

MINUTES OF THE WORK SESSION OF THE LYNNWOOD CITY COUNCIL HELD, MONDAY, FEBRUARY 3, 2020 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS.

Attendance:

Mayor Nicola Smith	Council Member George Hurst
Council President Christine Frizzell	Council Member Jim Smith
Council Vice President Shannon Sessions	Council Member Julieta Altamirano-Crosby
Council Member Ian Cotton	
Council Member Ruth Ross	Assistant City Administrator Art Ceniza
	Executive Assistant Beth Morris

Others:

Finance Director Springer	Interim City Clerk/Procurement Manager Fitzthum
Public Works Director Franz	City Center Program Manager Almgren
Economic Development Director Kleitsch	Communications Manager Moore
Police Chief Davis	Project Manager Barnett
Deputy Police Chief Nelson	<u>Public Facilities District</u>
Deputy Police Chief Cohnheim	Grant Dull, Executive Director
Other representatives of the Police Department	<u>MacKenzie Architecture</u>
	Brett Hanson, Project Manager

Comments and Questions on Memo Items

M-1 Resolution: Intent to Conduct Public Hearing Regarding City Assumption of TBD
 M-2 Contract Amendment: City Attorney Services
 M-3 Consultant Contract Supplement: 196th Street SW Improvements Right of Way Services

- No discussion on M-1 through M-3

Interview: Ethics Board Candidate Ty Tufono-Chaussee

- Rescheduled.

Interview: Ethics Board Candidate Benjamin Goodwin

- Interim City Clerk/Procurement Manager Fitzthum joined Mr. Goodwin at the table.
- Mayor Smith asked Mr. Goodwin to give a brief introduction about himself and why he wanted to be on the Ethics Board.
- Council Members asked questions.
- Confirmation of Mr. Goodwin's appoint will be on the February 10th Business Meeting's Unanimous Consent Agenda

Community Justice Center Update

- Staff (Davis, Nelson) and Brett Hanson, Project Manager, MacKenzie Architecture participated in the discussion.
- Staff delivered a PowerPoint presentation recapping the Community Justice Center project considerations. This was followed by Brett Hanson, Project Manager's presentation on the current project status.
- Council questions and comments.

Third Quarter 2019 Financial Report

- Finance Director Springer delivered a PowerPoint presentation
- Council questions and comments.

Briefing: City Hall Changeable Message Sign Project

- Staff (Franz, Moore and Barnett) participated in the discussion.
- The discussion covered preliminary costs estimation, a new project delivery process and City Council's role as the project champion for this project.
- Policy Questions were:
 - What is the Council's vision/objectives for this project?
 - What are your communication goals for the sign?
 - What types of information would you be interested in sharing on the sign?
 - Have you considered alternative methods to message the community?
 - Have you considered an alternate location that may have more impact?
 - What is the budget for the proposed project?
- Council questions and comments.
- Council will discuss this further at their February 8th Annual Council Summit.

Briefing: Ordinance Approving a Development Agreement for the Kinect Housing Development

- Staff (Kleitsch and Almgren) delivered a PowerPoint presentation.
- The purpose of the presentation was to brief Council prior to the public hearing scheduled for the Business Meeting on February 10, 2020.
- As a part of the quasi-judicial hearing process, the council asks questions of staff at this work session, after which staff will provide written responses to the questions at the public hearing on February 10, 2020. Council will be able to ask additional questions as part of the public hearing.

Interlocal Agreement: Addendum No. 2 to Funding Agreement Regarding the Lynnwood Public Facilities District

- Director Kleitsch and Executive Director Dull briefed the Council on the proposed amendment (Addendum No. 2).
- Council questions and comments.
- Item will be brought forward to the February 10, 2020 Business Meeting Unanimous Consent Agenda for formal action.

Executive Session – if needed

- A ten-minute Executive Session was held from 7:30pm to 7:40pm on Potential Litigation.

Mayor Comments and Questions

- None.

Council President and Council Comments

- None.

Adjournment:

- At 9:56pm a motion to extend the meeting to the end of the agenda was made, seconded by CM Cotton and passed unanimously.
- Meeting adjourned at 10:12pm.

DocuSigned by:

97 Nicola Smith
98 Nicola Smith, Mayor