

Banner Sign Permit Application

B

Permit Number: _____

Planning Approval: _____

Please read and follow all instructions on your application, submittal checklists and/or applicable supplemental forms carefully. Staff will not process incomplete applications. Please be specific and print or type legibly.

Please complete as applicable (check all that apply):			
<input type="checkbox"/> Business Event	<input type="checkbox"/> Commercial Use	<input type="checkbox"/> Non-Profit Use	
<input type="checkbox"/> Pre-Grand Opening	<input type="checkbox"/> Public Use	<input type="checkbox"/> Multi-family Residential Use	
<input type="checkbox"/> Grand-Opening	<input type="checkbox"/> Institutional Use		
Square Footage of Building/Tenant Floor Area:		Quantity of Banners (Only 1 banner per frontage is allowed):	
Banner Dimensions:		Square Footage of Banner:	
Banner Location(s):			
Mounting Details:			
Duration of Banner Display (Dates) From:		To:	
Site Address:			Suite Number(s):
Property Owner/Occupant Name:			Phone:
Address:			Cell:
City:	State:	Zip:	Fax:
E-Mail:			
Applicant/Tenant:			Phone:
Address:			Cell:
City:	State:	Zip:	Fax:
City Business License Number:		State Contractor License Number:	
Contact Person, if different:			Phone:
E-Mail:			Cell:

NOTICE

For specific information regarding banner permits and regulations, see LMC Chapter 21.16 or feel free to contact our permit staff by phone (425) 670-5400 or at our office (4114 198th St SW, Ste 7, Lynnwood, WA 98036).

Fees for banner sign permits are \$38 and are subject to change. Banners shall be securely fastened as specified by the permit. Banners shall be maintained in good condition and shall be free of tears, rips, fading, delamination, detachment, etc. Banners shall not obscure or obstruct safety and fire protection equipment, appliances or signage. **Banner permits have a limited time to be displayed. Please refer to our attached schedule to determine the length of time in which your banner can be displayed. If mounting does not currently exist on the project site, written permission from the owner may be required.**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Print Name of Owner/Agent: _____

Signature of Owner/Agent: _____ Date: _____

Table 1 (Codified as Table 21.16.255J)

<i>Banner for Pre-Grand Opening Event and Grand Opening Event</i>	<i>Commercial Use</i>	<i>Public, Institutional, or Non-profit Use</i>	<i>Multiple-family Residential Use</i>
1. Pre-grand opening event			
a. One-time banner	Permitted	Permitted	Permitted
b. Maximum duration of banner (consecutive days)	30	30	30
2. Grand-opening event			
a. One-time banner	Permitted	Permitted	Permitted
b. Maximum duration of banner (consecutive days)	45	45	45
3. Maximum number of banners	1 per occupancy's street frontage	1 per occupancy's street frontage	1 per occupancy's street frontage
4. Permitted location (unless otherwise authorized)	On building, at business occupancy	On building	On building
5. Maximum size of banner (based upon floor area of occupancy)			
a. 0 – 15,000 sq. ft.	32 sq. ft.	32 sq. ft.	32 sq. ft.
b. 15,001 – 30,000 sq. ft.	48 sq. ft.	48 sq. ft.	40 sq. ft.
c. 30,001 – 60,000 sq. ft.	60 sq. ft.	60 sq. ft.	60 sq. ft.
d. Greater than 60,000 sq. ft.	72 sq. ft.	72 sq. ft.	72 sq. ft.
6. Minimum interval between displays (applies to grand-opening banners and all periodic displays)	30	30	-

Table 2 (Codified as Table 21.16.255K)

Banner For Periodic Event (such as a holiday sale)	Commercial Use	Public, Institutional, or Non-Profit Use	Multiple-family Residential Use
1. Periodic event			
a. Maximum number of events per calendar year	2	2	-
b. Maximum duration of banner (consecutive days)	30	30	-
2. Maximum size of banner (based upon floor area of occupancy)			
a. 0 – 15,000 sq. ft.	32 sq. ft.	32 sq. ft.	32 sq. ft.
b. 15,001 – 30,000 sq. ft.	48 sq. ft.	48 sq. ft.	40 sq. ft.
c. 30,001 – 60,000 sq. ft.	60 sq. ft.	60 sq. ft.	60 sq. ft.
d. Greater than 60,000 sq. ft.	72 sq. ft.	72 sq. ft.	72 sq. ft.
3. Maximum number of banners	1 per occupancy's street frontage	1 per occupancy's street frontage	1 per occupancy's street frontage
4. Minimum interval between pre-grand opening event or grand-opening event and periodic event (consecutive days)	30	30	-
5. Minimum interval between periodic events (consecutive days)	30	30	-
6. Permitted location (unless otherwise authorized)	On building, at business occupancy	On building	On building