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3 **AGENDA**
4 **City of Lynnwood**
5 **Transportation Benefit District (TBD) Board**
6 **Council Chambers, City Hall**
7 **19100 44th Avenue W, Lynnwood, WA, 98036**

8 **Special Meeting**
9 **November 18, 2015**
10 **7:00 P.M.**

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- 12 **10 Call to Order**
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- 14 **20 Roll Call**
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- 16 **30 Approval of Minutes – July 8, 2015 Special Meeting**
- 17
- 18 **40 Voucher Approval**
- 19
- 20 **50 Citizen Comments and Communications**
- 21
- 22 **60 Presentation, discussion and approval of the 2014 TBD Annual Report**
- 23
- 24 **70 Ordinance #9 - 2016 Budget**
- 25 **A Public Hearing**
- 26 **B Consideration, discussion, and possible action on said Ordinance**
- 27
- 28 **80 Presentation, Discussion and Possible Final Action or other Disposition:**
- 29 **Transportation Funding Status and Needs, Potential Funding Sources and Next**
- 30 **Steps for Potential Funding, Including But Not Limited to Options for Possible**
- 31 **Ballot Measure**
- 32 **• Possible motion relating to potential ballot measure resolution for increased**
- 33 **sales tax and/or increased or decreased vehicle registration fee funding**
- 34 **options**
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- 36 **90 Scheduling for potential upcoming special meeting(s)**
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- 38 **100 Adjournment**
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**City of Lynnwood
Transportation Benefit District Board**

Item 30

**Special Meeting
November 18, 2015
7:00 P.M.**

TITLE: Approval of Minutes – July 8, 2015 Special Meeting

DEPARTMENT: Public Works

DEPARTMENT CONTACT: David Mach

BACKGROUND: The July 8, 2015 special meeting was the most recently held Board meeting.

ACTION: Approve the meeting minutes from the July 8, 2015 special meeting

ATTACHMENTS:

- 1) July 8, 2015 special meeting minutes

CITY OF LYNNWOOD
TRANSPORTATION BENEFIT DISTRICT BOARD SPECIAL MEETING MINUTES
July 8, 2015

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2 10. CALL TO ORDER – The July 8, 2015 Special Meeting of the City of Lynnwood
3 Transportation Benefit District (TBD) Board, held in the Council Chambers of Lynnwood
4 City Hall, was called to order by Board President Simmonds at 7:00 p.m.
5

6 20.

ROLL CALL

Board President Loren Simmonds
Board Vice President Sid Roberts
Board Member Van AuBuchon
Board Member Benjamin Goodwin (absent)
Board Member M. Christopher Boyer
Board Member Ruth Ross
Board Member Ian Cotton

OTHERS ATTENDING

Public Works Director Franz
Deputy PW Director Elekes
Project Manager David Mach
City Attorney Larson

Council Assistant Beth Morris

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8
9 Board President Simmonds read the Introductory Statement reviewing the formation and function
10 of the TBD and the purpose of the meeting.
11

12 30 APPROVAL OF MINUTES – JUNE 10, 2015 SPECIAL MEETING

13
14 *Motion made by Board Member Boyer, seconded by Board Vice President Roberts, to*
15 *approve the minutes of the June 10, 2015 Special Meeting. Motion passed unanimously.*
16

17 40. EXECUTIVE SESSION: POTENTIAL LITIGATION

18
19 The Board recessed into Executive Session for 20 minutes from 7:05 until 7:25 to discuss
20 potential litigation.
21

22 50. CITIZEN COMMENTS AND COMMUNICATIONS - None
23

24 60. PUBLIC HEARING – TRANSPORTATION FUNDING STATUS AND NEEDS,
25 POTENTIAL FUNDING SOURCES AND NEXT STEPS FOR POTENTIAL FUNDING,
26 INCLUDING BUT NOT LIMITED TO OPTIONS FOR POSSIBLE BALLOT MEASURE
27 INCLUDING BUT NOT LIMITED TO IMPOSING A SALES AND USE TAX AND/OR
28 VEHICLE REGISTRATION FEE FUNDING OPTIONS
29

30 Board President Simmonds opened the hearing at 7:26 p.m. and reviewed the purpose of the
31 hearing and the hearing procedures. He solicited any written materials. There were none.
32
33

1 Staff Report:

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3 Public Works Director Bill Franz, Deputy Public Works Director Jeff Elekes, and Capital
4 Projects Engineer David Mach gave the staff report. Director Franz gave a PowerPoint
5 presentation regarding Transportation Funding as contained in the meeting packet. He
6 explained that citizens' concerns about transportation and traffic are among the highest cited
7 in surveys. He reviewed the status of Lynnwood's transportation system including street
8 maintenance, traffic signal operation, Operations and Maintenance, capital infrastructure
9 reinvestment programs, and pavement management. There is a yearly budget shortfall of
10 about \$150,000 for Operations and Maintenance. There is a large gap for the Pavement
11 Management Program annual needs. If pavement is not repaired when damage is minor it
12 gets progressively more and more costly to repair until very expensive full reconstruction is
13 necessary. There is also currently no funding for rebuilding the 60 existing traffic signals. It
14 is important to replace them on a yearly cycle so they don't all fail at once. Similarly there is
15 no budget for sidewalks and bike paths, but there is a need for about \$300,000 a year to keep
16 up with sidewalk maintenance. New projects, which are necessary to support the growth the
17 City will see under growth management, have a current funding of about \$2 million/year,
18 but the average annual need is about \$10 million. Director Franz summarized that the City is
19 falling dangerously behind with transportation funding with an annual shortfall of \$10-12
20 million per year. Falling behind has implications to safety, long-term financial sustainability,
21 aesthetics, economic development, and not being able to realize goals and vision. Potential
22 transportation funding sources for the TBD are license tab fees (0-\$100 with a public vote
23 required over \$20) and sales tax increase up to 0.2% with a public vote.
24

25 Project Manager Mach explained staff had prepared a resolution in the event that the TBD
26 Board was ready to move forward. They also prepared a potential explanatory statement
27 which allows for filling in relevant information.
28

29 Deputy Director Elekes stated he was amazed at the work the crews had completed this
30 summer. They are doing the best they can with the dollars they have. He then noted that the
31 City received a grant for a paving project on 184th Street but the geotechnical report suggests
32 that the outside lanes actually need to be completely reconstructed which will add \$600,000-
33 \$1 million to the project. This is an example of the high price of not keeping up with the
34 roads.
35

36 Public Testimony:

37
38 Ted Hikel, 3820 – 191st Place SW, Lynnwood, WA, stated that the Board has argued that
39 people who come into the City and use the roads need to pay their fair share. He stated that
40 the truth is that out of almost \$20 million the City collects in sales tax revenue each year,
41 more than \$10 million is paid by people who do not live in the City. This represents 20% of
42 the General Fund budget that is paid by non-residents. He stated that problem seems to be
43 how the City spends that \$10 million. Voters have said they do not want to pay a higher
44 sales tax. He suggested the City Council could decide it was appropriate to dedicate \$3
45 million of the \$10 million to repairing roads. This would mean the Council would have to
46 make difficult decisions about cutting other budgets. He urged the Board and Council to

1 prioritize and stop the tax-and-spend mentality. Roads, police, fire, and medical services
2 need to be funded out of the \$50 million first.

3
4 Maria Ambalada, 4515 – 176th Street SW, Lynnwood, WA, spoke on behalf of senior
5 citizens in Lynnwood and stated they are against new taxes. As an alternative, she suggested
6 setting up a council of neighborhoods which could address necessary projects. Board
7 President Simmonds expressed appreciation for what she was recommending and suggested
8 that, because of the complexity of the idea, she put it in writing so it could be studied more
9 thoroughly. Ms. Ambalada agreed.

10
11 George Hurst, 4027 – 184th Place SW, Lynnwood, WA, agreed that basic funding should
12 come out of a standard budget. He thinks it is not right that Public Works has to be
13 dependent on a public vote for funding. It is the City's responsibility to at least fully fund the
14 maintenance of roads. He suggested the Council needs to look at priorities in budgeting
15 before looking at other ways to fund things. He noted that the citizens' top three priorities
16 are police, fire, and roads. He believes these should be funded through the standard budget
17 and not be dependent on a public vote.

18
19 Ted Hikel, Chair of Citizens Rejecting Sales Tax Increases, 3820 – 191st Place SW,
20 Lynnwood, WA, pointed out that the citizens rejected the measure last year which would
21 have increased sales tax by .2%. If it would have passed Lynnwood would have had the
22 highest sales tax in the state. Lynnwood already receives almost \$20 million in sales tax
23 revenue. He suggested this does not make Lynnwood a business-friendly community as it
24 claims to be. He urged the City to look at the number of new vehicles in the City's parking
25 lot, the number of city employees who have been given raises beyond what is the norm, and
26 other expenditures before considering another tax increase. He stated that outsourcing the
27 fire department would give the Mayor and the Council an additional \$8 million a year. An
28 additional \$3 million sales tax would bring in \$11 million and would represent a 22%
29 increase in the General Fund spending. He asked how far the City is going to go with
30 outsourcing and raising taxes. His organization will oppose any attempt to raise taxes again
31 until the City faces the job of setting priorities with the \$50 million General Fund for roads,
32 police, fire, and medical services. He commented that raising sales tax hurts low income
33 people who are the most vulnerable people in the community.

34
35 Board Questions:

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37 Board Member AuBuchon asked staff if \$10 million a year over the next 20 years would be
38 sufficient to both catch up and to maintain the roads. Director Franz replied that without new
39 projects they would need \$5 million a year for to get caught up and to be able to be
40 sustainable. Board Member AuBuchon asked if \$5 million a year plus \$12 million would get
41 the City caught up and maintain. Director Franz indicated it would. There was discussion
42 about the damage buses cause to the roads and how Seattle is using more concrete than
43 asphalt. Director Franz explained this is something staff is looking into.

44
45 Seeing no further comments, the public hearing was closed at 8:22 p.m.
46
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1 70. PRESENTATION, DISCUSSION, AND POSSIBLE FINAL ACTION OR OTHER
2 DISPOSITION ON RESOLUTION #7 AND OTHER VARIOUS DOCUMENTS AND
3 PROCEDURES ASSOCIATED WITH A BALLOT PROPOSITION TO IMPOSE A
4 SALES AND USE TAX AND/OR VEHICLE REGISTRATION FEE FUNDING OPTIONS
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6 Board Member Ross stated she feels this is very premature. She commented that they have
7 no idea how much revenue will come from the new Costco which is scheduled to open soon.
8 Additionally, there is also the possibility of going with the Regional Fire Authority. Due to
9 the fact that some things are still unknown, she thinks they should wait and see what
10 happens. She expressed concern about raising the sales tax any more.
11

12 Board Member Cotton agreed with Board Member Ross and suggested there might be some
13 options they could explore in the meantime. He agrees that the sales tax option is not one
14 they should pursue at this time. He discussed the relationship between the Board and the
15 Council and recommended that the TBD Board encourage the Mayor and City Council to
16 prioritize roads in the budget. He asked if a resolution to this effect might be appropriate.
17

18 Board Vice President Roberts expressed appreciation for the previous comments, but asked
19 how realistic it was to expect the Council to cut \$10 million out of the budget when they
20 can't even balance it. He asked his peers to recall the difficulties the Council faced in
21 balancing the last budget. He commented that most of the budget is comprised of labor
22 costs. He feels that the money for transportation needs to come from several different pots.
23 He emphasized that there is no way they could find \$10 million in the budget without laying
24 off a whole bunch of people. He also doesn't like to raise taxes, but noted Community
25 Transit is expected to ask for .3%. He contested the statements made earlier that voters said
26 they didn't want more sales tax. He clarified that what the voters said was they didn't want a
27 .2% increase. He wondered if .1% might pass. He emphasized that the Board needs to be on
28 the same page on this matter. He commented that if the Community Transit measure passes
29 the City will have to forget about the sales tax increase because anything over 10% would be
30 out of the question. He stated he would reluctantly support waiting on this.
31

32 Board Member Boyer commented on the fact there is no income tax in Washington State
33 which unfortunately leaves cities to rely on sales tax increases as the only means in their
34 control to increase revenue. He expressed concern about relying on the idea that Costco is
35 going to open and start producing revenue. He thinks they have waited long enough to deal
36 with this issue, and the longer they wait the more expensive it is going to be. He agreed with
37 Board Vice President Roberts that what the voters rejected last year and what the Board is
38 discussing tonight are two different things. He expressed concern about the assumption that
39 the Council could come up with between \$4 and \$12 million strictly for roads from the
40 current budget. He spoke in support of moving forward with the ballot proposition.
41

42 Board Member AuBuchon said what he had referred to was getting \$12 million through a
43 levy LID lift and reprioritizing the budget in September to guarantee there are sufficient
44 funds in the General Fund to maintain roads.
45

46 Board President Simmonds stated he wasn't happy with the options left to them. He
47 discussed potential scenarios related to this and noted that if Community Transit goes out for

1 the .3% increase the City will be faced with a sales tax rate of close to 10% but won't
2 actually be getting any more of it. He stated he is willing to table this for an interim period
3 of time, but if Community Transit fails and the City doesn't have another solution, they may
4 need to consider a special election. He asked City Attorney Larson what their options were
5 related to postponing this. City Attorney Larson replied that if no one makes a motion to
6 adopt a resolution, by default it is postponed until the next time a meeting is set to discuss
7 the matter. The next regular meeting is set for October 12.

8
9 Board President Simmonds asked Board Vice President Roberts to share comments that
10 occurred at the Community Transit Board Meeting. Board Vice President Roberts
11 commented that the legislature made it clear to Community Transit that if they got the
12 authority to go out it would be only at a regular election and not a special election. It appears
13 that they will be going for the .3%, but he will be surprised if it passes. He commented that
14 Community Transit's only source of revenue is sales tax.

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16 80. PROHIBITION ON USE OF PUBLIC FACILITIES TO SUPPORT OR OPPOSE BALLOT
17 MEASURE – Not discussed

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19 ADJOURNMENT

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21 The meeting was adjourned at 8:52 p.m.

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Loren Simmonds, TBD Board President

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27 _____
28 Sonja Springer
29 Finance Director, Acting as Board Treasurer
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**City of Lynnwood
Transportation Benefit District Board**

Item 40

**Special Meeting
November 18, 2015
7:00 P.M.**

TITLE: Voucher Approval

DEPARTMENT: Finance/Public Works

DEPARTMENT CONTACT: Sonja Springer/David Mach

BACKGROUND: The TBD has incurred various expenses since the last voucher approval at the March 9, 2015 regular meeting. Staff is asking for voucher approval at this time.

ACTION: Approve claims in the amount of \$25,412.90.

ATTACHMENTS: None

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**City of Lynnwood
Transportation Benefit District Board**

Item 60

**Special Meeting
November 18, 2015
7:00 P.M.**

TITLE: Presentation, discussion and approval of the 2014 TBD Annual Report

DEPARTMENT: Finance/Public Works

DEPARTMENT CONTACT: Sonja Springer /David Mach

BACKGROUND: State law and the TBD Charter require the TBD to issue an annual report indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district. Considering these requirements, staff has prepared a 2014 TBD Annual Report for the Board's consideration and possible approval.

ACTION: Discussion and possible approval

ATTACHMENTS: 2014 TBD Annual Report

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City of Lynnwood

Transportation Benefit District

2014 Annual Report

November 2015

RCW 36.73.160(2) - A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.

TBD Charter 6.06 – In addition, the District, upon approval by the Board, shall issue an annual report, indicating the status of transportation improvement costs, transportation improved expenditures, revenues, and construction schedules, to the public and the newspapers of record in the District (the “Plan”). “Newspapers of record in the District” shall include all newspapers which have filed a request for public notice of meetings with the District.

1 **Lynnwood TBD Background**

2 A Transportation Benefit District (TBD) is a Quasi-municipal corporation & independent
3 taxing district created for the sole purpose of funding transportation improvements within the
4 district. A TBD is created by ordinance of legislative authority (county or city) and may
5 include other counties, cities, port districts, or transit districts through Inter-local agreements.
6

7 A law passed by the Washington State Legislature in 2007 allows city or county governments
8 to create local transportation benefit districts and impose a local vehicle registration fee or
9 other funding sources (such as sales tax) to fund local transportation projects. TBDs in
10 Washington State have primarily been funded by a vehicle registration fee, but a few cities
11 have implemented a sales tax funded TBD. As of October 2015, forty-nine cities in
12 Washington State have approved a vehicle registration fee funded TBD.
13

14 Following a public hearing on May 24th 2010, the Lynnwood City Council approved
15 Ordinance #2837 forming the Lynnwood Transportation Benefit District and adopting a new
16 chapter to the Lynnwood Municipal Code, 12.14, entitled "Transportation Benefit District".
17 The governing board of the Transportation Benefit District is the Lynnwood City Council,
18 acting in an ex officio and independent capacity. The ordinance specifies that the boundaries
19 for the TBD be coextensive with the City limits.
20

21 Following a public hearing on November 29th 2010 the TBD Board adopted TBD Ordinance
22 #2 enacting a \$20 vehicle registration fee for each eligible vehicle registered in Lynnwood.
23 The \$20 vehicle registration fee went into effect on July 1st 2011 and generates approximately
24 \$500,000 annually for transportation projects. The projects to be funded (in whole or in part)
25 include:

- 26 • City of Lynnwood Street Fund 111 (operation and maintenance)
- 27 • Pavement Overlay Program
- 28 • Traffic Signal Rebuild Program
- 29 • Traffic Signal Reconstruction: Scriber Lake Road at 196th Street SW (complete)
- 30 • 48th Avenue W Sidewalk: 183rd Place SW to 180th Street SW (complete)
- 31

32 Although it is a separate legal entity from the City of Lynnwood, the TBD is reported as a
33 blended component unit in the City's annual financial statements because its sole purpose is
34 for the construction, preservation, maintenance and operation of City streets.
35

36 **2014 Meetings Summary**

37 The TBD Board held nine meetings in 2014. A brief summary of the meetings are listed as
38 follows:
39

40 **February 10, 2014 Special Meeting**

- 41 • Presentation and Discussion: Transportation Planning, Funding and Community
42 Education/Outreach
43

1 **March 10, 2014 Regular Meeting**

- 2 • Presentation and Discussion: Community Education/Outreach and Draft Public Survey
3

4 **June 30, 2014 Special Meeting**

- 5 • Presentation and Discussion: Community Education/Outreach, Public Survey Results
6 and Next Steps
7

8 **July 21, 2014 Special Meeting**

- 9 • Consideration, discussion, and possible action on Resolution #5 and other various
10 documents and procedures associated with a ballot proposition to impose a sales and
11 use tax
12 • Prohibition on Use of Public Facilities to Support or Oppose Ballot Measure
13

14 **August 4, 2014 Special Meeting**

- 15 • Consideration, discussion, and possible action on appointment of Pro/Con Committee
16 members and other potential documents and procedures associated with a ballot
17 proposition to impose a sales and use tax
18

19 **September 3, 2014 Special Meeting**

- 20 • Executive Session: Potential Litigation
21

22 **September 15, 2014 Special Meeting**

- 23 • Executive Session: Potential Litigation
24

25 **October 20, 2014 Special Meeting**

- 26 • Executive Session: Potential Litigation
27

28 **November 19, 2014 Special Meeting**

- 29 • Consideration, discussion and possible action on Resolution #6 – Amend CIAW
30 (Insurance) By-Laws and Interlocal Agreement
31 • Presentation, discussion and approval of the 2013 TBD Annual Report
32 • Consideration, discussion and possible action on Ordinance #7 – 2014 Budget
33 Amendment
34 • Public Hearing and Consideration, discussion, and possible action on Ordinance #8 -
35 2015 Budget
36

37 **2014 Revenue**

38 The TBD’s revenues for the year ending December 31, 2014 are as follows:
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40

\$	522,288	Vehicle Registration Fees
	932	Investments Interest
	<u>523,220</u>	Total Revenues

1 **2014 Expense**

2 2014 TBD expenses consist of administrative expenses, TBD insurance (through the Cities
3 Insurance Association of Washington (CIAW)), consultant services, and projects. The TBD's
4 administrative expenses consist of staff time (Public Works, Finance, and Legal), public
5 meeting notices, and meeting minute recording/development. Total 2014 TBD expenditures
6 are summarized as follows:

7

\$	15,911	Administration Expenditures
	25,478	Legal
	3,031	Insurance
	60,098	Professional Services
	<u>1,000,000</u>	Projects
\$	<u>1,104,518</u>	Total Expenditures

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10 **Fund Balance**

11 The 2014 TBD ending fund balance is summarized as follows:

12

\$	689,454	Beginning Fund Balance
	523,220	Revenues
	<u>(1,104,518)</u>	Expenditures
\$	<u>108,156</u>	Ending Fund Balance

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15 A Schedule of Revenues, Expenditures and Changes in Fund Balance is provided on the last
16 page of this report.

17

1 **TBD Project Expenses and Schedules**

2 Projects identified in TBD Ordinance #2 for potential TBD funding include:

3 1) City of Lynnwood Street Fund 111

4 Expenses: Varies year to year

5 2014 TBD Funding Contribution: \$80,000

6 Schedule: Ongoing

7
8 2) Pavement Overlay Program

9 Expenses: Varies year to year

10 2014 TBD Funding Contribution: \$920,000

11 Schedule: Various projects from year to year

12
13 3) Traffic Signal Rebuild Program

14 Expenses: Varies year to year

15 2014 TBD Funding Contribution: No TBD Funds were expended on this project in 2014

16 Schedule: Ongoing

17
18 4) Traffic Signal Reconstruction: Scriber Lake Road at 196th Street SW

19 Expenses: \$733,285

20 2014 TBD Funding Contribution: No TBD Funds were expended on this project.

21 Schedule: Project was completed in 2014

22
23 5) 48th Avenue W Sidewalk: 183rd Place SW to 180th Street SW

24 Expenses: \$1,453,275

25 2014 TBD Funding Contribution: None in 2014 (\$85,000 expended in 2013)

26 Schedule: Project was completed in 2014

27
28

Schedule of Revenues, Expenditures, and
 Changes in Fund Balances
 City of Lynnwood, Washington
 TRANSPORTATION BENEFIT DIST
 For the Year Ended December 31, 2014

	Actual
REVENUES	
Annual Vehicle Registration Fees	\$ 522,288
Interest	932
TOTAL REVENUES	\$ 523,220
 EXPENDITURES	
Administration Expenditures	\$ 15,911
Legal	25,478
Insurance	3,031
Professional Services	60,098
Projects - Streets & Overlays	1,000,000
TOTAL EXPENDITURES	\$ 1,104,518
 EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	 \$ (581,298)
 OTHER FINANCING SOURCES (USES)	
Total other financing source (uses)	-
 Net change in fund balances	 (581,298)
Fund balances - beginning	689,454
Fund balances - ending	\$ 108,156

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**City of Lynnwood
Transportation Benefit District Board**

Item 70A

**Special Meeting
November 18, 2015
7:00 P.M.**

TITLE: Conduct a Public Hearing on Ordinance #9 to adopt the 2016 budget

DEPARTMENT: Finance/Public Works

DEPARTMENT CONTACT: Sonja Springer/David Mach

BACKGROUND: Staff has developed a draft 2016 TBD budget for the Board's review, comment, and possible adoption. The following provides background on how the revenue and expenditure projections were developed:

2016 Revenue Projection

Projected revenue for 2016 has been estimated using actual revenues received in the preceding twelve full calendar months (October 2014 – September 2015). Based on these numbers, staff anticipates revenues of \$540,100 for the 2016 fiscal year.

2016 Expense Projection

The TBD's administrative expenditures consist of staff time (Public Works, Finance, and Legal), public meeting notices, and meeting minute recording/development. Based on administrative expenditures for prior years, staff has estimated \$32,000 in administrative expenditures in 2016.

Additional TBD expenditures include insurance coverage through the Cities Insurance Association of Washington (CIAW). The annual premium is \$3,500.

The total projected non-project expenditures for 2016 are summarized as follows:

\$32,000	Administrative
3,500	CIAW Insurance
<hr/>	
\$35,500	Total Non-Project Expenditures

1 Estimated funding available for projects is calculated as follows:
2

\$ 249,382	Beginning Fund Balance
540,100	Revenue (includes interest)
-(35,500)	Administrative Expenditures
<hr/>	
\$ 753,982	Available for Projects

3
4 **2016 TBD Projects**

5 Projects identified in TBD Ordinance #2 for potential TBD funding include:

- 6 1) City of Lynnwood Street Fund 111
7 2) Pavement Overlay Program Fund 311
8 3) Traffic Signal Rebuild Program
9 4) Traffic Signal Reconstruction: Scriber Lake Road at 196th Street SW (complete)
10 5) 48th Avenue W Sidewalk: 183rd Place SW to 180th Street SW (complete)

11
12 Staff recommends that the available revenue be used for the following project:

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14

#	Project	Amount
1	City of Lynnwood Street Fund 111	\$181,740
2	Pavement Overlay Program Fund 311	\$572,242
Total		\$753,982

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20 Candidate pavement overlay projects include the following:

- 21 1) 184th Street SW (33rd Avenue W to Alderwood Mall Parkway)
22 2) Alderwood Mall Parkway (Maple Road to Alderwood Mall Boulevard)
23 3) 36th Avenue W (Maple Road to 164th Street SW)
24

25 If adopted by the TBD Board, TBD Ordinance #9 adopts a one year budget for the TBD for
26 the year ending December 31, 2016.

27
28 A Public Hearing is being held to give the TBD Board an opportunity to hear comments from
29 the public and also as required by Chapter 36.73 RCW. The meeting was advertised in the
30 Everett Herald and on the TBD web site which can be viewed at the following:
31 <http://www.ci.lynnwood.wa.us/tbd>.

32
33 **ACTION:** Conduct a public hearing.

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35 **ATTACHMENTS:** TBD Ordinance #9
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**CITY OF LYNNWOOD
TRANSPORTATION BENEFIT DISTRICT**

ORDINANCE NO. 9

AN ORDINANCE OF THE CITY OF LYNNWOOD, WASHINGTON, TRANSPORTATION BENEFIT DISTRICT ADOPTING A ONE YEAR BUDGET FOR THE CITY OF LYNNWOOD, WASHINGTON, TRANSPORTATION BENEFIT DISTRICT FOR THE YEAR ENDING DECEMBER 31, 2016; AND PROVIDING FOR AN EFFECTIVE DATE, SEVERABILITY, AND SUMMARY PUBLICATION.

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WHEREAS, on May 24, 2010 the Lynnwood City Council did establish the Lynnwood Transportation Benefit District; and,

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WHEREAS, Chapter 36.73 RCW requires the Transportation Benefit District to adopt an annual budget; and,

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WHEREAS, the Transportation Benefit District Board provided notice and conducted a public hearing on November 18, 2015, regarding a proposed budget for fiscal year 2016; NOW, THEREFORE,

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29

THE BOARD OF THE CITY OF LYNNWOOD, WASHINGTON, TRANSPORTATION BENEFIT DISTRICT, DO ORDAIN AS FOLLOWS:

30
31

Section 1. The 2016 Budget for the Lynnwood Transportation Benefit District for the year ending December 31, 2016 totaling \$789,482 is hereby adopted.

1 Section 2. Revenues, Expenditures and Fund Balance. The budget sets forth totals of
 2 estimated revenues, expenditures, and ending fund balance of the Transportation Benefit
 3 District as summarized below:
 4
 5

Estimated Beginning Fund Balance – 01/01/16	\$249,382
Estimated Revenue	
Washington State Department of Licensing	540,000
Interest	100
Total Estimated Revenue	540,100
Estimated Expenditures	
Insurance - purchased through CIAW	3,500
Administration – legal, staff support and misc.	32,000
Transportation Improvement – City of Lynnwood Street Fund 111	181,740
Transportation Improvement - Overlay Program Fund 311, identified in the City of Lynnwood Six Year Transportation Improvement Plan	572,242
Total Estimated Expenditures	789,482
Estimated Ending Fund Balance - 12/31/16	\$0

6 Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be
 7 held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or
 8 unconstitutionality shall not affect the validity or constitutionality of any other section,
 9 sentence, clause or phrase or word of this ordinance.
 10

11 Section 4. Effective Date. This ordinance shall take effect five (5) days after passage and
 12 publication of an approved summary thereof consisting of the title.
 13

14 PASSED this 18th day of November, 2015 and signed in authentication of its passage this
 15 _____ day of _____, 2015.
 16
 17
 18

19 _____
 20 Loren Simmonds
 21 TBD Board President

22
 23 ATTEST:

24 APPROVED AS TO FORM:
 25
 26

27 _____
 28 Sonja Springer
 29 Finance Director, acting as Board Treasurer
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27 _____
 28 Rosemary Larson
 29 City Attorney, acting as Board Attorney
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**City of Lynnwood
Transportation Benefit District Board**

Item 70B

**Special Meeting
November 18, 2015
7:00 P.M.**

TITLE: Consideration, discussion, and possible action on Ordinance #9 to adopt the 2016 budget

DEPARTMENT: Finance/Public Works

DEPARTMENT CONTACT: Sonja Springer /David Mach

BACKGROUND: See materials from the public hearing item 70A.

ACTION: Consider, discuss, and possibly adopt TBD Ordinance #9

ATTACHMENTS: TBD Ordinance #9 (see item 70A)

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**City of Lynnwood
Transportation Benefit District Board**

Item 80

**Special Meeting
November 18, 2015
7:00 P.M.**

10
11 **TITLE:** Presentation, Discussion and Possible Final Action or other Disposition:
12 Transportation Funding Status and Needs, Potential Funding Sources and Next Steps for
13 Potential Funding, Including But Not Limited to Options for Possible Ballot Measure
14

- 15 • Possible motion relating to potential ballot measure resolution for increased sales
16 tax and/or increased or decreased vehicle registration fee funding options
17

18 **DEPARTMENT:** Public Works
19

20 **DEPARTMENT CONTACT:** Bill Franz/David Mach
21

22 **BACKGROUND:** At previous meetings, the Board has discussed potential funding options
23 and the possibility of providing direction to staff to draft a potential ballot measure resolution.

24 Staff will provide a recap of the presentations provided to the Board at their recent meetings
25 regarding transportation funding status, needs, potential funding sources and next steps
26 relating to the funding options. The TBD Board has the ability to proceed with funding
27 options that include, but are not limited to, the following:
28

TABLE 1 – TBD FUNDING OPTIONS		
#	TBD Funding Options	New Annual Revenue
A	Postpone decision or no changes	\$0
B	Increase existing \$20 vehicle tab fee to \$100	\$20 to \$40 - \$0.5M \$20 to \$60 - \$1.0M \$20 to \$80 - \$1.5M \$20 to \$100 - \$2.0M
C	0.1% sales tax increase minus \$20 vehicle tab fee	\$1.5M
D	0.1% sales tax increase	\$2.0M
E	0.2% sales tax increase minus \$20 vehicle tab fee	\$3.5M
F	0.2% sales tax increase	\$4.0M

29
30 Regarding a potential ballot measure, the following table provides options for upcoming
31 election dates in 2016:
32

1

TABLE 2 – POTENTIAL ELECTION DATES		
#	Election Date	Ballot Measure Due By
A	February 2016	December 2015
B	April 2016	March 2016
C	August 2016	May 2016
D	November 2016	August 2016

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ATTACHMENTS:

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**City of Lynnwood
Transportation Benefit District Board**

Item 90

**Special Meeting
November 18, 2015
7:00 P.M.**

TITLE: Scheduling for potential upcoming special meeting(s)

DEPARTMENT: Public Works

DEPARTMENT CONTACT: Bill Franz/David Mach

BACKGROUND: The next regular meeting of the TBD Board is March 14, 2016. This item is for the Board to discuss scheduling potential upcoming special meeting(s).

ATTACHMENTS: