

Listed below is the information that needs to be provided in order to submit a complete application for a *demolition* permit. Staff will not process incomplete applications. Please see the website for details on the application process.

SUBMITTAL REQUIREMENTS

- Completed and signed application form, including proof of a valid State Contractor's License and a City of Lynnwood Business License.
- Sewer capping permit and inspection completed by Public Works. Permit applications are available online or at the Permit Center.
<http://www.lynnwoodwa.gov/Assets/Permit+Center/Applications%2c+Forms%2c+and+Information/Public+Works+Permits+and+Information/Public+Works+Application.pdf>
- A copy of the demolition application to Puget Sound Clean Air Agency. Information can be obtained online at <http://pscleanair.org/188/Contractor-Demolition>.
- Record of Cash Deposit form completed for "Building Demolition/Removal Deposit." A \$2,000 deposit is required; this is returned when the demolition is complete and inspected.
- A completed SEPA application, unless the project is categorically exempt from SEPA review.
- A completed Spill Prevention, Control and Countermeasures Plan (SPCC Plan). SPCC Plan can be obtained online at <http://www.lynnwoodwa.gov/City-Services/Environmental--Surface-Water-and-Storm-Water/Environmental-Documents-and-Reports.htm>

ADDITIONAL REQUIREMENTS

- Plans may be required if the structure is 4,000 sq. ft. or greater, or if the demolition is subject to SEPA review.
- A Stormwater Pollution Prevention Plan (SWPPP) may be required. Please verify with our Environmental, Surface Water, and Storm Water Department at 425-670-5200.

NOTE

Full fees are due upon submittal. Please see the fee schedule for current charges.