the Wastewater Treatment Plant (WWTP)	F	500	0	0	0	0	0	500
The WWTP currently leases fiber optic communications from a 3rd party. This project would install approximately 1/4 mile of fiber optic from existing City owned fiber into the treatment plant, eliminating the need to lease communications from others. Increased communication reliability to the WWTP is key for this project.												
WWTP: Equipment Replacement	SE1997004A	Public Works Administration	1997	Wastewater Treatment Plant	P*	1,000	1,000	1,000	1,000	1,000	1,000	6,000
The treatment facility operates using a substantial amount of mechanical equipment, all of which is subject to failure. Equipment and equipment components are replaced as necessary for proper plant operation. The project will replace equipment on an annual basis due to wear. (Ongoing Project)												
Infiltration/Inflow Analysis/Corrections	SE1999021A	Public Works Administration	1999	City wide	P	0	500	500	1,000	1,000	0	3,000
Locations where storm or groundwater leak into the sanitary sewer system are hard to find and result in excess flows in the system. Wet and dry weather flows are compared by using flow monitoring equipment to locate general areas that may need repair. Television inspection reveals specific problem areas for correction. This project is for analysis of the sewer system. The project works towards the elimination of storm and ground water from entering into the sanitary sewer. This is a continuing program as the system ages and requires more maintenance.												
Lift Station No. 8: Replacement	SE2005049A	Public Works Administration	2005	3105 Alderwood Mall Boulevard	F*	1,000	0	0	0	0	0	1,000
Secure a new, larger site and replace Sanitary Sewer Lift Station No. 8 with a new lift station. Lift Station No. 8 services Alderwood Mall and the surrounding area and will soon reach capacity. The project includes purchase of a larger site and construction of Forcemain #8. The project is currently under construction.												
Sewer Line Replacement	SE2006053A	Public Works Administration	2006	City wide	P*	500	500	500	500	500	0	2,500
Annual Sewer Line Replacement Program to repair and replace failing sewer lines. As the infrastructure ages, sewer lines fail. These need to be repaired or replaced to assure efficient operation of the sewerage system and to protect groundwater from contamination. Near Term Projects are needed to support Lift Stations 4 and 8 replacement.												
WWTP Hillslide Slope Assessment	201900121	Public Works Administration	2018	Wastewater Treatment Plant	F*	126	0	0	0	0	0	126
Investigation by a geotechnical engineer to evaluate the hillside on the north side of the WWTP. The City has identified a need to acquire some of the property, and a study is needed to address steep geologically hazardous slopes, as well as the stability of the hillside for the benefit of the property owners at the top of the hill. The project is necessary to acquire property needed for WWTP.												

Scriber Creek Sewer Replacement	202000003	Public Works Administration	2020	LS 16 to MH 4-185	F	0	1,500	1,500	0	0	0	3,000
Scriber Creek Sewer trunk line needs replacement from Lift station 16 north to Manhole 4-185. Analysis and observation show this main to flow full most of the time. Upsizing is needed.												
WWTP Incinerator Replacement	202000004	Public Works Administration	2020	Wastewater Treatment Plant	P*	0	0	500	500	10,500	10,000	21,500
The WWTP incinerator is aging and will need replacement. The incinerator burns the sludge generated by the primary and secondary clarifiers. The current incinerator and the supporting systems continually suffer breakdowns and plugging. Issues of capacity as well as design need to be addressed and a replacement, which may include different technologies will be considered.												
Funding for Strategic Opportunities to Improve the Stormwater Management Program	201900114	Public Works Administration	2018	City wide	P*	107	110	114	118	122	126	695
Unanticipated opportunities arise throughout the year which may be advantageous for the City. These may include property and easement acquisitions, participating in public / private partnerships, infrastructure improvements, etc. This would program some money to allow the City to take advantage of these unforeseen opportunities when they present themselves.												
188th Street SW Flood Wall	201900117	Public Works Administration	2019	55th Ave W	P*	320	0	0	0	0	0	320
Construct about 200 linear feet of a short, approximately 1.5-ft. high concrete wall along the north side of 188th St SW to reduce the frequency of roadway overtopping and provide additional flood storage upstream. 188th St SW currently overtops during a 10-year storm event. The project was identified and evaluated as part of the Scriber Creek Corridor Management Plan, 2016.												
Annual Storm System Rehabilitation and Replacement	201900113	Public Works Administration	1998	City wide	P*	100	100	100	100	100	100	600
Annual repair of damaged and worn catch basins, stormwater pipe, and other stormwater infrastructure. Drainage infrastructure gets damaged and broken and can cause flooding and be hazardous. Identified originally in the Stormwater Comprehensive Plan, 1998.												
Scriber Creek Culvert Replacement 191st Street SW	200900121	Public Works Administration	2009	191st Street SW	P*	0	0	0	0	117	569	686
Replace existing 48-inch diameter culvert with a 42-foot long, 8-by-5-foot precast concrete 3-sided culvert that accommodates fish passage. Improved public safety, increased flow conveyance capacity, improved instream habitat, and improved fish passage. Scriber Creek overtops 191st St SW in a 20-year recurrence interval flood event, disrupting traffic, endangering motorists and pedestrians, and causing flooding damage to adjacent properties. This culvert also contributes to flooding of the roadway and single-family residences at 190th Street. Project to be included or modified upon conclusion of study identified in CFP #201200162 (Scriber Creek Flood Reduction Study: SR-99 to Scriber Lake).												
Scriber Creek Culvert Replacement 190th Street	200900124	Public Works Administration	2009	190th Street SW	P*	292	292	292	292	138	292	1,598
Replace existing 6-by-4-foot precast concrete box culvert with a 46-foot long, 10-by-4-foot precast concrete 3-sided culvert that accommodates fish passage. Scriber Creek overtops 190th Street SW in a 10-year recurrence interval flood event, disrupting traffic, endangering motorists and pedestrians, and causing flooding damage to adjacent properties. Project to be included or modified upon conclusion of Scriber Creek Flood Reduction Study: SR-99 to Scriber Lake CRP # 201200162												
Scriber Creek Culvert Replacement 189th Street	200900125	Public Works Administration	2009	189th Street SW	P*	0	0	0	0	122	292	414
Replace Existing 42-inch diameter culvert with a 42-foot long, 12'-4"-by-7'-9" corrugated metal pipe arch that accommodates fish passage. Scriber Creek overtops 189th Street SW in a 10-year recurrence interval flood event, disrupting traffic, endangering motorists and pedestrians, and causing flooding damage to adjacent properties. Project to be included or modified upon conclusion of study identified in CFP#201200162 (Scriber Creek Flood Reduction Study: SR-99 to Scriber Lake).												
Street Edge Runoff Treatment Retrofits	200900131	Public Works Administration	2009	Hall Lake Basin	N	0	250	0	0	0	0	250
Installation of compost-amended soil, small trees, shrubs, and ground cover in roadside swales, and decreasing street width (e.g., impervious area) within the existing right-of-way at various locations. Nutrient and metals loading to Hall Lake and downstream water bodies from urban development in the watershed. 2009 Surface Water Management Comprehensive Plan Project #WQ-2.												
Golde Creek Stormwater Pond Retrofit	200900132	Public Works Administration	2009	Golde Creek Stormwater Pond	P	200	0	0	0	0	0	200
Conversion of a drainage ditch along the south side of Alderwood Mall Parkway between 28th Avenue and Poplar Way to a bioretention swale. Sedimentation in Golde Creek due to runoff from urban development in the watershed. Potential source of fecal coliform bacteria in Swamp Creek downstream (which has a TMDL for fecal coliform bacteria). 2009 Surface Water Management Comprehensive Plan Project # WQ-3A.												
180th St. SW Bioretention Swale	200900134	Public Works Administration	2009	180th St. SW Bioretention Swale	P	0	75	162	0	0	0	237
Installation of compost-amended soil, small trees, shrubs, ground cover, and permeable pavement walkway within the existing right-of-way way. Stormwater runoff from urban development transports sediment, oil and heavy metals into Scriber Creek. 2009 Surface Water Management Comprehensive Plan Project #WQ-4.												
Removal of Diversion Structure and Oil/Water Separator downstream of 196th Street SW	202000005	Public Works Administration	2020	Scriber Creek and 196th vicinity	P*							

Remove the diversion structure downstream of 196th Street SW that currently backs up water for an ineffective oil/water separator and incorporate necessary fish passage improvements to the existing 196th Street SW culverts, such as a fish passage weir or boulder riffle, to provide minimum water depths for fish passage and channel bed stability downstream of the culverts. Remove the oil/water separator downstream of 196th Street SW and replace it with an alternative stormwater treatment type that meets current stormwater regulations and code requirements.						0	0	93	315	0	0	409
Parkview Plaza Culvert Replacement	202000007	Public Works Administration	2020	Parkview Plaza at 195th and Scriber Creek	P	0	129	413	0	0	0	542
Replace driveway and culvert to Parkview Plaza (Lighthouse Diving Center) by replacing the existing 60-inch diameter culvert with a 12.5-ft wide by 5.5-ft high concrete box culvert, and by raising the bank on the west side of the culvert. The Parkview Plaza culvert is undersized. The culvert overtops in the 100-year event and contributes to flooding at Old 196th Street. The backwater created by this undersized culvert encourages Scriber Creek to jump its banks and flood Old 196th Street.												
Scriber Creek Culvert Replacement at Casa Del Rey Condominiums Driveway	202000008	Public Works Administration	2020	Casa Del Rey Condominiums at 195th and Scriber Creek	P	0	0	133	662	0	0	795
Replace the existing combination of angled twin 42-inch diameter concrete and CMP culverts with one flow-aligned 12.5-ft wide by 5.5-ft tall precast 3-sided concrete culvert. The inlets and outlets of these culverts are askew from the north-south alignment of the creek, and about halfway across the street, they take a sharp approximate 90-degree bend. Scriber Creek overtops the driveway in a 100-year recurrence interval flood event, endangering motorists and pedestrians and causing flooding damage to adjacent properties and several condominium residences. The replaced culvert provides a 100-year level of protection from flooding, resulting in improved public safety, increased flow conveyance capacity, improved instream habitat, and improved fish passage.												
Stormwater Storage (188th St SW)	202000009	Public Works Administration	2020	Scriber creek in the 188th St Vicinity	P*	115	450	0	0	0	0	565
Maximize flood storage and floodplain reconnection within the City-owned vacant property located north of 188th Street SW. This improvement would include excavating portions of the property to create new wetlands and also provide flood storage.												
Installation of small berms	202000010	Public Works Administration	2020	Eunia Plaza and Flynn's Carpets vicinity at about 186th and SR 99	P	0	0	0	61	216	0	277
Berm open channel segments of Scriber Creek between driveway culverts near Flynn's Carpets, the Old Buzz Inn, and Eunia Plaza to protect low-lying areas of adjacent properties. Backflow prevention and a pipe extension (potentially to Scriber Creek at north end of City Park Property north of 188th St) to collect runoff from low parking areas would be required. Scriber Creek overtops its banks in the 10-year event causing flooding of adjacent business parking lots and access.												
Stormwater Infrastructure Management Plan	202000013	Public Works Administration	2020	City wide	N	107	110	0	0	0	0	217
Develop a work plan that the City can follow to properly map and manage their stormwater infrastructure as a systematic, progressive, and prioritized program for rehabilitating or replacing infrastructure as it reaches the end of its design life. The plan will spread out and normalize capital infrastructure replacement expenditures over time.												
44th Avenue Flood Notification Signage	202000014	Public Works Administration	2020	20700 block 44th Ave W	F	0	43	154	0	0	0	197
The Scriber Creek crossing of 44th Avenue West occasionally is inundated with floodwaters during large storms. This project will construct automatic signs that deploy when the road is flooded to warn motorists that there is water on the roadway.												
Pipe Detention Site 19-1	202000015	Public Works Administration	2020	Site 19-1, 75th Avenue West and 196th Street SW	P	0	0	850	0	0	0	850
Add a storm water detention system to detain and slowly release storm water runoff into the 196th system.												
Copper Ridge Pond Site 20-1	202000016	Public Works Administration	2020	Site 20-1, 196th Street SW near 70th Place West	P	0	0	0	25	0	0	25
Retrofit the existing Copper Ridge stormwater detention system outlet structure to maximize storage capabilities.												
Blue Ridge Pond Site 22-1	202000017	Public Works Administration	2020	Site 22-1, 71st Avenue West at 186th Street SW	P	0	0	0	25	0	0	25
Retrofit the existing detention system outlet structure to maximize storage capabilities.												
Pipe Detention Site 26-1	202000018	Public Works Administration	2020	Site 26-1, 74th Avenue West near 192nd Place West	P	0	0	0	300	0	0	300
Add a stormwater detention facility to control runoff for the benefit of the downstream system.												
44th Avenue W. roadway raising at Scriber Creek crossing (Phase 2)	SD2003017B	Public Works Administration	2003	20700 block 44th Ave W	N							

This project is the second phase of the completed project SD2003017A. The existing roadway has experienced substantial settlement due to poor underlying soils. Scriber Creek has experienced substantial sediment accumulation resulting in a higher creek profile. As a result, roadway flooding occurs during high storm events and is expected to increase in frequency as roadway settlement and creek siltation continues. The first phase of the project installed beaming and a pump. Phase two will raise the existing roadway. A separate project is also included that would install an automatic warning sign during flooding. Raising roadway is necessary to alleviate seasonal flooding. 2009 Surface Water Management Comprehensive Plan Project #FL-5.						0	0	0	0	5,550	0	5,550
Raise Old 196th Street SW	202000006	Public Works Administration	2020	Vicinity of 56th Ave W	P*							
Raise the low portions of Old 196th Street roadway about 1 foot to elevation 342 ft (NAVD 88 vertical datum) starting near the west end of the bridge that provides pedestrian access to Wilcox Park. This project would also raise the access driveways for the Great Floors and Parkview Plaza buildings to meet the new elevation of Old 196th Street. Raising the roadway would improve access to Parkview Plaza and provide protection from roadway overtopping during the 100-year event, and improved public safety.						370	0	0	0	0	0	370
Neighborhood Traffic Calming Program	200800103	Public Works Administration	2008	City wide	F*							
Institute a City-wide Neighborhood Traffic Calming Program to address traffic issues on local streets and to afford continued protection to neighborhoods.						50	50	50	50	50	50	300
Removal of structures at Sciber Lake Inlet	202000005	Public Works Administration	2020	Scriber Lake	F							
Remove structures ar Scriber Lake Inlet design and construction.						245	0	0	0	0	0	245
180th St SW LID Retrofits	202000006	Public Works Administration	2020	180th St SW	F							
LID retrofits.						200	0	0	0	0	0	200
44th Ave Flood Notification Sign	202000007	Public Works Administration	2020	44th Ave	F							
Installing noticication sign.						50	0	0	0	0	0	50
City Center: New Road - 42nd Ave W	200800105	Public Works Administration	2008	Alderwood Mall Blvd to 194th Street SW	P*							
Construct a new road from Alderwood Mall Blvd. to 194th St SW to provide access to adjacent buildings, to distribute traffic, and to shorten blocks to facilitate pedestrian traffic. This roadway is part of an integrated package or transportation improvements needed to support the development of the City Center to the urban densities envisioned for the Urban Centers designated in the PSRC's Vision 2040. The project has received a federal grant for design work.						730	16,610	22,337	5,727	0	0	45,404
33rd Ave W Extension	200800108	Public Works Administration	2008	33rd Ave W to 184th St SW	N							
This project will realign 33rd Ave to the new intersection at 33rd Ave W and 184th St SW (the intersection constructed to access Costco). This project will likely be funded by a combination of local funds, grants, and a possible contribution by Alderwood Mall. The road will provide a much needed second route to the western side of Alderwood Mall from the north. It will allow traffic to by-pass the intersection of 184th St SW and Alderwood Mall Parkway which is at capacity much of the time. This extension will also become critical when the Poplar Bridge extension is completed which connects to 33rd Avenue West to the south. This project was one of the projects identified in the City Center Access Study.						0	0	0	220	550	2,430	3,200
City Center: New Road - 194th St SW	200900101	Public Works Administration	2009	40th Street SW to 33rd Avenue West	N							
Construct a new road from 40th Ave W to 33rd Ave W to provide access to adjacent buildings, to distribute traffic, and to shorten blocks to facilitate pedestrian traffic. This project will provide access and internal circulation to the City Center area. It will also provide for and encourage the pedestrian traffic desired in the City Center. This project is part of an integrated package of transportation improvements needed to support the development of the City Center to the urban densities envisioned for the Urban Centers designated in the PSRC's Vision 2040.						0	0	0	0	5,300	10,800	16,100
City Center Gateway: I-5/44th Ave W Underpass Improvements	201400166	Public Works Administration	2014	I-5/44th Ave W	P*							
Improve the pedestrian access and gateway of the Interstate 5 underpass along 44th Ave. W. The City Center Streetscape Plan, Gateway Concept provides conceptual design and improvements at this designated gateway area. The underpass is a gateway into the City Center. These gateways are designated to present a positive image to the community. Improving this gateway area will increase pedestrian accessibility and improve the image of Lynnwood and its City Center. This project ranked # 3 for City Center pedestrian projects to pursue in City Council Resolution 2014-15.						345	2,308	0	0	0	0	2,654
Wayfinding Plan, City Arterials	201700102	Public Works Administration	2018	City wide	P*							
Wayfinding signs are proposed to link important community and business locations and provide directional assistance to arterial travelers.						0	100	0	0	0	0	100
Gateway Monument Markers	201800102	Public Works Administration	2019	City wide	P*							
The City's "Welcome to Lynnwood" signs need refreshing and updating.						0	160	160	160	160	160	800
Maple Rd Improvement	202000019	Public Works Administration	2020	36th Ave W to 44th Ave W	N							
This old county section of road has missing curb, gutter, and sidewalks and is in need of reconstruction.						0	600	1,000	1,500	1,000	0	4,100
Traffic Signal (28th Ave W & AMB)	202000020	Public Works Administration	2020	28th Ave W & AMB	N							
This intersection has been identified as a future location for a signalized intersection. It is anticipated that future growth will increase traffic at the location and that warrants will be met in the future justifying the improvement.						0	100	0	0	246	1,118	1,464
Roundabout/Traffic Signal (48th Ave W & 188th St SW)	202000021	Public Works Administration	2020	48th Avenue West & 188th Street SW	N							
This intersection has been identified as a future location for a signalized intersection. It is anticipated that future growth will increase traffic at the location and that warrants will be met in the future justifying the improvement.						0	0	104	640	0	0	744

Traffic Signal (66th Ave & 212th St)	202000022	Public Works Administration	2020	66th Avenue West & 212th Street SW	N	0	0	104	640	0	0	744
This intersection has been identified as a future location for a signalized intersection. It is anticipated that future growth will increase traffic at the location and that warrants will be met in the future justifying the improvement.												
Turn Lanes (City of Edmonds - 212th St SW & Hwy 99)	202000023	Public Works Administration	2020	City of Edmonds - 212th St SW & Hwy 99	N	0	0	3,260	0	0	0	3,260
The City of Edmonds requested that we put this project on our CFP. It is adjacent to Lynnwood and Lynnwood may participate depending on the design. This project would install turn lanes at this intersection to relieve congestion.												
Traffic Signal (52nd Ave W & 208th St SW)	202000024	Public Works Administration	2020	52nd Ave W & 208th St SW	N	0	0	0	100	400	0	500
This intersection has been identified as a future location for a signalized intersection. It is anticipated that future growth will increase traffic at the location and that warrants will be met in the future justifying the improvement.												
Traffic Signal (52nd Ave W & 204th St SW)	202000025	Public Works Administration	2020	52nd Ave W & 204th St SW	N	0	100	400	0	0	0	500
This intersection has been identified as a future location for a signalized intersection. It is anticipated that future growth will increase traffic at the location and that warrants will be met in the future justifying the improvement.												
Traffic Signal (48th Ave W & 194th St SW)	202000026	Public Works Administration	2020	48th Ave W & 194th St SW	N	0	100	400	0	0	0	500
This intersection has been identified as a future location for a signalized intersection. It is anticipated that future growth will increase traffic at the location and that warrants will be met in the future justifying the improvement.												
School Safety Improvements	201900124	Public Works Administration	2018	City wide	P*	50	0	0	0	0	0	50
conditions surrounding schools. Area of concern include traffic patterns and available safe walk routes. The study identified various potential improvements to be considered for implementation.												
48th Ave W Bike and Ped Improvements	2016001010	Public Works Administration	2016	Lynnwood Transit Center to 194th	P*	0	0	300	300	300	2,000	2,900
Project will enhance this critical pedestrian and bicycle connection between the Lynnwood Transit Center and transit service along 196th Street SW. It will also provide an improved connection between the transit center and the neighborhoods to the north. A partnership with Sound Transit is anticipated for the project.												
City Center (46th Ave W)	202000027	Public Works Administration	2020	46th Ave W	N	0	0	0	3,300	7,800	8,500	19,600
This new City Center roadway would connect 196th Street SW through private properties to the signalized 46th Intersection at 200th Street SW that is the future entrance to the Light Rail Station. Talks are underway with the property owner who would construct a portion of the roadway.												
City-Wide Sidewalk and Walkway Program	ST1997018A	Public Works Administration	1997	City wide	P*	500	500	500	500	500	500	3,000
Construct new asphalt shoulders, walkways or sidewalks to those roads. Included on the City's Pedestrian Skeleton System. This program is designed to fill in those areas lacking continuous sidewalks. Per the 2015 Transportation Element, The Pedestrian Skeleton consists of 104 miles, of which 85 miles or 82% is complete today. The project supports Transportation Element of policy T-4.1. This program will require a policy discussion with City Council to determine appropriate allocations. Project is ongoing as funds are available.												
Pavement Management Program	ST1997031A	Public Works Administration	1997	City wide	P*	1,725	1,725	1,725	1,725	1,725	1,725	10,350
Repair or reconstruct and overlay the City's streets as recommended by the analysis in the pavement management system. The maintenance program to resurface or rebuild City streets is necessary to improve their rideability and, their useful life span, and avoid the cost that comes with the degradation of infrastructure if it is not kept up appropriately. The sources of funds for this yearly effort include Transportation Benefit District funds. Funding at lower levels would result in deferred maintenance and a deterioration in the condition of the street surface and significantly increased costs of repair in the future. Project is ongoing.												
New Road: Maple Road Extension	ST1998036A	Public Works Administration	1998	32nd Ave W to Alderwood Mall Parkway (near Costco)	N	0	0	173	1,764	0	0	1,937
Construct a new road. The project schedule is dependent on development occurring along the proposed route of the road. The project would also allow the re-configuration of the traffic signal just west of Alderwood Mall Parkway on Maple Road to provide more queue space and reduce congestion. The funding would be participation by adjacent landowners at time of development and dedication of right -of-way as a condition of development.												
Expanded Road: 52nd Ave W	ST1999041A	Public Works Administration	1999	168th St SW to 176th St SW	N	0	0	0	236	176	2,537	2,949
Install sidewalks and associated widening to make this a three-lane facility with bike lanes. This project will provide needed pedestrian facilities along this section of 52nd Avenue W. This project will require grant and local funding.												
Traffic Signal Rebuild Program	ST2002044A	Public Works Administration	2002	City wide	P*	300	300	100	100	100	100	1,000
This program will systematically rebuild Lynnwood's aging traffic signal inventory. Lynnwood owns and operates about 65 traffic signal that vary in age from recently built to decades old. This program will inventory and analyze all components of the system and lay out a plan for replacement of needed components as they age and reach the end of their working life. The City first began installing signals in the 1970's which means many signals have reached the end of their expected life. The normal life for internal signal equipment is 10 to 20 years. The normal life for housing and supports is 15 to 25 years. Furthermore, parts are no longer available for some of the older signals. Funding for this program comes from the Transportation Benefit District, but not enough funds are available to fully fund the program. Ongoing replacement of aging traffic signals will minimize breakdowns and maintain safety in traffic flow throughout the City.												
Intersection Improvements (52nd & 176th)	ST2002052A	Public Works Administration	2002	52nd Ave W and 176th St SW	N							

Future project to build a roundabout or a fully actuated signal with mast arm supports, illumination, and telemetry interconnect. This signal will improve both access and safety at this intersection. Anticipated funding to be from grants and local match. Staff has made channelization modifications over the past decade at this location to enhance safety. This is another location that staff is monitoring to ascertain when growth and conditions warrant the installation.						0	0	0	0	45	462	507
City Center: Expanded Road: 196th St SW (SR-524)	ST2003068A	Public Works Administration	2003	48th Ave W to 37th Ave W	F*							
The additional capacity is needed to keep projected City Center traffic flowing at an acceptable LOS during the afternoon peak hour. The project was identified in the City Center traffic analyses and is necessary to shorten traffic delays caused by future growth. The project is fully funded through state and federal grants, and local match funds. The project is expected to be bid in late 2019 with two seasons of construction to start in 2020. This project is part of the integrated package of transportation improvements needed to support the development of the City Center to the urban densities envisioned for the Urban Center designation in Vision 2040.						12,600	12,600	2,100	0	0	0	27,300
Expanded Roadway: 200th St SW	ST2003069A	Public Works Administration	2003	64th to Scriber Lk Rd	N							
Widen 200th Street SW to accommodate growth, especially in the City Center. This project is part of the integrated package of transportation improvements needed to support the development of the City Center to the urban densities envisioned for the Urban Center designation in PSRC's Vision 2040. This project will provide an alternative route to 196th St SW.						0	0	0	0	0	500	500
City Center: Expanded Road: 200th St SW	ST2005076A	Public Works Administration	2005	48th Ave W to 40th Ave W	N							
Widen 200th St SW from three lanes to 5/7 lanes with bike lanes and wide sidewalks and turning lanes at the 44th Ave W/200th St SW intersection. This project will provide an alternative East/West route to 196th St SW. The intersection improvements will improve traffic flow through this area for auto, freight and buses. This project is part of an integrated package of transportation improvements needed to support the development of the City Center to the urban densities envisioned for the Urban Center designation in Vision 2040.						0	0	1,000	5,000	2,600	2,800	11,400
City-Wide Sidewalk and Walkway Program - ADA Ramps	ST2006018B	Public Works Administration	2006	City wide	P*							
Add ADA compliant handicap ramps to street corners. The City is required by Federal law to make all city facilities ADA (Americans with Disabilities Act) compliant. This program will require a policy discussion with Council to determine appropriate allocations. Presently, the Transportation Benefit District funds this project and work is ongoing.						127	127	127	127	127	127	762
City-Wide Sidewalk and Walkway Program - Operations and Maintenance	ST2006018C	Public Works Administration	2006	City wide	P*							
Funds are made available for City street crews to perform light capital repair of existing sidewalks. Assure the safety of pedestrians. The Transportation Benefit District currently provides funding for this project. Project is on-going as funds are made available.						50	50	50	50	50	50	300
Poplar Extension Bridge	ST2006088A	Public Works Administration	2006	33rd Ave W to Poplar Way	P*							
This project will construct a bridge across I-5 to connect Poplar Way with 33rd Ave W. This project was the second highest priority project identified by the City Center Access Study. The project will provide a more direct route to northbound I-5 at Poplar Way and will alleviate congestion along Alderwood Mall Parkway and along 196th St SW. This project ranked number #4 for City Center transportation projects to pursue in City Council Resolution 2014-15. Project has secured $3.2M in grants for design and $3.05M for right of way. These phases are nearing completion. The City is actively pursuing state and federal funds for the construction phase of the project that exceeds $30 million.						3,200	15,000	15,000	3,800	0	0	37,000
Beech Road Improvements	ST2006092A	Public Works Administration	2006	18700 block to Maple Road	P*							
This project will construct two extensions of Beech Road. This project will provide much needed additional access and circulation to the properties located east of Alderwood Mall Parkway along I-5 as they develop/redevelop. These extensions will likely be funded by a combination of Developer contributions, mitigation fees, grants and local funds.						3,300	0	0	0	0	0	3,300
North Link LRT Extension	202000028	Public Works Administration	2020	Lynnwood to Everett	N							
Lynnwood will be heavily involved in the planning and design of this critical transportation improvement that will cut directly through Lynnwood's urban growth area.						0	0	0	0	0	0	0
Lynnwood Golf Course Pro Shop Renovations	201200152	Parks, Recreation & Cultural Arts	2012	Golf course	N							
Development of a food and beverage indoor dining service in the Golf Course Pro -Shop. Project is identified in the approved 2012-2016 LMGC Business Plan. This project would remodel the Pro Shop with a snack bar area that would provide indoor dining and beverage service, an expanded menu and allow for increased hours of operation. Project would provide revenue from increased sales, increased hours of operation and increased of rounds of golf. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs. Park improvements enhance level of service to park users.						200	0	0	0	0	0	200
South Lynnwood Park Improvements	201300155	Parks, Recreation & Cultural Arts	2013	208th St SW and 61st st Ave W	P*							

Replace play equipment and improve accessibility to park developed in 1978. Improvements are needed to provide a safe and accessible recreation space for the neighborhood. Improvements meet objectives stated in the Parks and Recreation Comprehensive Plan and the Comprehensive Plan - high quality design to promote public safety, security and ADA accessibility and response to community needs. Park improvements enhance level of service to park users.						0	3,295	0	0	0	0	3,295
Recreation Center Covered Walkway	201500102	Parks, Recreation & Cultural Arts	2019	Recreation Center	N	0	250	0	0	0	0	250
Weather shelter to cover front walkway for swim line patrons.												
Senior Center / Teen Center Expansion	201500103	Parks, Recreation & Cultural Arts	2015	Senior Center	P*	150	0	1,500	0	0	0	1,650
Remodel and/or expansions in an existing City building or off-site lease space to accommodate expanded youth, teen, senior, and community programs.												
Meadowdale Playfields LED Lighting	201500104	Parks, Recreation & Cultural Arts	2019	66th Ave W and 168th St SW	N	0	0	0	0	0	1,750	1,750
Meadowdale Playfields were constructed in 1989 and currently the lights are HID 1000-watt metal halide and high pressure sodium bulbs. This project will design and convert the original lighting system to the more efficient LED lighting technology. Improvements will reduce annual maintenance and utility costs while increasing overall lighting, improve safety, and reduce light spillover pollution. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to existing facilities to promote public safety, security and respond to the community needs. Park improvements enhance level of service to park users. This project will help to support the community need for lighted sport facilities. Meadowdale Playfields is a joint facility; additional funding may be available from Edmonds School District and/or City of Edmonds.												
Park Central (Wilcox Park Improvements)	201500105	Parks, Recreation & Cultural Arts	2015	Wilcox Park	N	0	0	0	0	0	150	150
Wilcox Park and nearby area pedestrian and park improvements.												
Tunnel Creek Trail	201500106	Parks, Recreation & Cultural Arts	2015	Edmonds School District property off 33rd PL W across from Costco	N	0	0	0	0	0	200	200
Formalize existing social trails. Safety improvements, signage, and ROW acquisition.												
Scriber Creek Trail Improvements	201500107	Parks, Recreation & Cultural Arts	2015	from Wilcox Park to Transit Center	P*	600	1,200	2,500	1,100	2,500	1,300	9,200
Replacement of the current trail with an elevated trail designed to allow for seasonal flooding. The elevated trail will provide additional viewing opportunities of the wetland and include interpretive signage. The 1.5-mile trail begins at the transit center and runs north to Scriber Lake Park. The current trail is seasonally under water and in need of major renovation. An elevated walkway will allow for seasonal flooding while providing year-round recreation opportunity and improved pedestrian and bicycling access to the transit center. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to existing facilities to promote public safety, security and respond to the community needs. Park improvements will enhance the level of service to park and trail users. This project will meet an expressed community need in Lynnwood. This project may qualify for mitigation funding as part the Lynnwood Link light rail project.												
Park Signage	201900102	Parks, Recreation & Cultural Arts	2021	17 park locations around the city	N	0	0	50	0	0	0	50
Development of a park signage program that would replace all park entrance and ancillary signs to reflect the City 's branding program. With the recent adoption of Lynnwood's branding program, this is an opportune time to revitalize the park signage program. The 2010 Branding Report recommends an inventory of existing City signage, and creation of a plan for all signage within 5 years. Existing signs in the park system would be replaced, some of which are over 40 years old, with signs that reflect Lynnwood's brand. The City's brand identity would be integrated into the new signs which would identify each park and celebrate the neighborhood it supports. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs. Park improvements enhance level of service to park users.												
Alderwood Transition Area mini park	201900103	Parks, Recreation & Cultural Arts	2017	Near Alderwood Mall	N	0	0	250	0	0	0	250
Develop a mini-park along Interurban Trail to serve new residential development in Alderwood Transition Area. Identified as an amenity improvement in the Interurban Trail Master Plan 2018 update to help serve a LOS deficit in the Alderwood Transition Area. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs for active recreation opportunities. Increase level of service for underserved neighborhood and to maintain 3.5-acres/1000.												
ADA Park Upgrades	201900104	Parks, Recreation & Cultural Arts	2019	City wide	P*	0	100	100	100	100	0	400
ADA park upgrades such as pathways/walkways, restrooms, playground ramps, etc. to bring all parks up to compliance with Title II of the ADA requirements. ADA park upgrades identified in 2018 ADA Self-Assessment and prioritized in the Transition Plan. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs for active recreation opportunities. Meet or exceed the requirements of Title II of ADA.												
Veterans Park Redevelopment	202000101	Parks, Recreation & Cultural Arts	2019	44th Ave W and Veterans way	N							

Acquisition of property for City Center parks per the City Center Parks Master Plan, completed in 2007. Acquisition and development proposed to be coordinated with the Lynnwood Square developer, negotiated through a development agreement. Goals and objectives of Lynnwood Comprehensive Plan and Parks and Recreation Comprehensive Plan support park site acquisition and development to ensure that all city residents are well served. Village Green ranked # 3 for City Center partnership projects to pursue in City Council Resolution 2014-15. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs for active recreation opportunities. Because characteristics and social patterns for City Center residents are expected to be different from the city as a whole, the LOS standard will be unique to the City Center. A parks level of service of 5 acres per 1000 population has been proposed.							0	250	0	0	0	0	250
Seabrook Heights Demolition	201900106	Parks, Recreation & Cultural Arts	2020	6716 Fisher Road	F*							
Demolition of two residential structures situated on the parcels acquired with the Seabrook Heights Conservation Futures acquisition. The two residential structures remaining on the Seabrook Heights property are significantly damaged and vandalized and do not support restoration. They are recommended for removal to reduce risk and liability of structures to allow public access to the sites. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs for active recreation opportunities. Increase level of service for underserved neighborhood and to maintain 3.5-acres/1000.							0	0	50	0	0	0	50
Lund's Creek Park Development	200900117	Parks, Recreation & Cultural Arts	2009	6026 156th St SW, Edmonds	N							
Environmental education center							0	0	0	0	0	0	0
Heritage Park, Phase III - Water Tower Renovation	PK1997015C	Parks, Recreation & Cultural Arts	1997	Heritage Park	F*							
Renovation of the 1917 Demonstration Farm water tower. Exterior renovation completed in 2008. This phase will complete interior renovation, installation of water tank facade, site and utility improvements, and allow for public use of the structure. Interior renovation is needed to allow public use of the building, which will provide community meeting space, programs and exhibits that interpret the agricultural heritage of Lynnwood. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs, and to identify, protect and preserve significant historical artifacts, facilities and sites. Park improvements enhance level of service to park users. This project will meet an expressed community need in Lynnwood. $400,000 needed to complete interior renovation, installation of water tank facade and site /utility improvements. Potential for 1/3 WSHS Heritage Capital Projects Fund grant in 2019 with 2/3 community match (1/2 city match and 1/2 in-kind services). Funds needed only for construction. Design completed. Completed Exterior Renovation: $85,294 "Prior" funds - 2005 grant from the WSHS Heritage Capital Projects Fund $174,000 - matching funds from Real Estate Excise Tax, approved by City ordinance in August 2006 $30,086 - reprogrammed funds from Parks Maintenance Shop roof to cover shortfall and contingency							364	0	0	0	0	0	364
Lynndale Park Renovation, Phase IV	PK1997017B	Parks, Recreation & Cultural Arts	1997	Lynndale Park	N							
Phase IV includes rehabilitation of the central play area according to the 2001 Central Play Area Master Plan, which includes a tot lot, ADA improvements, improved circulation, picnic facilities, volleyball courts and landscaping. The park's central play area, originally developed in 1968, is heavily used by the community, summer camp and recreation programs, and is in need of renovation. The project will also improve park circulation and ADA access. Development of a tot lot will help support City day camp programs and neighborhood use. The Central Play Area Master Plan was completed in 2000 and is consistent with the Lynndale Park Master Plan. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs. Park improvements enhance level of service to park users.							0	250	6,000	0	0	0	6,250
Daleway Park Renovation, Phase II	PK1997020B	Parks, Recreation & Cultural Arts	1997	Daleway Park	N							
Phase II includes addition of a picnic shelter and improvements to drainage in large lawn area. Drainage improvements to the front lawn area would improve safety and expand usage of the space. A reservable picnic shelter is needed to serve the neighborhood. The project is consistent with the approved 1997 Daleway Park Master Plan. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs. Park improvements enhance level of service to park users.							0	75	175	0	0	0	250
Interurban Trail Improvements	PK1998021A	Parks, Recreation & Cultural Arts	1998	City wide	N							

Provide signage, trailheads and historic markers, and improve landscaping along Lynnwood 's 3.8-mile portion of the Regional Interurban Trail. To enhance trail users' experience and provide a safer route along the Interurban Trail. Trailheads with landscaping, benches and amenities will serve as rest stops and add to the comfort of all users. Directional and regulatory signage will be improved. The history of the Interurban Railway will be told with signage placed along the trail at the historic Interurban stations. Improvement of the Interurban Trail has been a Parks Board priority for many years, but it has yet to be funded. The Interurban Trail has been developed through Shoreline, Edmonds, Mountlake Terrace, Lynnwood, and Snohomish County to Everett. The project is consistent with the goals and objectives of the Comprehensive Plan, the Parks and Recreation Element, the Interurban Trail Landscape Plan and AASHTO trail standards, to promote public safety, security and ADA accessibility and response to community's needs. This project ranked # 4 for City Center pedestrian projects to pursue in City Council Resolution 2014-15. Park improvements enhance level of service to park users. Trail enhancement would increase trail use by providing a more attractive and interesting travel route. Potential WWRP or LWCF grant. Improvements to the City Center trailhead (40th Ave W / Alderwood Mall BLVD) planned for 2016 as master concept for future trailhead improvements.							0	0	300	150	0	600	1,050
South Lund's Gulch Trail Development	PK1998023C	Parks, Recreation & Cultural Arts	2022	Gulch Trail	N							
Development of trailhead at the south end of Lund's Gulch (parking, picnic area, restrooms, kiosk), and 3/4-mile soft surface hiking trail into Lund's Gulch with bridge crossing at Lund's Creek. Trail will connect with existing trail system in county owned Meadowdale Beach Park. Trail development will require consultant design, engineering and permitting for development in sensitive areas. Project would provide Lynnwood residents with direct physical access to Lund 's Gulch, Lund's Gulch Creek, and the Salish Sea. Residents have rated the need for trail access to natural areas high on community surveys. First section of trail was developed in 2004 with REI volunteers. Neighborhood meetings and coordination with Snohomish County Parks were held in 2007. City has preserved 98 acres of open space adjacent to Meadowdale Beach Park, but there is no public access into south end of gulch. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs to preserve and provide public access to natural resources in public ownership. Park and trail improvements enhance level of service to park users to meet adopted level of service of .25 miles/ 1,000 residents.							0	0	0	400	0	0	400
Scriber Creek Trail, Master Plan (aka Center to Sound Trail)	PK1998025A	Parks, Recreation & Cultural Arts	1998	City wide	N							
Master planning for the improvements and northern extension of the Scriber Creek Trail from the Lynnwood Transit Center through Scriber Lake to Lund's Gulch, creating a north south Class bicycle/pedestrian corridor through Lynnwood for recreation and commuter use. This project would provide a north-south trail corridor, a Class I bicycle/pedestrian trail, that would link parks, open space, neighborhoods, schools, businesses and shopping in Lynnwood. The project is consistent with goals and objectives in the Parks & Recreation Element in the Lynnwood Comprehensive Plan, the Lynnwood Transportation Business Plan and AASHTO trail development standards, to promote public safety, security and ADA accessibility and response to community's needs. There is currently a deficit of trails in Lynnwood. Extension of trail would increase trails level of service and access to the Transit Center and future Link Light Rail Station. This project is included in Lynnwood's Transportation Business Plan and Non-motorized Skeleton System Development. Extension of the trail will need a full alignment study and coordination with Public Works floodplain projects. Potential Washington Wildlife and Recreation Program (WWRP) or Land and Water Conservation Fund (LWCF) grant Potential Sound Transit mitigation project							0	150	2,500	0	0	0	2,650
Scriber Creek Trail Extension, Acquisition (aka Center to Sound Trail)	PK1998025B	Parks, Recreation & Cultural Arts	2021	City wide	P*							
Master planning for the extension of Scriber Creek Trail northward through the city from Scriber Lake Park to Lund 's Gulch, creating a north-south bicycle corridor through Lynnwood for recreation and commuter use. Missing links along the existing trail from the Transit Center to Scriber Lake Park would be completed with the trail improved to a Class I bicycle/pedestrian trail. This project would provide a north-south trail corridor, a Class I bicycle/pedestrian trail, that would link parks, open space, neighborhoods, schools, businesses and shopping in Lynnwood. The project is consistent with goals and objectives in the Parks & Recreation Element in the Lynnwood Comprehensive Plan, the Lynnwood Transportation Business Plan and AASHTO trail development standards, to promote public safety, security and ADA accessibility and response to community's needs. Park and trail improvements enhance level of service to park users to meet adopted level of service of .25 miles/ 1,000 residents.							0	0	0	500	500	500	1,500
Scriber Creek Trail Extension, Development (aka Center to Sound Trail)	PK1998025C	Parks, Recreation & Cultural Arts	1998	City wide	P*							
Extension of Scriber Creek Trail from Scriber Lake Park northward to Lund's Gulch, and improvements to existing trail from the Transit Center through Scriber Lake Park to 196th St SW. The length of the trail will be improved to a Class I bicycle/pedestrian trail creating a north-south bicycle corridor through Lynnwood for recreational and commuter use. This project would provide a 1.5-mile Class I bicycle/pedestrian trail that would link the Interurban Trail, Transit Center and future City Center development with Lynnwood parks, neighborhoods and retail and commercial centers. The project is consistent with goals and objectives in the Parks & Recreation Element in the Lynnwood Comprehensive Plan, the Lynnwood Transportation Business Plan and AASHTO trail development standards, to promote public safety, security and ADA accessibility and response to community's needs. Improvements to trail will increase level of service to users and provide a north -south non-motorized corridor through Lynnwood. Phase I: 196th St SW to 188th St SW utilizes storm drainage property. Phase II: to begin after ped bridge constructed over HWY 99 and acquisitions complete. Potential WWRP or LWCF grant.							0	0	0	0	0	1,000	1,000

Strategic Acquisitions	PK1998031A	Parks, Recreation & Cultural Arts	1998	City wide	N	0	300	300	300	300	300	1,500
Acquisition of property for new active park facilities - mini parks, neighborhood parks and community parks adjacent parcels for park expansion, and preservation of natural areas in Lynnwood. This project would provide funding when acquisition opportunities arise to purchase park land. More community, neighborhood and mini parks are needed in both the City to meet the recreational needs of underserved neighborhoods and make up the current deficit in the level of service for Core Parks. Opportunities to acquire strategically located parcels adjacent to existing city-owned parcels will serve to expand parking lots, improve access points, or preserve natural areas. Goals and objectives of Lynnwood Comprehensive Plan and Parks and Recreation Element support park site acquisition and development to ensure that all residents of the City and the MUGA are well served. Recommended LOS for Core Parks is 5 acres per 1000 population. There is currently a deficit of active parks in Lynnwood and the annexation areas. Fund for acquisition strategic properties to meet deficit, beginning in 2017.											
188th St Mini Park Development	PK1999033A	Parks, Recreation & Cultural Arts	2023	Property on 188th near HWY 99	N	0	200	0	0	350	0	550
Development of 1-acre mini park on upland portion of City-owned storm drainage mitigation area to serve the adjacent neighborhood. Provide a mini park with play equipment, trails and landscaping in an underserved neighborhood. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs for active recreation opportunities. Increase level of service for underserved neighborhood and to maintain 3.5-acres/1000.												
Deferred Park Maintenance & Capital Renewal	PK2000034A	Parks, Recreation & Cultural Arts	2000	City wide	P*	300	300	300	300	300	300	1,800
Dedicated funding for renovation of park sites and playgrounds at existing City parks, to replace equipment and to meet ADA accessibility & safety standards for public playgrounds. General park conditions and existing equipment are reviewed and recommendations are made annually. Renovation is necessary to comply with safety standards, Americans with Disabilities Act and for repair and replacement of outdated play equipment. ADA requires all playgrounds over 20 years old be renovated for accessibility. Renovation of existing park facilities is a high priority of the Parks and Recreation Board. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs. Renovation of parks will improve level of service for users. Dedicated fund for necessary park renovation and repair and deferred maintenance.												
Rowe Park Development	PK2001039B	Parks, Recreation & Cultural Arts	2001	Rowe Park	P*	0	50	0	1,000	0	0	1,050
Construction of a new 2.39-acre neighborhood park that will serve all ages and abilities. Master Plan completed in 2004 through public process, includes accessible recreation elements integrated throughout forested site, with a meandering series of accessible paths, a playground, outdoor exercise equipment, an informal play lawn, flower gardens, picnic areas and restrooms and parking. To provide a park that serves the neighborhood families, senior housing, a senior care facility and a church. The primary focus of development will be to provide a park that includes amenities that are accessible for users of all ages and abilities, including disabled individuals. Although all of Lynnwood 's parks strive to be accessible, Rowe Park will feature low impact exercise equipment, level walking trails and serene garden spaces, as well as active play equipment. This park is very important to the neighborhood and they have been anxiously looking forward to it since they participated in the master planning process in 2004. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs. Development would help meet the LOS for neighborhoods in the northwest quadrant of the city. Proposed WWRP grant in 2016, funding available in 2017. Master Plan was completed in 2008.												
Scriber Lake Park Renovation, Phase II	PK2003046C	Parks, Recreation & Cultural Arts	2003	Scriber Lake	N	250	300	500	500	500	0	2,050
Phase II renovation will focus on improvements to the NE and SE corners of the park to improve access and expand parking. NE corner will include the 196th St SW entry and frontage improvements, entry signage and wayfinding elements. The sinking and worn trails will also be replaced, and security issues will be addressed by thinning/removing overgrown and invasive vegetation, opening up vistas within the park for surveillance. This project will improve primary entrances to the park. Currently the SW corner is the only vehicular entry and prone to illegal activities, and the NE corner is the primary pedestrian entrance. Improvements to these areas will serve to draw the public into the park, increase park use and discourage unwanted activities. This phase will develop both active and passive recreational activities per the 2005 Master Plan, which will increase the diversity of park users and create a safer more enjoyable environment for park users. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs. Grants proposed in 2020. Phase III in 2023.												
Scriber Lake Park Renovation, Phase III	PK2003046D	Parks, Recreation & Cultural Arts	2023	Scriber Lake	N							

Phase III renovation will address the NW corner of the park and crosswalk improvements at the intersections of 196th St. and Scriber Lake Road and 52nd Ave. Streetscape enhancements along 196th St from Scriber Lake Rd to the NW entrance will include sidewalk improvements and street tree planting. The NW corner of the park will include an inviting pedestrian entrance from 196th St and new community gathering and performance spaces, including the Community Glade, Forest Canopy Walk, Northwest Medicinal Garden, Native Plant Community Collection and the Drumlin Amphitheater/Outdoor Classroom, per the 2005 Master Plan. This phase will also enhance the 200th St. pedestrian/bicycle entrance. Crosswalk improvements at the intersections of 196th St. and Scriber Lake Road and 52nd Ave will provide pedestrians a safer access to the park with more visible crossings. Improvements to the overgrown and uninviting NW corner entrance will draw people into the park, increase park use and discourage unwanted uses. The 200th St entrance is an important connection to the Scriber Creek Trail and the Lynnwood Transit Center. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs for active recreation opportunities. Park improvements enhance level of service to park users.						0	0	0	0	0	1,000	1,000
Off-Leash Dog Area - Development	PK2004052B	Parks, Recreation & Cultural Arts	2004	Olympic View Dr & homeview Dr	N							
Development of a .5 to 1 acre off-leash dog area in Lynnwood or the annexation area, to include a perimeter fencing, bag and disposal receptacles, surfacing, water access and signage. Neighborhood planning meetings would be scheduled. Local dog owners have expressed a need for an off-leash dog area in or near Lynnwood. The nearest off-leash dog park is in Mountlake Terrace. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide parks that respond to community's needs. There has been strong support for this project by Lynnwood residents. Park development raises the level of service to all park users.						0	100	0	0	0	0	100
Town Square Park Acquisition & Development	PK2005059A	Parks, Recreation & Cultural Arts	2005	City Center	P*							
Acquisition of property for Town Square Park per the City Center Parks Master Plan, completed in 2007. Public parks and plazas are proposed as the City's initial investments in the City Center to attract private development. It is important to identify the locations, general size and nature of these spaces, and begin development prior to private investment in the City Center. Goals and objectives of Lynnwood Comprehensive Plan and Parks and Recreation Comprehensive Plan support park site acquisition and development to ensure that all city residents are well served. Town Square Park ranked # 1 to pursue in City Council Resolution 2014-15. Because characteristics and social patterns for City Center residents are expected to be different from the city as a whole, the LOS standard will be unique to the City Center. A parks level of service of 5 acres per 1000 population has been proposed. Funding sources to be determined. Possible funding sources include grants, LID's, mitigation fees, developer contributions, bonds. Proposed acquisition costs per 2005 City Center Projects Costs Assumptions: Town Square - $7,800K						6,000	0	1,000	0	0	5,000	12,000
Recreation Center Refresh	PK20200101	Parks, Recreation & Cultural Arts	2017	Recreation Center	P*							
Replacement or installation of recreation toys and equipment such as playground update, aquatic toys and features, and other amenities for drop-in play. The renovated recreation center opens in 2011 with an average monthly usage of 45,000 visitors and a year-round, daily operation which causes natural wear and tear on equipment. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs for active recreation opportunities.						0	0	150	0	100	0	250
Off-Leash Dog Area Development	PK2004052B	Parks, Recreation & Cultural Arts	2004	Olympic View Dr & homeview Dr	N							
Development of off-leash dog area east of HWY 99						0	0	500	0	250	0	750
Doc Hageman Park Development, Phase I	PK2002041C	Parks, Recreation & Cultural Arts	2004	Dog Hageman park	P							
1st phase of development for this MUGA-serving, neighborhood park. This park site was acquired in the MUGA for future development of a neighborhood park. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs for active recreation opportunities. Increase level of service for underserved neighborhood and to maintain 3.5-acres/1000.						0	20	1,000	0	0	0	1,020
Lund's Gulch Open Space Preservation, Phase IV	200900116	Parks, Recreation & Cultural Arts	2009	Land's Gulch	P							
Future acquisition of 4.45-acre McCrary Property (164th St SW) and 4.76-acre McKinley property (Fisher Road) with Conservation Future's grants. Property acquisition in Lund's Gulch is to continue the City's preservation of this highly sensitive ecological area and protection of Lund's Gulch Creek. These sites are also strategic to future trail development in Lund's Gulch. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs for active recreation opportunities. Increase level of service for underserved neighborhood and to maintain 3.5-acres/1000.						145	0	500	0	0	0	645
Golf Course Safety Netting	PK20200102	Parks, Recreation & Cultural Arts	2019	Golf Course	F							
Replacement of safety netting around Hole #13. Need to replace aged netting to prevent ball damage on private property. Consistent with goals and objectives stated in Parks and Recreation Element of the Lynnwood Comprehensive Plan that provide improvements to promote public safety, security, accessibility, and respond to community needs for active recreation opportunities.						2,500	0	0	0	5,000	0	7,500

Recreation Center Phase II	BP2006023B	Parks, Recreation & Cultural Arts	2006	Recreation Center		N	0	0	250	0	0	0	250
Design for Phase II expansion of the Recreation/Community Center planning, design, construction													
												Total	396,211

LYNNWOOD
WASHINGTON

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE CAPITAL FACILITIES PLAN FOR THE CITY OF LYNNWOOD FOR THE PERIOD 2021 THROUGH 2026; AND PROVIDING FOR AN EFFECTIVE DATE, SEVERABILITY, AND SUMMARY PUBLICATION.

WHEREAS, the City of Lynnwood has adopted a Comprehensive Plan and has amended it in accordance with the requirements of Chapter 36.70A RCW (The Growth Management Act); and

WHEREAS, the Growth Management Act requires a Capital Facilities plan as mandatory element of the City's Comprehensive Plan; and

WHEREAS, the Growth Management Act (RCW 36.70A.130) allows the City to amend the Capital Facilities Element of the Comprehensive Plan concurrently with the adoption of the budget; and

WHEREAS, the Capital Facility Plan provides the six-year capital facility program for the Capital Facilities and Utilities Element of the City's Comprehensive plan;

WHEREAS, the City Council held a public hearing on August 10, 2020 on the Capital Facilities Plan provided for in this ordinance and determined that the Capital Facilities Plan in conjunction with the Capital Facilities and Utilities Elements are consistent with RCW 36.70A.070(3) and the Comprehensive Plan and are desirable and are in the public interest and welfare; and

WHEREAS, the City Council adopted Resolution 2003-16 establishing a Capital Project Authorization Process that identifies the approving ordinance (of the Capital Facilities Plan) as a plan of action wherein no final approval to proceed with specific projects is made; Projects defined in the 2021–2026 Capital Facilities Plan requires specific authorization and appropriation by the Council in a subsequent Budget approval, and

THE COUNCIL OF THE CITY OF LYNNWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1: Capital Facilities Plan. That portion of the Comprehensive Plan entitled The Six-Year Capital Facilities Plan (2020-2025): is hereby amended and replaced by "The Six-Year

Capital Facilities Plan (2021-2026)", which document is incorporated and adopted herein by reference. All projects in the Plan are approved for general "internal" planning purposes only, and specific authorization and appropriation by the Council of a capital project shall by ordinance and shall be required for each capital project of the city.

SECTION 2: Severability. If any section, subsection, sentence, clause, phrase or word of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof, shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this Ordinance.

SECTION 3: Effective Date and Summary Publication. This Ordinance shall take effect and be in full force five (5) days after its passage, approval, and publication of an approved summary thereof consisting of the title.

PASSED BY THE CITY COUNCIL, the 14th day of September 2020.

APPROVED:

_____

Nicola Smith, Mayor

ATTEST/AUTHENTICATED:

_____

Sonja Springer, Finance Director

APPROVED AS TO FORM:

_____

Rosemary Larson, City Attorney

FILED WITH ADMINISTRATIVE SERVICES: _____
PASSED BY THE CITY COUNCIL: _____
PUBLISHED: _____
EFFECTIVE DATE: _____
ORDINANCE NUMBER: _____

LYNNWOOD
WASHINGTON

ORDINANCE NO. _____

AN ORDINANCE ADOPTING A SIX YEAR COMPREHENSIVE TRANSPORTATION PROGRAM: 2021-2026 FOR THE CITY OF LYNNWOOD TO BE FILED WITH THE WASHINGTON STATE SECRETARY OF TRANSPORTATION; PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND FOR SUMMARY PUBLICATION.

WHEREAS RCW 35.77.010 requires that the legislative body of each city and town shall prepare and adopt a "Comprehensive Transportation Program" for the ensuing six calendar years to serve as a guide in carrying out a coordinated street construction program, and that said legislative body shall annually thereafter review, amend as necessary and readopt said Comprehensive Transportation Program; and

WHEREAS in compliance with RCW 35.77.010 there exists a Six Year Transportation Improvement Program (TIP) for the City of Lynnwood identifying streets, types of improvements needed and estimated costs; and

WHEREAS the transportation facility planning is an element of the City Comprehensive Plan adopted by Ordinance 3142 on June 22, 2015, as amended; and

WHEREAS the City Council of the City of Lynnwood has reviewed the work accomplished under said Program, determined current and future City street and arterial needs, and based on these findings has prepared a Six-Year Comprehensive Transportation Program for the next ensuing six years; and

WHEREAS after due notice, a hearing on the proposed Program was held by the City Council in accordance with RCW 35.77.010; and

WHEREAS it has been found that there will be no significant adverse environmental impacts associated with the listing of the projects in the proposed Program;

THE COUNCIL OF THE CITY OF LYNNWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. That the transportation projects of the 2021-2026 Capital Facilities Plan attached to this ordinance is designated and adopted as the official: "Six-Year Transportation Improvement Program (TIP): 2021-2026" of the City of Lynnwood, Washington.

SECTION 2. That the Director of Public Works, or his designee, is hereby directed to file with the Secretary of Transportation of the State of Washington a certified copy of this ordinance and relevant documents.

SECTION 3: Severability. If any section, subsection, sentence, clause, phrase or word of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof, shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this Ordinance.

SECTION 4: Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

PASSED BY THE CITY COUNCIL, the 14th day of September 2020.

APPROVED:

_____
Nicola Smith, Mayor

ATTEST/AUTHENTICATED:

_____
Sonja Springer, Finance Director

APPROVED AS TO FORM:

_____
Rosemary Larson, City Attorney

FILED WITH ADMINISTRATIVE SERVICES: _____
PASSED BY THE CITY COUNCIL: _____
PUBLISHED: _____
EFFECTIVE DATE: _____
ORDINANCE NUMBER: _____

CITY COUNCIL ITEM FYI-1

CITY OF LYNNWOOD
Executive

TITLE: **Board and Commission Applicant Summary**

DEPARTMENT CONTACT: **Leah Jensen**

SUMMARY:

Pursuant to Ordinance 3150, 2.24.030, City Administration shall submit to Council a biannual report detailing all applications to serve on a city advisory board. The attached report was complied by the Executive Assistant to the Mayor.

DOCUMENT ATTACHMENTS

Description:	Type:
Board and Commission Applicant Summary	Backup Material

Board & Commission Applicant Summary: August 2020

Applicant Name	Board/Commission Applied For	Date Application Received	Director Interview	Board/ Commission Meeting	Mayor Interview	Council Interview	Final Decision Date	Notes (appointed to commission, letter sent re: no vacancy, etc.)
Nicole Synadinos	Arts Commission	1/6/2020	NA	NA	NA	NA	NA	Applicant withdrew, moved out of Lynnwood
Teodora Popescu	Arts Commission	7/8/2020	NA	NA	NA	NA	NA	Application Pending
Retta Taffesse	Diversity, Equity and Inclusion	2/17/2020	NA	NA	NA	NA	NA	Both positions for DEI comissioner outside of City limits are filled at time of application. Applicant notified by email
Berhanu Seyoum	Diversity, Equity and Inclusion	2/18/2020	NA	NA	NA	NA	NA	Both positions for DEI comissioner outside of City limits are filled at time of application. Applicant notified by email
Sandra Toussaint	Diversity, Equity and Inclusion	2/24/2020	NA	NA	NA	NA	NA	Both positions for DEI comissioner outside of City limits are filled at time of application. Applicant notified by email
Damaris Garci-Thompson	Diversity, Equity and Inclusion	3/5/2020	NA	NA	NA	NA	NA	Both positions for DEI comissioner outside of City limits are filled at time of application. Applicant notified by email
Otman Riad	Diversity, Equity and Inclusion	1/27/2020	1/27/2020	2/12/2020	3/2/2020	6/17/2020	6/29/2020	Appointed to Position #6
Megan Fujimori	Diversity, Equity and Inclusion	3/10/2020	3/19/2020	At the time of this application, board and commission meetings were postponed until furhter notice	4/6/2020	6/17/2020	6/29/2020	Appointed to Position #1
Freddy Vega	Diversity, Equity and Inclusion	7/3/2020	NA	NA	NA	NA	NA	Both positions for DEI comissioner outside of City limits are filled at time of application. Applicant notified by email
Marcia Smith	Diversity, Equity and Inclusion	7/10/2020	NA	NA	NA	NA	NA	Application pending
William Haynes	Diversity, Equity and Inclusion	7/12/2020	NA	NA	NA	NA	NA	Both positions for DEI comissioner outside of City limits are filled at time of application. Applicant notified by email
Castill Hightower	Diversity, Equity and Inclusion	7/13/2020	NA	NA	NA	NA	NA	Both positions for DEI comissioner outside of City limits are filled at time of application. Applicant notified by email
Joshua Binda	Diversity, Equity and Inclusion	7/14/2020	NA	NA	NA	NA	NA	Application pending
Richard O'Connor	Ethics Board	11/6/2020	1/5/2020	NA	1/5/2020	1/21/2020	1/21/2020	Appointed to Position #1

Applicant Name	Board/Commission Applied For	Date Application Received	Director Interview	Board/ Commission Meeting	Mayor Interview	Council Interview	Final Decision Date	Notes (appointed to commission, letter sent re: no vacancy, etc.)
Benjamin Goodwin	Ethics Board	1/15/2020	1/15/2020	NA	1/15/2020	2/3/2020	2/10/2020	Appointed to Position #3
Dominique Grinnell	Ethics Board	2/19/2020	3/9/2020	NA	NA	NA	NA	Applicant withdrew, moved out of Lynnwood
Ty Tufono-Chaussee	Ethics Board	7/1/2020	7/1/2020	NA	7/1/2020	8/3/2020	TBD	Appointment at this time pending interview and confirmation by Council
Kris Hildebrandt	Human Services Commission	11/6/2019	2/7/2020	2/6/2020	2/24/2020	6/29/2020	7/13/2020	Appointed to Position #2
Keith Gustafson	Human Services Commission	12/6/2019	2/7/2020	NA	NA	NA	NA	Applicant was not selected to move forward with interview process
Mena Peebles	Human Services Commission	6/28/2020	NA	NA	NA	NA	NA	At time of application all positions on the Human Services Commission are filled. Applicant notified by email
Baba Darboe	Parks and Recreation Board	2/26/2020	NA	At the time of this application, board and commission meetings were postponed until July 2020	NA	NA	NA	Application pending
Katie McKeown	Parks and Recreation Board	3/10/2020	NA	At the time of this application, board and commission meetings were postponed until July 2020	NA	NA	NA	Application pending
Pavlo Kosmas Synadions	Parks and Recreation Board	6/16/2020	NA	At the time of this application, board and commission meetings were postponed until July 2020	NA	NA	NA	Application pending
Layla Bush	Planning Commission	6/2/2019	11/15/2019	1/9/2020	6/3/2019	1/21/2020	1/21/2020	Applicant applied for Planning Commission in June 2019, but had to withdraw her application. A position on the Planning Commission became available in January of 2020, applicant was notified and expressed interest. Appointed to Position #6

Applicant Name	Board/Commission Applied For	Date Application Received	Director Interview	Board/ Commission Meeting	Mayor Interview	Council Interview	Final Decision Date	Notes (appointed to commission, letter sent re: no vacancy, etc.)
Patrick Robinson	Planning Commission	8/9/2019	10/25/2020	1/9/2020	11/6/2019	1/21/2020	1/21/2020	Applicant applied for Planning Commission in August of 2019; all positions at time of application filled. A position became available in January of 2020, applicant was notified and expressed interest. Appointed to Position #5
Yian Guan	Planning Commission	1/14/2020	NA	NA	NA	NA	NA	At the time of this application, all positions on Planning Commission filled or pending appointment
Connie Ballard	Salary Commission	11/25/2019	12/5/2020	2/20/2020	1/9/2020	1/21/2020	1/21/2020	Appointed to Position #1
David Parshall	Salary Commission	12/11/2020	12/11/2020	2/20/2020	1/8/2020	1/21/2020	1/21/2020	Appointed to Position #3
Steven Sterner	Salary Commission	12/19/2020	12/17/2020	2/20/2020	1/21/2020	2/18/2020	2/24/2020	Appointed to Position #4
Michele McGraw	Salary Commission	1/8/2020	12/5/2020	2/20/2020	1/13/2020	1/21/2020	1/21/2020	Appointed to Position #2
Alyssa Pulliam	Salary Commission	Not recorded	2/25/2020	2/20/2020	2/25/2020	3/2/2020	3/9/2020	Appointed to Position #5
Linda Jones	Tourism Advisory Committee	11/1/2019	11/25/2019	2/13/2020	3/16/2020	6/17/2020	6/22/2020	Appointed to Position #5