



TITLE VI ACCOMPLISHMENTS & GOALS REPORT

This outline is for LPA and other governmental entities to report Title VI activities that occurred over the past year and report Title VI goals for the upcoming year. Reports must be returned on or before the due date to meet eligibility requirements for federal funding. Send to TitleVI@WSDOT.wa.gov

Contact Information

Name and title of administrator (signature on Standard Assurances): Christine Frizzell, Mayor

Mailing Address: 19100 44th Ave W

City: Lynnwood, WA Zip Code: 98036

County: Snohomish

Phone #: 425-670-5002

email address: cfrizzell@LynnwoodWA.gov

Name and title of head of transportation-related services: William Franz, Public Works Director

Mailing Address: 19100 44th Ave W.

City: Lynnwood, WA Zip Code: 98036

County: Snohomish

Phone #: 425-670-5204

email address: wfranz@LynnwoodWA.gov

Name and title of designated Title VI coordinator*: Marcie MacQuarrie, Deputy Public Works Director

Mailing Address: 19100 44th Ave W.

City: Lynnwood, WA Zip Code: 98036

County: Snohomish

Phone #: 425-670-5212

email address: TitleVI@LynnwoodWA.gov

*When the Title VI coordinator changes, notify TitleVI@WSDOT.wa.gov within 30 days.

To comply with Title VI requirements, each annual report submission must include signed Standard Assurances (USDOT1050.2A).

Christine Frizzell
Christine Frizzell (May 1, 2024 11:22 PDT)

May 1, 2024

Marcie MacQuarrie

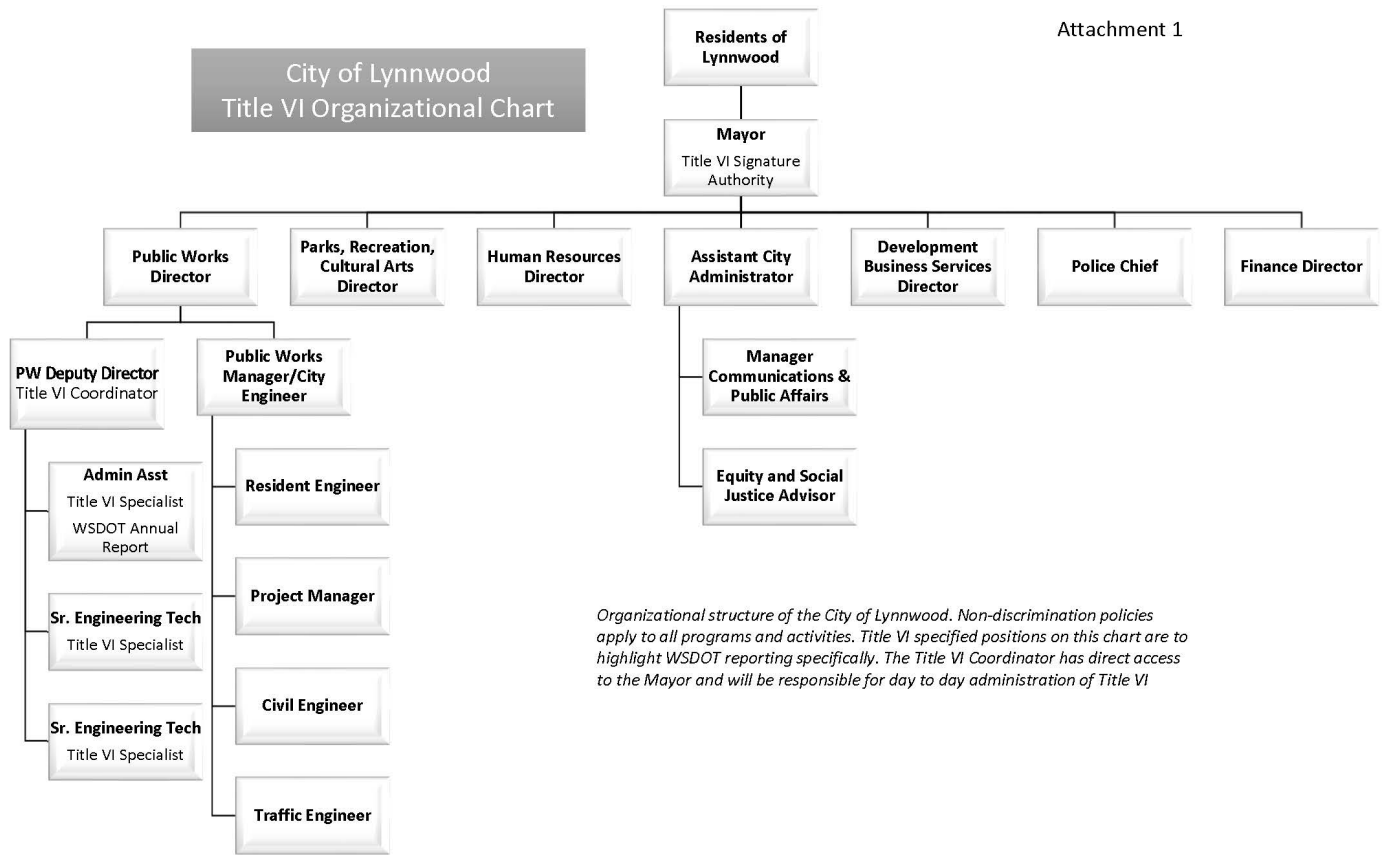
Apr 29, 2024

Christine Frizzell, Mayor
Title VI Signature Authority

Marcie MacQuarrie, Public Works Deputy Director
Title VI Coordinator

Accomplishments

1. Have there been any changes to the approved Title VI Plan that have not been reported to OEO? If Yes, please submit an update to the Title VI Plan with a new signature.
 - a. No Changes.
 - b. Letter of Intent to follow WSDOT Title VI Plan is on file with WSDOT OEO.
2. Organization, Staffing, Structure – Describe the Title VI Program reporting structure including the Title VI Coordinator, Administrative Head, and transportation-related staff. The list should include name, race, color, and national origin of each individual. Include the same details if your LPA has a volunteer or appointed board related to transportation decision making.



Organizational structure of the City of Lynnwood. Non-discrimination policies apply to all programs and activities. Title VI specified positions on this chart are to highlight WSDOT reporting specifically. The Title VI Coordinator has direct access to the Mayor and will be responsible for day to day administration of Title VI

Title VI Program Organization, Staffing

First Name	Title VI Responsibility	Job Title	Department	Gender	Race	National Origin
Christine Frizzell	Title VI Signature Authority	Mayor	Executive	Female	White Caucasian	European
William A. Franz		Public Works Director	Public Works	Male	White Caucasian	European
Marcie MacQuarrie	Title VI Coordinator	Public Works Manager	Public Works	Female	White Caucasian	European
Katie McKee	Title VI Specialist – Annual Report Specialist	Administrative Assistant	Public Works	Female	White Caucasian	European
Tyler Nevins	Title VI Specialist (in training)	Engineering Tech	Public Works	Male	White Caucasian	European
David Mach		City Engineer	Public Works	Male	White Caucasian	European
Nicholas Barnett		Resident Engineer	Public Works	Male	White Caucasian	European
Paul Coffelt		Traffic Engineer	Public Works	Male	White	European
Maisha Mahmud		Project Manager – Traffic	Public Works	Female	Not Reported	Not Reported
Erin Duleba		Project Manager	Public Works	Male	Not Reported	Not Reported
Amie Hanson		Project Manager	Public Works	Female	White Caucasian	European
Levi Moore		Project Manager	Public Works	Male	White Caucasian	European
Karl Almgren		Community Planning Manager	Development & Business Services	Male	White Caucasian	European
Monica Thompson		Project Manager	Parks and Recreation	Female	White Caucasian	European

- Community Demographics – Using a map of the LPA’s boundaries, describe the demographics of the LPA’s service area (e.g., race, color, national origin, low-income). List, by individual languages, the percent of the population(s) that is limited English proficient.

City of Lynnwood 2023 Population: 40,361

Race	Population
White	20,569
Asian	7,820
Hispanic or Latino	6,678
Black or African American	3,158
Other race alone	3,429
Two or more races	4,655
American Indian & Alaskan Native	448
Native Hawaiian & Other Pacific Islander	282

Income Level	Population
Households Below Poverty Level	2,158

Language Demographics

Language	Percentage	Population
Spanish & English Well	6.06 %	2,445
Spanish & English Not Well	1.51 %	611
Spanish & No English	1.33 %	536
Indo-European & English Well	4.86 %	1,960
Indo-European & English Not Well	1.05 %	424
Indo-European & No English	.30 %	122
Asian-Pacific Isl & English Well	9.63 %	3,886
Asian-Pacific Isl & English Not Well	2.57 %	1,040
Asian-Pacific Isl & No English	.29 %	119
Other Language & English Well	5.98 %	2,412
Other Language & English Not Well	.29 %	119
Other Language & No English	.03 %	12

Population Estimates, July 1, 2023 - 43,212

Data collected from

<https://www.census.gov/quickfacts/lynnwoodcitywashington>

Race	Percentage	Population
White (alone)	54.9%	23,723.4
Asian	18.0%	7,778.16
Hispanic or Latino	15.9%	6,870.71
Black or African American (alone)	8.7%	3,759.44
White, not Hispanic or Latino	51.3%	22,167.76
Two or more races	12.4%	5,358.29
American Indian & Alaskan Native	0.8%	345.7
Native Hawaiian & Other Pacific Islander	0.3%	129.64

4. Complaints – Provide a copy of the LPA’s Title VI complaint log, including new Title VI complaints received during this reporting period and any still pending. Include the basis of the complaint (race, color, national origin) and describe the disposition (status/outcome).
 - The City had no Title VI complaints during this reporting period.
5. Planning – Describe the transportation planning activities performed this reporting period. Describe the actions taken to promote Title VI compliance regarding transportation planning, including monitoring and review processes, community involvement, their outcome or status. Include examples of community outreach.

The City of Lynnwood has the majority of its street infrastructure complete, improvements will include adding sidewalks, bicycle lanes and vehicle lanes. These additions will be found in periodic traffic analysis and from public outreach.

Language translation services are offered, upon request, on all City of Lynnwood public outreach documents in multiple languages. Spanish, Korean, Simple Chinese and Russian.

- Title VI language is included on mailers and door hangers in English with information in multiple languages to call for language assistance.
- We conduct a quarterly Title VI check for all capital projects.

The City of Lynnwood utilizes multiple avenues of advertising and outreach, including email, website, print, Twitter, and Facebook. Please see attachments beginning at the end of the report.

Council agendas can be found online:

<https://www.lynnwoodwa.gov/Government/City-Council/City-Council-Meeting-Agendas>

<https://www.lynnwoodwa.gov/Government/City-Council/City-Council-Meeting-Agendas/Past-City-Council-Meetings-Agendas-and-Minutes>

Adoption of the 6-Year Transportation Improvement Program. Involved public comment period during the SEPA approval and during the City Council public hearing.

<https://www.lynnwoodwa.gov/Government/Departments/Public-Works/Public-Works-Documents-Library/Capital-Facilities-Plan>

The City publishes Inside Lynnwood that is distributed to all addresses in the city. They are also posted to the City’s website:

<https://www.lynnwoodwa.gov/Community/Communications/Inside-Lynnwood>

Samples of notices sent during this reporting period Traffic Signage Change flyer, Twitter clip, ENews samples can be found at the end of the report.

6. Right-of-way actions – Describe activities during this reporting period associated with the purchase, sale, lease/use, or transfer of real property (related to highway transportation/public right-of-way use). Include demographic information of affected populations. For example, the race, color, national origin of affected property/business owners(s)/tenant(s).

Between April 1, 2023 and March 31, 2024, all Right of Way Acquisition (ROW) services have been performed in accordance with the City of Lynnwood and Washington State Department of Transportation’s (WSDOT) approved Right of Way acquisition policies and procedures, WSDOT’s Local Agency Guidelines - Section 25 (Right of Way Procedures), and the federal Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA).

Services performed include presenting offers of just compensation for temporary property rights necessary for the project, good faith negotiations, payment of just compensation and transfer of temporary property rights.

ROW/TCE Acquisitions					
204 th St SW & College Place Improvements					
Landowner Name	Tax Parcel Number	Date Closed (recorded)	Payment	Closing Cost	Race, Color, National Origin
Edgewood Church	00614300000100	3/7/2024	\$33,000.00	\$209.50	Not Reported
Edmonds School District – License and Use Agreement	27042000300200	12/19/2023	N/A	\$209.50	Not Reported
Edmonds School District - TCE	27042000300200	12/19/2023	N/A	\$209.50	Not Reported
Sterling Lemme & Jessica Lemme – TCE	27042000205600	12/19/2023	\$500.00	\$208.50	Not Reported
Scott R. Cornish & Emily Marie Cornish – TCE	27042000206600	3/7/2024	\$10,000.00	\$308.50	Not Reported
Zachary P. Evans & Weronika Evans – TCE	00867800000100	12/19/2023	\$500.00	\$208.50	Not Reported
Thurston Myers – TCE	27042000205800	3/7/2024	\$6,700.00	\$308.50	Not Reported
Tan N. Tran & Mi N. Mong – TCE	27042000206200	12/19/23	\$4,800.00	\$208.50	Not Reported
Debra L. Zimmer – TCE	2704200020633	12/19/2023	\$3,600.00	\$308.50	Not Reported

ROW/TCE Acquisitions					
Poplar Way Extension Bridge					
Landowner Name	Tax Parcel Number	Date Closed (recorded)	Payment	Closing Cost	Race, Color, National Origin
Lowe's	00372601100400	2/5/2024	\$95,350.00- Payment in Progress	\$322.50	European
Scan Design Foundation	00372600200801	1/5/2024	\$23,225.00	\$627.00	European
Scan Design Foundation	00372600200801	SEA*	\$625.00	No Closing Cost Assoc.	European
Alderwood Comm Church fka Elpeace LLC	00372600200901	2/2/2024	\$147,600.00	\$322.50	European
Alderwood Comm Church	00372600200902 00372600201801	2/2/24	\$129,800.00	\$322.50	European
HLT Partnership LP	00372601200700	1/5/2024	\$27,000.00	\$628.00	European
*SEA = Statutory Evaluation Allowance = payment for review of offer by a 3rd party-Fed Req that it be offered. Max \$750.					

ROW/TCE Acquisitions					
188 th Flood Wall					
Landowner Name	Tax Parcel Number	Date Closed (recorded)	Payment	Closing Cost	Race, Color, National Origin
Rajinder Singh & Parminder K. Rai	00377900000100	7/2023	\$2,000.00	NA TCE	Not Reported
Callie & Christopher N. Dixon	00398100000500	8/2023	\$2,000.00	NA TCE	Not Reported

7. Identify right-of-way appraisers and acquisition staff (used during this reporting period) by race, color, national origin.
- Universal Field Services, Inc.
 - Project Manager – European Descent
 - Agent – European Descent
 - Technical Support/Project Coordination– European Descent
 - Technical Support – European Descent
 - Contract Land Staff – Did not report race, color or National origin.
 - Long Bay Enterprises, Inc. – Did not report race, color, or National origin.
8. Studies and Plans – Were any transportation studies (including environmental reviews) conducted or transportation plans completed during this reporting period? Identify the data source(s) and provide data summary (Title VI/Environmental Justice Analysis) relative to ethnicity, race, languages spoken, neighborhoods, income levels, physical environments, and/or travel habits. Explain how data was used in these studies/reviews/plans.
- There were no new Studies or Plans that began during this reporting period.
9. Project Location and Design – Provide a list of construction projects that began during this reporting period. Using a map of the LPAs service area, identify project locations, and a brief description of the projects’ benefits/burdens to affected populations. If possible, provide a map that overlays projects with the racial composition of affected neighborhoods.

188th Floodwall Project

The 188th St SW Floodwall Project provides for improvements to the Scriber Creek drainage corridor by installation of a new floodwall, adjustable weir gates and upsizing of the storm drain system along 188th St SW in Lynnwood. The floodwall is designed to help alleviate flooding that has occurred in the past along 188th St SW as well as the surrounding neighborhoods off of 55th Ave West.

40th Ave Water Tank Improvements (Phase 2)

The 40th Ave Water Tank Improvements (Phase 2) Project provides for seismic upgrades, improvements to interior and exterior tank coatings and overflow modifications to Lynnwood’s potable water tank system as well as frontage improvements that include new sidewalk and storm drain improvements along 40th Ave West in Lynnwood. These improvements are necessary to ensure that Lynnwood residents continue to have access to clean, safe potable water for their current and future needs.

<https://www.lynnwoodwa.gov/Government/Departments/Public-Works/Engineering-Construction/City-Projects-Programs-Initiatives/Water-Sewer-Storm-Utility-Projects/40th-Ave-Water-Tanks-Improvement-Project>

2023 Paving Program

2023 Paving Program included nine sites throughout the City. Please see the Project Overlay Map for all locations.

Construction activities will include:

- Full depth repair of pavement in selected areas,
- Grind and overlay of pavement in selected areas,
- Water service line replacement,
- Chip seal repairs,
- New channelization for a bike lane,
- Upgrading curb ramps and pedestrian push buttons, and
- Sidewalk improvements.

Arterial streets included:

The 2023 Project includes three arterial streets:

- 68th Ave W - from 208th St SW to 204th St SW
- 52nd Ave W – from South of 168th St SW to City Limits
- 176th St SW – Sidewalk repairs only

Residential streets

- The 2023 Project includes improvements to residential streets shown on the map. Lynnwood City Council designated American Rescue Plan Act Funds towards these improvements.

<https://www.lynnwoodwa.gov/Government/Departments/Public-Works/Engineering-Construction/City-Projects-Programs-Initiatives/Streets-Pavement-and-Traffic/2023-2027-Paving-Program/2023-Paving-Program>

204th Paving Project & College Place Elementary Pedestrian Improvements

This project will pave one of the last gravel roads in Lynnwood with a two-lane road and pedestrian improvements adjacent to College Place Schools as part of a WSDOT Safe Routes to School Grant.

Pedestrian crossings will be installed at the intersection of 76th Ave W & 204th St SW that includes a full traffic signal and upgraded ramps. ON 208th St SW, the current t mid-block Pedestrian Crossing will be relocated and a second crossing will be added.

<https://www.lynnwoodwa.gov/Government/Departments/Public-Works/Engineering-Construction/City-Projects-Programs-Initiatives/Streets-Pavement-and-Traffic/204th-ST-SW-College-Place-Improvements>

Poplar Way Extension Bridge

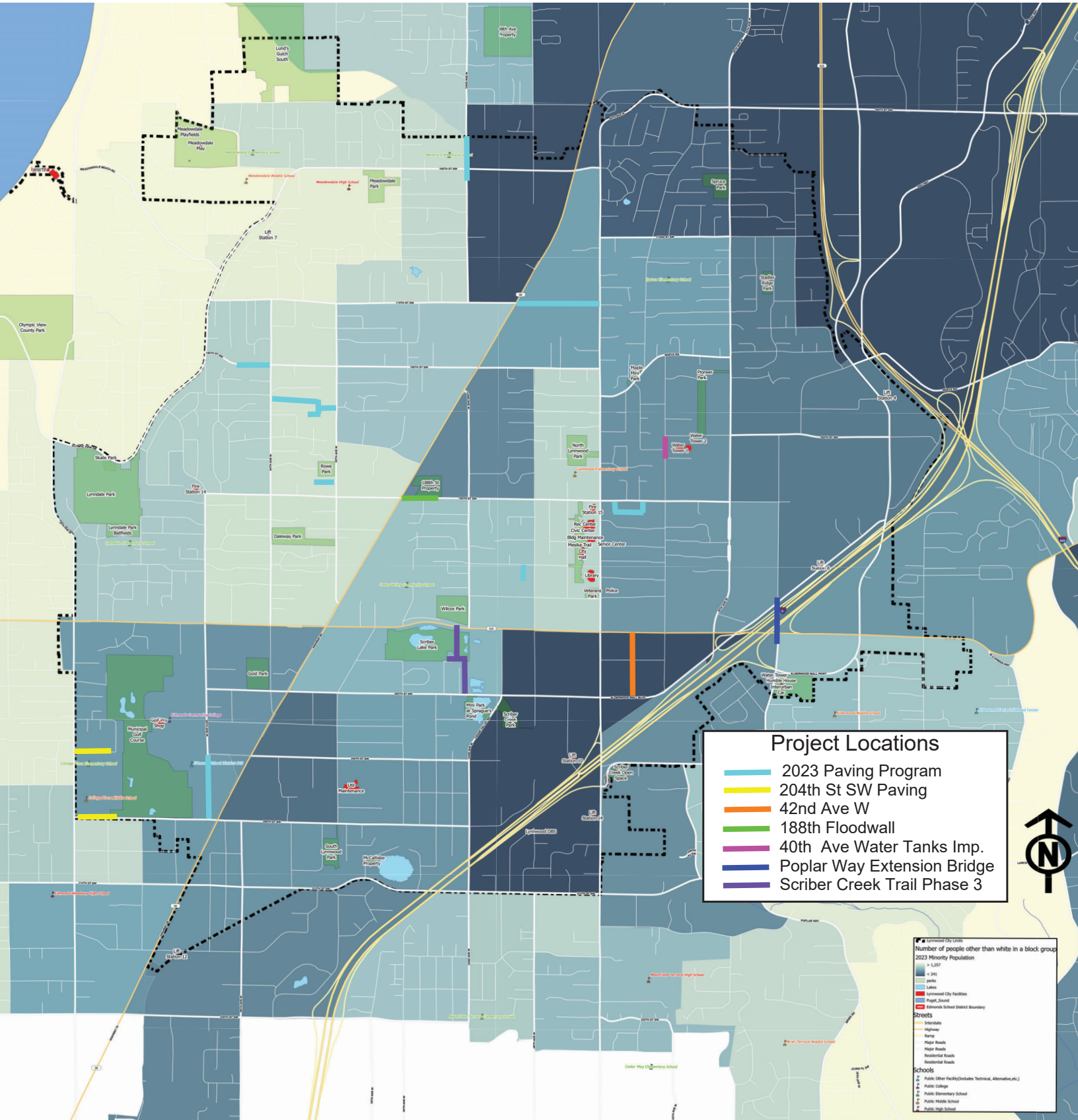
This project is for the construction of an arterial bridge to connect Poplar Way/196th ST SW and 33rd Ave West. The City Center Access Study identified this bridge as an alternative to the 196th Street SW crossing at I-5. It is the most significant solution for congestion relief in the City Center along 196th ST SW and around Alderwood Mall.

<https://www.lynnwoodwa.gov/Government/Departments/Public-Works/Engineering-Construction/City-Projects-Programs-Initiatives/Streets-Pavement-and-Traffic/Poplar-Way-Extension-Bridge>

Scriber Creek Trail Phase 3

This project will make critical upgrades to a 4,000-linear-foot section of shared-use path from the Lynnwood Transit Center to Wilcox Park. It will also improve public access and enjoyment of public parklands. A nonmotorized transportation connection between Lynnwood's Regional Growth Center & City Center Sub-Area, the Interurban Regional Trail, the Lynnwood Transit Center, and the future Lynnwood Link light rail station (2023) and SWIFT bus-rapid transit routes on 196th St SW (SR 524).

<https://www.lynnwoodwa.gov/Government/Departments/Public-Works/Engineering-Construction/City-Projects-Programs-Initiatives/Bicycle-Pedestrian-Multi-Modal-Projects/Scriber-Creek-Trail-Phase-3>



Project Locations

- 2023 Paving Program
- 204th St SW Paving
- 42nd Ave W
- 188th Floodwall
- 40th Ave Water Tanks Imp.
- Poplar Way Extension Bridge
- Scriber Creek Trail Phase 3



Legend

2023 Minority Population

- > 2,000
- < 2,000

City Features

- Parks
- Lakes
- City Facilities
- School District Boundary

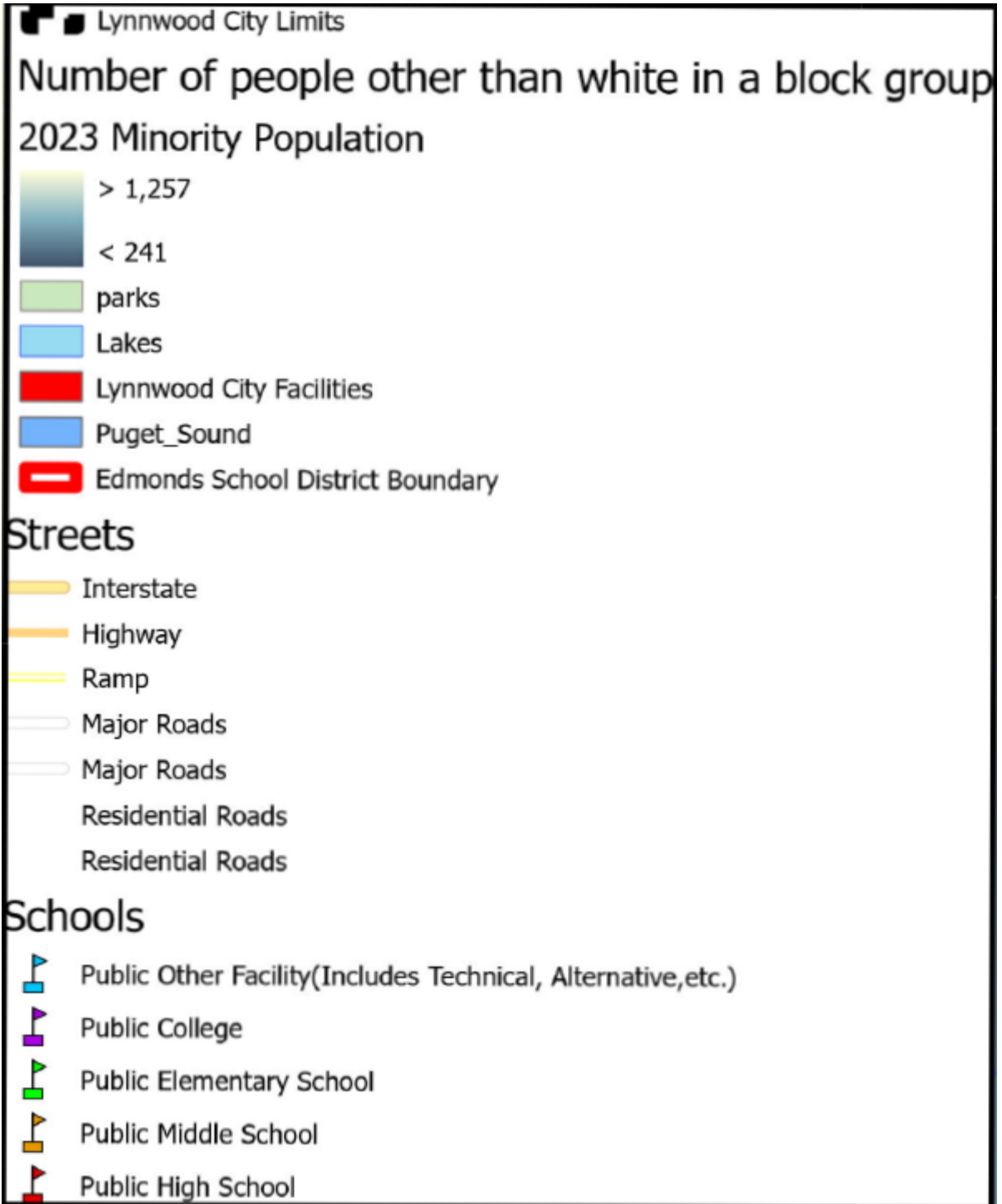
Streets

- Interstate
- Highway
- Artery
- Major Road
- Residential Road
- Residential Road
- Residential Road

Schools

- Public Other Facility (Includes Technical, Alternatives, etc.)
- Public College
- Public Elementary School
- Public Middle School
- Public High School

Project Overlay Map Legend



10. Other Public Meetings – List other public meetings held during this reporting period. Identify efforts used to encourage citizen participation at those meetings. Detail dates, times, locations, attendance, and provide examples of outreach materials.

City Council Meetings

- Business Meetings are held the 2nd and 4th Monday of each month at 6:00pm
- Work Sessions are held the 1st, 3rd and 5th Monday of the month and the 3rd Wednesday of the month at 6:00pm
- Public Hearings are held during Regular Business Meetings or Special Business meetings to allow the public to attend and make a comment regarding the specific topic of the public hearing.

<https://www.lynnwoodwa.gov/Government/City-Council>

School Safety Program – Informational Meetings/ Open House

- Lynndale Elementary Neighborhood
 - Sandlot Cinema - 8/10 & 8/18/2023
 - Information table
 - Self-reporting forms available for demographic collection
- Walking Open House
 - 7/12/2023 6:30pm
 - Self-reporting forms available for demographic collection
 - Online survey provided on the project website. This survey included optional demographic questions. There were 84 responses to the online survey.
 - Notice for these events were via eNews (emails) and Postcards. Samples are at the end of the report.

Intersection Improvement – Costco, 33rd Ave W & 30th PL W Open House

- Held at City Hall – 19100 44th Ave W., Lynnwood WA
- Sept. 27, 2023, 6pm – 8pm
- 9 attendees used the self-reporting / comment sheets.
 - 7 provided their General ethnic identification.
 - All Caucasian
- Invitation was sent via email, and postcard through USPS. Samples are at the end of the report.

Identify members of the LPA’s transportation planning and/or advisory groups by race, color, and national origin

- Please refer to the Title VI Organization Chart

Specify methods used to collect demographic information from the transportation-related public meetings. (Self-identification surveys, notes by staff, etc.) Include summaries of Public

Involvement Forms collected at each meeting, listing the demographics of those who attended by meeting.

- Self-identification surveys are available at all meetings or events.

List any language assistance services requested. For which languages? Who provided the service? In addition, list vital documents translated during the reporting period and identify the languages.

- No language assistance was requested.

11. Transportation-related Construction and Consultant Contracts (if applicable) – Briefly describe the process used to advertise and award construction contracts during this reporting period. Include the process for negotiated contracts (e.g., consultants).

- Construction and Consultant contracts are advertised in print in the Everett Herald and Daily Journal of Commerce. Please see attachment C.
- They are also advertised online through Builders Exchange, BXWA.com and the City Procurement Portal, OpenGov Procurement
- Federally Funded project bids are currently accepted in person, by mail or by courier at City Hall.
- Non-Federally Funded project bids are accepted via the OpenGov Procurement Portal. If assistance is needed with the electronic bidding, this is available upon request.
- The Contract is awarded to the lowest, responsible, and responsive bidder.

12. Describe the actions taken to promote construction contractor/consultant compliance with Title VI by construction contractors/consultants, including monitoring and review processes, and their outcomes/status (e.g. what Title VI language was included in contracts and agreements; were contractors and consultants reviewed to ensure compliance; what Title VI responsibilities are explained to contractors and consultants?)

- The Public Works department follows LAG manual guidelines/requirements for project announcements, publications and/or advertisements for bids. The Public Works department includes a Title VI Non-Discrimination statement in published RFQs, RFPs, project manuals for bidding and contracting as follows:

“The recipient in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to

this invitation and will not be discriminated against on the grounds of race, color, national origin in consideration for an award.”

- WSDOT reviews all construction PS&E and project manuals prior to publication for compliance.
- To ensure that disadvantaged businesses, including minorities and women, have an equal opportunity to receive and participate in federally assisted contracts, the City of Lynnwood does not exclude any person from participation in, deny any person the benefits of, or otherwise discriminate in connection with award or performance of any contract covered by 40 CFR Part 26 on the basis of race, color, sex or national origin.
- Disadvantaged Business Enterprise (DBE) Goals - When appropriate, proposals include Disadvantaged Business Enterprise (DBE) goals. As a condition of award, the successful bidder must make good faith efforts to meet this DBE goal. The bidder establishes good faith efforts when it documents that it has obtained enough DBE participation to meet the DBE goal; or documents that it has made adequate efforts to do so although unsuccessfully.

13. List construction, right-of-way, and consultant contracts with your LPA/MPO/entity for this report period with dollar value of each. Identify funding sources (federal, state, local, other), and how many were awarded to certified disadvantaged contractors (as a prime contractor/consultant).

Construction and Consultant Project Related Contracts					
Project Name	Contract For	Contract With	Certified Disadvantaged Business	Amount	Funding Source
204 th St SW & College Place Improvements	Construction	OMA	No	\$2,491,972.00	State & Local Funding
2023 Pavement Preservation Project	Construction	JB Asphalt	No	\$2,961,266.00	Local Funding
40 th Ave Water Tank Improvements	Construction	Award Construction	No	\$2,503,984.00	Local Funding
188 th ST SW Floodwall Project	Construction	Interwest Construction	No	\$665,680.00	Local Funding
Lift Station 4 Relocation	Design	Wilson Engineering, LLC	No	\$684,358.00	Local Funding
Scriber Creek Trail Phase 3	Design	Parametrix	No	\$53,562.00 State \$312,294 Local	State & Local Funding

14. Education & Training – Describe actions taken to promote Title VI compliance through education and trainings, including monitoring and review processes, and their outcomes/status.

List Title VI training/webinars your Title VI Coordinator attended this reporting period. Include dates and entity that conducted the training.

- 5/26/2023 – Marcie MacQuarrie completed the training via - <https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/title-vi-program-requirements-video-transcript>

When was Title VI internal training provided to staff? Who conducted the training? What was the subject of the training? Provide the job titles and race/color/national origin of attendees.

- February 2024 - Title VI training that has been adapted from WSDOT's Title VI Training.
- Please see Organization List on page 3. These are the attendees along with their demographics.
- Bi-Annually our staff completes Title VI training that has been adapted from WSDOT's Title VI Training. This training has questions and participants must have a score of 80% to complete the training.
- This training was required in February of 2024.

List other civil rights training conducted locally. Provide dates and a list of participants by job title and Title VI role, if applicable.

- N/A


Title VI Goals for Upcoming Year

What area(s) of Title VI does your agency plan to focus on in the upcoming year? Describe by particular program area what your agency hopes to accomplish. Include any significant problem areas to focus on and plans to address those.

- Continue to monitor Title VI Compliance
- Provide consistent Title VI training to new employees.
- Obtain Title VI Reporting Training (May 2024)
- Continue to watch the Population growth for implementation of the City's Title VI Plan and to work with WSDOT Title VI Program Specialist as implementation becomes necessary.

Communication Samples

Bid Ad - Print



CITY OF LYNNWOOD
NOTICE TO CONSULTANTS
FOR

**VALUE ENGINEERING REVIEW OF LYNNWOOD
WASTEWATER TREATMENT PLANT FACILITY PLAN**

The CITY OF LYNNWOOD Public Works Department (City) solicits qualifications from engineering consultants to provide engineering services for the Value Engineering Review of City's Wastewater Treatment Plant Facility Plan.

The City anticipates selecting a consultant from the Statement of Qualifications submissions, based on compiled scores. However, the City may elect to shortlist three firms for phone or in-person interviews, and final selection would then be based on interviews.

To be considered for this project, firms must meet the qualifications and satisfy the requirements set forth in this RFQ. SOQs must be submitted electronically via City's procurement portal at <https://procurement.opengov.com/signup> by 2 p.m., June 21, 2023. The submission deadline for questions, clarifications, or requests for general information is 2 p.m., June 14, 2023. Any requests received after this date will not be addressed. Note that all questions, clarifications, or requests for general information about the project should be submitted electronically via the Q&A section in the project portal. Consultants should avoid contacting the City's Project Manager or other employees to inquire about the project during the advertisement period. All requests will be addressed in an addendum posted in City's website on June 20, 2023 and responses to general inquiries may be found under the Q&A section of the online portal.

The CITY OF LYNNWOOD reserves the right to amend terms of this "Request for Qualifications" (RFQ) to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses.

A full version of the RFQ can be found at <https://procurement.opengov.com>.

Project Description
The work to be performed by the CONSULTANT consists of conducting a detailed review of the proposed facility plan, performing risk analysis and value engineering of the plan, and developing a comprehensive report. The report will include feedback on compliance and adaptability, preliminary stakeholder engagement, and strategies for effective management and delivery of the project phases recommended in the facility plan.

The CITY OF LYNNWOOD reserves the right to retain the services of the successful firm(s) for any subsequent phases (R/W, CN) associated with this/these service(s).

Evaluation Criteria
Submittals will be evaluated and ranked based on the following criteria: consultant team, relevant qualifications and experience, project approach, client references and SOQ attachments.

Submittal
Submittals should include the following information: Firm name, phone and fax numbers; Name of Principal-in-Charge and Project Manager; and Number of employees in each firm proposed. Please submit one (1) electronic copy of your Statement of Qualifications via City's procurement portal. Submitting firms must create a FREE account with OpenGov.com by signing up at <https://procurement.opengov.com/signup>.

Americans with Disabilities Act (ADA) Information
The City of Lynnwood in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Ehsan Shirkhani at EShirkhani@lynnwoodwa.gov or by calling collect (425) 670-5218.

Title VI Statement
The City of Lynnwood in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award."

Published: June 7, 12, 2023. EDH978288

School Safety Events Invitation Postcard

Front

LYNNWOOD WASHINGTON
SCHOOL SAFETY PROGRAM:
LYNNDALE ELEMENTARY NEIGHBORHOOD

What's Happening Here? The City of Lynnwood is working to improve conditions for people walking and biking to Lynddale Elementary School and other neighborhood destinations (see project area below). Implementation is anticipated to begin in 2025.

What is being considered? The City is considering a range of measures to make neighborhood streets safer and more comfortable for people walking, biking, and rolling. These include traffic calming, pedestrian walkways, median crossing islands, and other crossing enhancements.

Back

HOW CAN I GET INVOLVED?



Visit the project page to complete our online survey by August 25
lynnwoodwa.gov/SchoolSafetyLynddale



Speak with the project team at upcoming events
 - Sandlot Cinema - 8/10 & 8/17 Lynddale Park
 - Walking Open House - 7/12 6:30p Lynddale ES
 (see website for the most up to date list)




Contact the Project Manager
 Amie Hanson
 425-670-5205
ahanson@lynnwoodwa.gov

The City of Lynnwood is committed to assuring equal access and non-discrimination according to Title II of the Civil Rights Act. For more information visit <http://www.lynnwoodwa.gov/TitleII> or call 425-670-5200. In addition, requesting reasonable accommodations may request written materials in alternate formats, sign language interpreters, physical accessibility accommodations, or other reasonable accommodations by contacting Public Works at 425-670-5200. Persons who are deaf or hard of hearing may contact the event sponsor through the Washington Relay Service at 7-1-1.

- 이 게시물의 목적은 모든 시민에게 동등한 접근을 보장하고, 장애인 차별을 금지하는 것입니다. (목적)
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Costco and 33rd Ave W & 30th PL W Intersection – Outreach Flyer Sample

**Potential Future Traffic Improvement -
Costco and 33rd Ave W & 30th PL W Intersections**



Option 1—Signal Removal

Option 1 would remove the signal at the intersection of 33rd Ave W and 30th PL W.

This would eliminate the left turns at:

- 33rd Ave W, north onto 30th PL W
- 30th PL W, east onto 33rd Ave W.

To access Alderwood Mall Pkwy from 30th PL W, drivers would make a right turn onto 33rd Ave W, a left at 184th St SW toward Alderwood Mall Pkwy.

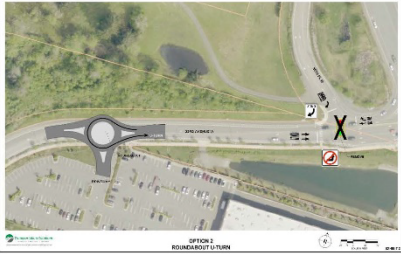
Option 2—Signal Removal & Install Roundabout with U-Turn

Like Option 1, Option 2 would remove the signal at the intersection of 33rd Ave W and 30th PL W and additionally install a roundabout at the 33rd Ave W and North Costco Driveway intersection.

This would eliminate the left turns at:

- 33rd Ave W, north onto 30th PL W
- 30th PL W, east onto 33rd Ave W.

The roundabout would allow for a U-turn to be made to access Alderwood Mall Pkwy from 30th PL W.

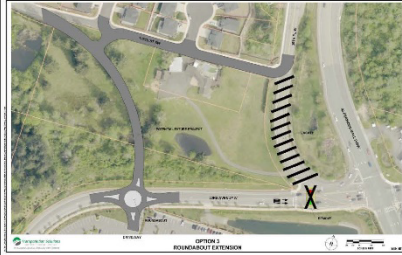


Option 3 —Signal Removal, Roundabout & Road Relocation

Option 3 would remove the intersecting leg of 30th PL W, eliminating the need of the signal at 33rd Ave W and 30th PL W.

A new road would be constructed with a roundabout being installed at the 33rd Ave W and the north Costco driveway intersection.

Please note this option could take many years to complete and may not be feasible as it requires acquisition of land from multiple property owners.



Potential Future Traffic Improvement - Costco and 33rd Ave W & 30th PL W Intersections


The City is working on solutions to improve traffic around the Costco, north of the mall. The close proximity of the traffic signal at 30th PL W and 33rd Ave W and the traffic signal at Alderwood Mall Pkwy and 33rd Ave W/Maple Rd cause operational issues during high traffic periods. Multiple solutions have been identified which could be phased in over multiple years. All options involve:

- Partially modifying or fully removing the traffic signal located at 30th PL W and 33rd Ave W.
- Full removal of the eastbound left from 33rd Ave W to northbound 30th PL W and the southbound left from 30th PL W to eastbound 33rd Ave W.

Three options are being proposed currently. Please see inside for diagrams and descriptions.

These and other potential turning movement modifications will likely cause greater difficulty in accessing the neighborhood north of Costco. For these reasons, the city felt it would be important to hear from the community regarding these potential traffic revisions.

We would like to hear from you about these proposed traffic revisions.
If you have any questions, comments, or concerns, please send to Traffic@LynnwoodWA.gov or call 425-670-5200



- Traffic Improvement -
Costco and 33rd Ave W & 30th PL W
Intersections

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- Si necesita ayuda con la traducción de idiomas con respecto a este asunto, llame al 425-670-5200 para solicitar ayuda en su idioma. (Spanish)

- Nếu bạn cần hỗ trợ dịch ngôn ngữ liên quan đến vấn đề này, vui lòng gọi 425-670-5200 để yêu cầu hỗ trợ bằng ngôn ngữ của bạn. (Vietnamese)

- 如果您需要有关此问题的语言翻译帮助，请联系425-670-5200以您的语言请求帮助。(Simplified Chinese)

- 이 문제와 관련하여 언어 번역에 도움이 필요한 경우 425-670-5200로 전화하여 해당 언어로 도움을 요청하십시오. (Korean)

- Если вам нужна помощь с языковым переводом по этому вопросу, позвоните по телефону 425-670-5200, чтобы запросить помощь. (Russian)

Costco and 33rd Ave W & 30th PL W Intersection – Open House Invitation Postcard



OPEN HOUSE

**Intersection Improvement - Costco,
33rd Ave W & 30th Pl W**

September 27, 2023, 6pm-8pm

The City of Lynnwood would like to invite you to join us for an Open House where we will provide information and designs for Intersection Improvements at Costco, 33rd Ave W and 30th Pl W.

We are looking forward to sharing the benefits and impacts of this project and giving you the opportunity to provide feedback about the design options.

Please visit our project webpage for images and explanation of the alternatives being offered.

www.LynnwoodWA.gov/33rdIntersection

Where: City of Lynnwood, Council Chambers
19100 44th Ave W, Lynnwood WA 98036

When: September 27, 2023, 6pm-8pm

For additional information, contact:

Traffic-425-670-5202

Traffic@LynnwoodWA.gov

Project Webpage: www.lynnwoodwa.gov/33rdIntersection

Sign up for updates at: www.LynnwoodWA.gov/eNews or

follow us on Twitter @Lynnwood

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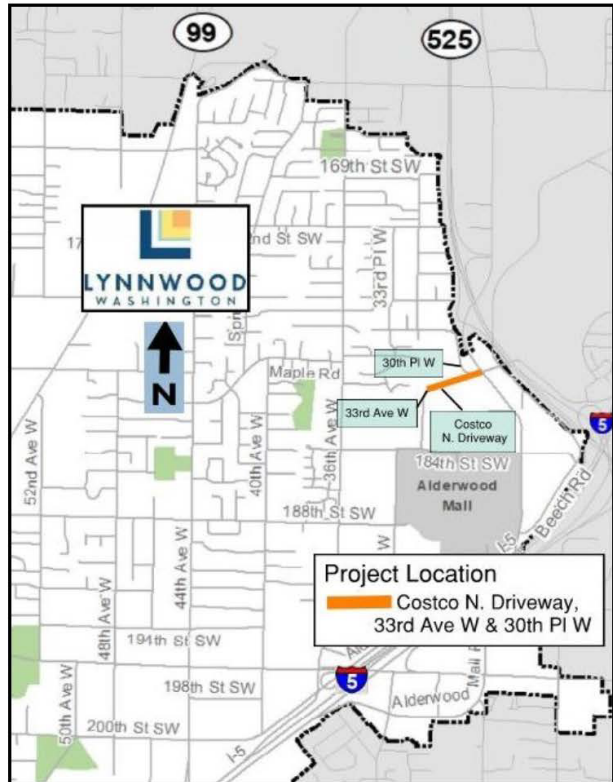
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X (formerly Twitter) Sample



Email Outreach via GovDelivery – 188th Floodwall – Detour



DETOUR ROUTE - 188th St SW - West Bound Lane Closure - 52nd Ave W to Hwy 99



January 31, 2024 through February 7, 2024

What is happening?
The west bound lane of 188th from 52nd Ave W to Hwy 99 will be closed for construction work on the 188th Flood Wall project.

What should you expect?
Starting Wednesday January 31st and ending February 7th from 8:00am to 4:30pm, week days, you will need to follow the detour provided to travel to Hwy 99.

Questions? Please email PWRequest@LynnwoodWA.gov

[Title VI Non-Discrimination Information](#)










2023 - 2024 NDA Annual Report City of Lynnwood

Final Audit Report

2024-05-01

Created:	2024-04-29
By:	Katie McKee (kmckee@lynnwoodwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUQBV_Cz2bvqPGfQOLwgTDPp57Jo43xbN

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