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**CITY OF LYNNWOOD
TRANSPORTATION BENEFIT DISTRICT**

RESOLUTION NO. 6

A RESOLUTION OF THE CITY OF LYNNWOOD, WASHINGTON,
TRANSPORTATION BENEFIT DISTRICT BOARD, APPROVING
AMENDMENTS TO THE BY-LAWS AND INTERLOCAL
AGREEMENT FOR THE CITIES INSURANCE ASSOCIATION OF
WASHINGTON.

WHEREAS, the Cities Insurance Association of Washington (CIAW) is authorized under
RCW 48.62 to develop and administer a program which provides an opportunity for members to
jointly pool and self-insure their liability losses, and jointly purchase excess insurance, or
reinsurance; as well as jointly utilize administrative and other services; and

WHEREAS, on January 10, 2011, the Lynnwood Transportation Benefit District Board
passed Resolution No. 3, approving an Interlocal Agreement with other municipal corporations
regarding the formation of the CIAW, which effectively made the District a member of CIAW;
and

WHEREAS, the CIAW has informed its members that the CIAW wishes to change its
fiscal year; and

WHEREAS, the CIAW Board of Directors at their regular meeting on June 9, 2014 voted
to notify its Members, and the Washington State Department of Enterprise Services, of a meeting
on July 21st, 2014 to vote on said amendment to the CIAW By-Laws and Interlocal Agreement to
change the fiscal year; and

WHEREAS, the CIAW Board of Directors at their regular meeting on July 21, 2014
conducted said vote and the Amendments to the By-Laws and Interlocal Agreement were
approved by the membership; and

WHEREAS, CIAW has requested that each of its members pass a resolution, in
substantially the form of this resolution, to indicate the member's acceptance of the amendments
to the CIAW By-Laws and the Interlocal Agreement; now therefore

THE BOARD OF THE LYNNWOOD TRANSPORTATION BENEFIT DISTRICT DO
RESOLVE AS FOLLOWS:

Section 1. Article 14 of the CIAW By-Laws is amended to read as follows:

Article 14
Fiscal Year

1 The fiscal year of the corporation shall be from ~~September 1st through August~~
2 ~~31st, to~~ December 1st through November 30th, of the next calendar year, or as set
3 by the Board of Directors.
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6 **Section 2.** Section 3.8.11 of the Interlocal Agreement Creating the Cities Insurance
7 Association of Washington is amended to read as follows:
8

9 3.8.11 The Board of Directors shall establish an annual budget for the Association.
10 The Administrator shall submit a proposed budget for the following fiscal year 60
11 days prior to the end of each fiscal year to the Board of Directors. Fiscal years for
12 the Association shall be from ~~September 1st through August 31st~~ December 1st
13 through November 30th of the next calendar year. The Board of Directors shall
14 determine the estimated expenses and cost to be incurred by the Association for the
15 next fiscal year and shall adopt a budget derived from the Administrator's
16 proposed budget. The budget shall be in a form to provide the following
17 information for the Association as a whole: (1) beginning and ending unreserved
18 fund balance, (2) anticipated revenues in detail, and (3) appropriations in detail.
19 The Board of Directors shall apportion that budget cost among the Members and
20 Associates. All payments due the Association from Members or Associates upon
21 the basis of each budgeted assessment shall be paid as invoiced for the fiscal year
22 for which the assessment is made.
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25 **Section 3.** Section 3.13 of the Interlocal Agreement Creating the Cities Insurance
26 Association of Washington is amended to read as follows:
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28 Section 3.13 Withdrawal. A Member may withdraw only at the end of the
29 Association's fiscal year ~~(August 31st)~~ (November 30th) and only after it has given the
30 Association written notice prior to ~~September~~ December 1 of the preceding calendar
31 year of its decision to withdraw from this Agreement.
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34 **Section 4.** The Lynnwood Transportation Benefit District Board acknowledges and approves
35 of the appropriate changes to the CIAW By-Laws and Interlocal Agreement to accomplish the
36 amendments approved in Sections 1 through 3 above.
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39 **Section 5.** **Severability.** If any section, sentence, clause, or phrase of this Resolution should
40 be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or
41 constitutionality shall not affect the validity or constitutionality of any other section, sentence,
42 clause, or phrase of this resolution.
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44 **Section 6.** **Effective Date.** This Resolution shall be in full force and effect from and after its
45 adoption and approval.
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1 PASSED BY THE LYNNWOOD TRANSPORTATION BENEFIT DISTRICT BOARD
2 on the 19th day of November, 2014.

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4 APPROVED:

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8 Loren Simmonds, TBD Board President
9

10 ATTEST/AUTHENTICATED:

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12 

13 Art Ceniza

14 Assistant City Administrator
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16 APPROVED AS TO FORM:

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19 Rosemary Larson

20 City Attorney, acting as Board Attorney
21

22
23 PASSED BY THE TRANSPORTATION BENEFIT DISTRICT BOARD: 11/19/14

24 EFFECTIVE DATE: 11/19/14

25 RESOLUTION NUMBER: 6