APPLICATION FORM

EXHIBIT A
Instructions for Applicants

Please read and follow all instructions on your application carefully. If you have any questions about the process or your project, it is strongly recommended that you speak with staff prior to submitting your application to help ensure that processing can advance in a timely manner. Every application must include this cover sheet, the application/checklist and all required items, and a notarized affidavit of ownership (if applicable).

Specific Type of Land Use Application to be submitted (check all that apply):

- Accessory Dwelling Unit
- Appeal
- Binding Site Plan
- Boundary Line Adjustment/Lot Combination
- Conditional Use Permit
- Environmental Review (SEPA)
- Project Design Review
- Rezone/PUD
- Short Subdivision (Short Plat)
- Subdivision (Long Plat)
- Variance
- Wireless Communication Facility
- Other (please specify):
- Comprehensive Plan Suggested Amendment
- Comprehensive Plan Amendment

Please Print or Type Legibly

Applicant: United Parcel Service c/o Jeff Moats

Address: 6177 N. Basin Ave

City: Portland

State: OR

Zip: 97217

Phone: 503-830-7582

Contact Person, if different: 541 Architecture c/o Tony Brizendine

Address: 1414 NE 17th Ave

City: Portland

State: OR

Zip: 97232

Phone: 503-522-7833

Property Owner(s), if different: BT-OH LLC c/o Jeff Moats

Address: 55 Glenlake Pkwy NE

City: Atlanta

State: GA

Zip: 30328

Phone: 503-830-7582

Site Address(es): 18100 Highway 99

Zoning: General Commercial

Assessor Parcel Number(s) – (APNs): 374300300100, 374300300200, 374300301100, 374300301201, 374300301202

Comp. Plan Designation:

Description of Proposal:

Construction of UPS distribution facility.

I/We certify that the information provided in this application, including all submittals and attachments, is true and correct to the best of my/our knowledge.

Signature of Applicant/Agent: [Signature]

Date: [Date]

Signature of Property Owner: [Signature]

Date: [Date]
Property Owner: BT-OH LLC
Contact Address: 55 Glenlake Pkwy NE
Phone: 503-830-7582

Any person with a verifiable interest in the subject property must complete this form. If the above property owner has an express interest in additional parcels involved in the listed project than there is space provided for below, those parcel numbers and associated legal descriptions must be provided on further copies of this form.

Site Address: 18100 Highway 99
APN: 

Legal Description: Lots 1, 2, 3, 11 and 12 of Block 3, Alderwood Manor No. 18, according to the plat thereof recorded in Volume 10 of Plats, page 79, records of Snohomish County

Site Address: 
APN: 

Legal Description: 

AFFIDAVIT OF OWNERSHIP – To Be Completed in the Presence of a Notary Public

I, BT-OH LLC, being duly sworn, depute and say that I am the owner of record of that certain real property identified as Snohomish County Parcel Number(s), and that the information provided in this application, including all submittals and attachments, is true and correct to the best of my knowledge.

Signature of Owner: ____________________________ Date: ____________________________

Please print name: ____________________________

STATE OF Oregon } ss.
COUNTY OF Chikamas } 

I certify that I know or have satisfactory evidence that is the person who appeared before me, and said person acknowledged that he signed this instrument and acknowledged it to be his free and voluntary act for the uses and purposes mentioned in the instrument.

SUBSCRIBED AND SWORN TO before me this 14th day of December 2021.

NAME (print): Anthony W. Buccola
NAME (sign): ____________________________

Notary Public in and for the State of OR
Commission Expires: July 26, 2024

Certificate
State of Delaware

CERTIFICATE OF FORMATION OF
BT-OH, LLC

The undersigned, being authorized to execute and file this Certificate of Formation, hereby certifies that:

FIRST: The name of the limited liability company (hereinafter referred to as the “Company”) is “BT-OH, LLC.”

SECOND: The address of its registered office in the State of Delaware is Corporation Trust Center, 1209 Orange Street, in the City of Wilmington, County of New Castle.

The name of the Company’s Registered Agent at that address is The Corporation Trust Company.

IN WITNESS WHEREOF, the undersigned has duly executed this Certificate of Formation as of this 3rd day of June, 1999.

Michelle M. Henkel
Alston & Bird LLP
One Atlantic Center
1201 W. Peachtree Street
Atlanta, Georgia 30309-3424