

1 **MINUTES OF THE WORK SESSION OF THE LYNNWOOD CITY COUNCIL**  
2 **HELD MONDAY, APRIL 5, 2021 AT 6:00 p.m. VIA ZOOM**  
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**A. Roll Call:**

Mayor & Council:

Mayor Nicola Smith  
Council President George Hurst  
Council Vice President Jim Smith  
Council member Ruth Ross  
Council member Ian Cotton- absent  
Council member Christine Frizzell  
Council member Julieta Altamirano-Crosby  
Council member Shannon Sessions- absent

Others Attending:

DBS Director David Kleitsch  
Public Works Director Bill Franz  
Engineering Manager David Mach  
City Center Program Manager Karl Almgren  
Senior Planner Kristen Holdsworth  
Planning Manager Ashley Winchell

Asst. City Administrator Art Ceniza  
Interim City Clerk Karen Fitzthum  
Executive Assistant Lisa Harrison

Guests:

Marcia Hawks, Board of Ethics Candidate

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6 **B. Introduction to: Ethics Board candidate Marcia Hawks (00:2:00)**

7 Acting city clerk Fitzthum introduced Ms. Hawks as a candidate for the Board of  
8 Ethics. Ms. Hawks shared her experience as an attorney and in other positions and  
9 discussed her qualifications. Council Members asked questions, made comments  
10 and thanked her for her service.

11 **C. Briefing No. 3: Major Transportation Capital Projects (00:18:00)**

12 Directors Franz and Kleitsch, along with Engineering Manager David Mach and City  
13 Center Program Manager Karl Almgren reviewed the major capital projects going on  
14 in Lynnwood and how they plan to provide infrastructure capacity for anticipated  
15 future growth. They reviewed 6 capital projects in different stages of development  
16 and stated that they have been very successful at getting grant funding. Council  
17 members asked questions and made comments.

18 **D. Briefing: Draft Housing Action Plan and Draft Buildable Lands Report (1:05:00)**

19 Planning Manager Ashley Winchell and Senior Planner Kristen Holdsworth reviewed  
20 the final draft of the housing action plan and buildable lands. Key needs identified  
21 include affordability, stabilization of neighborhoods, address subsidized housing and  
22 provide "missing middle" housing in low density areas. Council members asked  
23 questions and made comments.

24 **E. Mayor Comments and Questions**

25 None

26 **F. Council President and Council Comments (1:31:00)**

27 Council President Hurst discussed the schedule for the vacancy process to fill position #2,  
28 previously held by Ian Cotton. He asked council members if they were available for special  
29 meetings on 5/12 and 5/13 from 6 to 9 pm to hold interviews for the vacancy. They will  
30 make a scheduling motion for the next business meeting in to approve these meetings.  
31 Council members asked to be sent the full schedule, which Clerk Fitzthum

32 agreed to do.

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34 As a result of the vacancy by Cotton, Hurst also announced changes to liaison appointments:

- 35 • Council Member Ross will now cover Human Services.
- 36 • Council Vice President Smith is assigned to public facilities district and no longer on the
- 37 DEI commission.
- 38 • Council President Hurst will now be the DEI liaison.

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40 An election will be held at the next business meeting (April 5) to elect a new liaison to the  
41 Alliance for Housing Affordability.

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43 The meeting was adjourned at 7:45 p.m.

44

45 *Nicola Smith*

46 Nicola Smith (Apr 27, 2021 15:17 PDT)

47 Nicola Smith, Mayor