

1 Lynnwood Council Business Meeting

2 Monday, March 23, 2020

3 7:00 p.m.

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6 Messages and Papers from the Mayor

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8 Coronavirus (COVID-19) Update

9 **Timeline of Events and Actions:**

10 **Governor Jay Inslee:**

- 11 • 02/29/2020 Issued COVID-19 Emergency Proclamation
- 12 • 03/11/2020 Issued order banning large events (250 or more)
- 13 • 03/12/2020 Issued school closures until April 24 for King, Pierce & Snohomish and then
- 14 later extended that to all of WA State.
- 15 • 03/16/2020 Issued shutdown of restaurants, bars and expanded gathering sizes (50 or
- 16 more)
- 17 • 03/18/2020 Announced expanded support for state due to shutdown – included
- 18 moratorium on evictions and no utility shut-offs due to lack of payment
- 19 • 03/20/2020 requested from President a Federal Major Disaster declaration for
- 20 Washington State which was granted
- 21 • This evening the Governor directed further statewide measures to slow down the
- 22 spread of the covid-19 virus but did not declare a statewide shelter in place policy.

23 **Snohomish Health District:**

- 24 • Dr. Chris Spitters of the Snohomish Health District has also issued mirroring orders to
- 25 the Governor’s orders
- 26 • Drive through testing site is now open in Snohomish County at the Everett Memorial
- 27 Stadium. It is open by appointment only and the priority is for the essential workforce
- 28 and high-risk individuals. You can schedule an appointment through the Snohomish
- 29 Health District’s website.

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33 **City of Lynnwood Actions:**

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- 35 • 03/04/2020 Mayor issued an Emergency Proclamation
 - 36 • All city department have completed Continuity of Operations Plans (COOPS) so as to
 - 37 identify essential and critical services they provide to the public and how each
 - 38 department will respond to staffing impacts and the prioritization of those services
 - 39 • We have closed the Lynnwood Recreation Center and the Lynnwood Senior Center
 - 40 • All City Buildings are now closed to the public and our staff is happy to help serve
 - 41 customers over the phone, by email, US mail, or through our online services.
 - 42 • All City of Lynnwood playgrounds are now closed to the public. We have also closed
 - 43 down sports fields, the skate park and the off-leash dog park.
 - 44 • We have cancelled all city Board and Commission meetings through the end of April as
 - 45 well as cancelled all city sponsored events through the end of April.
 - 46 • We have authorized city staff to telecommute to the maximum extent that is
 - 47 practicable, while continuing to provide services to Lynnwood community members. We
 - 48 know that not all jobs can telecommute, but we are encouraging everyone that can, to
 - 49 do so.
 - 50 ○ Police Department has implemented the following:
 - 51 ■ Attempting to take non-emergency reports over the phone
 - 52 ■ Have closed the front desk to in-person visits
 - 53 ■ Mandatory bookings/arrests in the jail/field – conducting meetings over
 - 54 the phone/zoom
 - 55 ○ Public Works Crews have implemented the following:
 - 56 ■ Staggering shift start times
 - 57 ■ Asking crews to maintain social distancing whenever possible
 - 58 • Our Emergency Operations Center has been activated to Level 3 and our EOC Command
 - 59 Staff meet daily.
 - 60 • A citywide Incident Action Plan (IAP) will be completed in the coming days
 - 61 • Our City’s Leadership team has a daily COVID-19 check-in conference call.
 - 62 • The city conducts daily staffing assessments to determine pandemic impacts on
 - 63 employees and our ability to provide essential services
 - 64 • Mayor Smith, Commander Chuck Steichen, and Public Affairs Officer Julie Moore are
 - 65 provided twice daily updates from the County’s Emergency Coordinating Center and the
 - 66 Joint Information Center. Mayor Smith is also in regular contact with County Executive
 - 67 Dave Somers.