

CITY OF LYNNWOOD
TRANSPORTATION BENEFIT DISTRICT BOARD
SPECIAL MEETING MINUTES
JANUARY 10, 2011

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2 10. CALL TO ORDER – The Special Meeting of the City of Lynnwood Transportation Benefit
3 District (TBD) Board, held in the Council Chambers of Lynnwood City Hall, was called to
4 order by Board President Simmonds at 6:01 p.m. on January 10, 2011.

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6 20.

ROLL CALL

Board President Loren Simmonds
Board Vice Pres. Mark Smith
Board Member Kimberly Cole (Absent)
Board Member Ed dos Remedios
Board Member Ted Hikel
Board Member Lonergan-Dreke
Board Member Jim Smith

Others Attending:

Public Works Director Franz
Deputy PW Director Elekes
Project Manager Mach
City Attorney Larson
Council Assistant Beth Morris

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9 30. APPROVAL OF MINUTES

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11 *Motion made by Board Member Hikel, seconded by Board Vice President Mark Smith, to*
12 *approve the minutes of the Special Meeting of November 29, 2010. Motion passed*
13 *unanimously (6-0).*

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15 40. PRESENTATION AND DISCUSSION OF PUBLIC OUTREACH PROCESS
16 REGARDING TRANSPORTATION NEEDS, FUNDING OPTIONS, PRIORITIZATION,
17 ETC.

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19 Public Works Director Bill Franz, Deputy Public Works Director Jeff Elekes, and Project
20 Manager David Mach made the staff presentation regarding their findings and
21 recommendations. Project Manager Mach referred to the memo from Bill Franz dated
22 January 10, 2011 on page 40-2 of the Board's packet and discussed Part III-*Public*
23 *Involvement*. He reviewed a proposed Transportation Outreach Plan which would include
24 four components: education, planned projects, prioritization, and funding. He also reviewed
25 possible fast track and extended schedule options. He stated that staff was in support of the
26 extended schedule which could result in a ballot measure in the November 8, 2011 general
27 election. He also discussed possible methods of information distribution and then solicited
28 feedback from the Board.

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30 Discussion:

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32 Board Vice President Mark Smith asked if a .1 or .2% sales tax would result in offset current
33 expenditures in the general fund. Director Franz stated that it was a decision for the Council
34 to make. Staff's recommendation, based on the City's huge transportation needs, would be
35 that it wouldn't supplant or offset general funds. Board Vice President Mark Smith asked if

1 there is a time limit or a deadline by which the TBD Board has to introduce the sales tax
2 measure on the ballot. Project Manager Mach stated that there is not, but noted that if a sales
3 tax measure is passed it's only in effect for ten years. Board Vice President Mark Smith
4 stated that he is very supportive of finding a dedicated revenue stream for transportation
5 projects for our transportation infrastructure, including non-motorized transportation
6 infrastructure. However, he does not think this is the year to do this when so many other
7 taxes have been raised. He said he would like to see this taken up as part of the Priorities of
8 Government model.

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10 Board Member Lonergan-Dreke spoke in support of the outreach plan. She stated that she
11 would want to participate at any public outreach meetings. She agreed with Board Vice
12 President Mark Smith that this would not be successful this year. She asked staff how much
13 time they would want to put into this given that it's not likely that Council would support
14 putting this on the ballot this year. Director Franz indicated that more time would be
15 beneficial for staff. Board Member Lonergan stated that she was in support of the group
16 moving ahead and starting down this road. She commented that it was going to take time to
17 hear the public's priorities and to educate them about what it's going to take to make those
18 happen.

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20 Board Member dos Remedios spoke in support of putting together an information package,
21 but he strongly suggested that they keep anything about increases in taxes out of it for the
22 time being. He stated that it would be important to let the public know what is going to be
23 done this year and next year with the \$20 that their tabs are going to be raised. He stated that
24 he personally would not be in favor of any new taxes.

25
26 Board Member Hikel stated that he likes the schedule very much except for the last part of
27 it. The first part of it is what's going to provide us with the information. He said he looked
28 forward to staff coming back with a draft brochure in February.

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30 Board Member Jim Smith spoke in support of the outreach plan, but noted that he thought it
31 was something Public Works should already be doing. He didn't think it was the job of the
32 Board to be doing that. He underscored what Board Member dos Remedios said that talking
33 about raising taxes before we're even bringing in the increases that have been authorized is
34 premature. It's also premature to talk about putting it on the ballot when we don't know
35 what we're doing yet. He expressed concern about getting accurate information from the
36 outreach without guiding the discussions with the public in a pre-determined direction. He
37 requested that all of this information, including the draft minutes, approved minutes, and
38 meeting times, be posted on the website. He stressed that any increase in sales tax sounds
39 great for funding projects, but we should be funding projects by continuing to decrease our
40 expenses and by increasing our tax revenues by making a vibrant business community. He
41 cautioned that having increased sales tax would kill further business, especially for bigger
42 income-generating businesses such as vehicle sales.

43
44 Board Vice President Mark Smith urged the Board to reconsider the timeline on this. He
45 stated that it makes no sense to direct staff to go out and do work where the end goal is to
46 put something on the ballot when we already know we're not going to do it this year. He
47 recommended revisiting this issue next year.

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2 Councilmember dos Remedios expressed support for putting together an information piece
3 that would give the public some appreciation for what the City is doing without any strings
4 attached. Then, if there is a need next year, we can talk about it then. He spoke strongly
5 against proposing a new tax this year.
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7 Board President Simmonds summarized that while there may be work that we can continue
8 to do in getting read for this, this appears to be something that will not take place until 2012.
9 He noted that in the adopted budget for 2011-2012 the probabilities are very high that we do
10 not have included in that budget adequate funding for more than one ballot measure, if even
11 that. This means that when we get to the end of the year we will have to look at this item and
12 make some provision to make sure there is enough money to put it on the ballot. He
13 recommended that the transportation scenario be highlighted at Lynnwood University. There
14 was consensus to have staff prepare a draft brochure for the next meeting.
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16 50. CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON RESOLUTION #3
17 AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE TBD AND THE
18 CITIES INSURANCE ASSOCIATION OF WASHINGTON.
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20 *Motion made by Board Vice President Mark Smith, seconded by Board Member Hikel, to*
21 *approve Resolution #3, "A RESOLUTION OF THE CITY OF LYNNWOOD,*
22 *WASHINGTON, TRANSPORTATION BENEFIT DISTRICT APPROVING AN*
23 *INTERLOCAL AGREEMENT WITH THE CITIES INSURANCE ASSOCIATION OF*
24 *WASHINGTON, AUTHORIZING MEMBERSHIP, AND ESTABLISHING AN EFFECTIVE*
25 *DATE." Upon a roll call vote, the motion passed unanimously (6-0).*
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27 ELECTION OF VICE PRESIDENT OF THE TBD BOARD
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29 Nominations:

- 30 • Board Member Lonergan-Dreke nominated Board Member Kim Cole.
 - 31 • Board President Simmonds nominated Board Member Ted Hikel.
- 32

33 *Upon a roll call vote Board Member Cole received 1 vote (Jim Smith) and Board Member*
34 *Hikel received 5 votes (Ted Hikel, Kerri Lonergan-Dreke, Loren Simmonds, Mark Smith, Ed*
35 *dos Remedios). Ted Hikel was elected Vice President of the TBD Board.*
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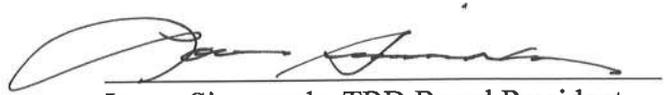
37 Board President Simmonds stated that the City Council would be conducting a public
38 hearing on January 24, 2011 to consider amending the Lynnwood Municipal Code to either
39 delete or to alter the TBD 20% requirement for non-motorized funding.
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41 The next TBD Board meeting is a regularly scheduled meeting on February 14, 2011 at
42 6 p.m.
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1 60. ADJOURNMENT

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The meeting was adjourned at 6:45 p.m.


Loren Simmonds, TBD Board President


Patrick Dugan
Interim Finance Director, acting as Board Treasurer