

Weekend Work Permit Application

File Name: _____

For City Use Only

File Number: _____

Date Stamp

APPLICATION DEADLINE: PRECEDING WEDNESDAY, 4 PM

A Weekend Work Application shall include the following information, unless specifically waived by the Public Works Director. An application shall be considered incomplete if any of the required information is missing.

Approvals are valid for three consecutive Saturdays. Work is permitted only on Saturdays from 9 AM to 5 PM.

REQUIRED ITEMS

- 1. Public Works Application Cover Sheet.
- 2. A written request addressed to the Mayor including:
 - A. A description of the work to be performed;
 - B. Specific dates on which work will be performed; and
 - C. The location of the work, including an address if one has been assigned;
 - D. On site contact information for the person supervising on weekends.
- 3. Application fee; subsequent requests at the same site by the same contractor will not be charged.

For Staff Use ONLY	
Verified	Waived

FEES See LMC 3.104 or contact our office for current fee information.

- NOTES**
1. The approval of a Weekend Work Permit does not in any way replace, modify or waive any requirement for the compliance of the proposal with other applicable codes, standards, or regulations including, but not necessarily limited to, those of the Community Development, Fire or Public Works Departments. You are advised to contact these departments concerning such requirements.
 2. Items with any typewritten information must be 10-point font or larger to ensure legibility of scanned documents.
 3. An application may be amended only in writing.
 4. Submittal of this application grants the appropriate city officials the right of entry to the project site during a reasonable hour and, upon proper identification, to the building, structure and/or premise, which is directly related to this application.
 5. It is the responsibility of the owners, applicants and agents to become aware of the requirements of the Lynnwood Municipal Code.

It is the responsibility of the applicant to contact the Underground Location Center at 1-800-424-5555 (or dial 811) **48 hours prior** to starting work.

I/We certify that the information provided in this application, including all submittals and attachments, is true and correct to the best of my/our knowledge. This application does not constitute approval of permits and/or work to be performed. For specific fee information, see LMC 3.104 or check the fee schedule available online or at our office.

Signature of Applicant/Agent: _____ Date: _____

Signature of Property Owner: _____ Date: _____