

CITY OF LYNNWOOD
TRANSPORTATION BENEFIT DISTRICT BOARD MEETING MINUTES
March 20, 2019

10. CALL TO ORDER – The March 20, 2019 Meeting of the City of Lynnwood Transportation Benefit District (TBD) Board, held in the Council Chambers of Lynnwood City Hall, was called to order by Board President Cotton at 7:00 p.m.

20.

ROLL CALL

Board President Ian Cotton
Board VP George Hurst (current)
Board Member Christina Frizzell
Board Member Benjamin Goodwin
Board Member Ruth Ross
Board Member Shannon Sessions (absent)
Board Member Shirley Sutton (elected VP at this meeting) (absent)

OTHERS ATTENDING

Asst. City Administrator Ceniza
Acct. Mgr. White

Staff:

Engineering Manager Mach
Executive Assistant Beth Morris

30 APPROVAL OF MINUTES – November 21, 2018 Special Meeting

Motion made by Board Member Frizzell, seconded by Board Vice President Hurst, to approve the minutes of the November 21, 2018 Special TBD Meeting as presented. Motion passed unanimously.

40. VOUCHER APPROVAL

Motion made by Board Member Goodwin, seconded by Board Member Ross, to approve claims in the amount of \$7,829.72. Motion passed unanimously.

50. CITIZEN COMMENTS AND COMMUNICATIONS

None

60. CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON RESOLUTION #10 – AMEND THE TBD CHARTER

City Engineer David Mach made the staff presentation related to this resolution. Staff is proposing adding a sentence to section 5.04 which would give the Board President the ability to cancel or schedule a meeting. This clarifies how the Board is already functioning.

1 *Motion made by Board Member Ross, seconded by Board Member Hurst, to adopt*
2 *Resolution 10, "A RESOLUTION OF THE LYNNWOOD TRANSPORTATION BENEFIT*
3 *DISTRICT; RELATING TO THE DISTRICT'S CHARTER; AMENDING SECTION 5.04 OF*
4 *RESOLUTION NO. 1."*

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6 Board members discussed the motion.

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8 *Motion passed unanimously.*
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10 70. PRESENTATION AND DISCUSSION – INITIATIVE 976 UPDATE

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12 Engineering Manager Mach gave an update on Initiative 976 as requested by Board Member
13 Hurst and as contained in the packet on page 70-1. The initiative proposed by Tim Eyman
14 will likely appear on the November 2019 ballot and would limit the annual vehicle license
15 tab fees to \$30 total. He discussed how this would impact the TBD with a reduction in
16 annual revenue of \$1.2 million. It would not impact the sales tax portion of the TBD's
17 revenue. Voter approved tab fees would still be allowed.

18
19 Board President Cotton asked staff to keep the TBD Board apprised of any need to prepare a
20 ballot measure to backfill for the shortfall. Engineering Mach explained that the money
21 coming is primarily for pavement preservation and repairs. It will have a significant impact
22 to the budget, and a revised plan will need to be created. The predominant amount of this
23 funding goes to pavement overlays. The chip seal program was also funded by this last
24 summer.

25
26 Board Member Frizzell asked if the City would continue with the pavement projects already
27 in the budget until this passes. Engineering Manager Mach confirmed that they would. If the
28 ballot measure passes it would go into effect in 2020 and would not affect the current TBD
29 budget as it is a one-year budget. It would, however, impact the City's budget because the
30 City has a two-year budget. He discussed how the two budgets work together.

31
32 Board Member Frizzell asked if the scheduled paving on 68th would impact the gold course.
33 Engineering Manager Mach stated that the City will be paving north of the roundabout
34 which may impact the golf course. He indicated that the City will coordinate with the golf
35 course and Premier Golf.
36

37 80. ELECTION OF BOARD OFFICERS

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39 The following TBD officers were elected:

- 40 • President: Ian Cotton
- 41 • Vice President: Shirley Sutton

42 43 90. ADJOURNMENT

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45 It was announced that the next regularly scheduled TBD meeting would be held on October
46 16, 2019 at 7 p.m. If a special meeting is scheduled prior to that, the time and place will be
47 advertised in the Everett Herald and on the TBD webpage.
48

Motion made by Board Member Goodwin, seconded by Board Member Ross, to adjourn the meeting. Motion passed unanimously.

The meeting was adjourned at 7:23 p.m.

Ian Cotton, TBD Board President

Sonja Springer
Finance Director, Acting as Board Treasurer