



## #3164 ON CALL PLANNING SERVICES ADDENDUM #3

Addendum #3 dated October 16, 2019 is issued to:

### A) ANSWER QUESTIONS RECEIVED REGARDING THIS SOLICITATION:

1. Under Firm Information do you want us to describe all firms or just the lead firm?
  - The City requests information from the lead firm only. Vendors may provide a list of subcontractors that would be available to the firm based on the Task Order's requirements.
2. Under Firm's Experience would you want three projects for the whole team or maybe three projects for each of the team's 2 or 3 principal firms?
  - We will be contracting with the lead firm; therefore, we wish to see the lead firm's experience and qualifications.
3. Under Key Personnel, should we provide all the information (project references, dates, responsibility descriptions, project goals) for 3 projects for each team member?
  - Please focus your attention on Key Team Members rather than all team members.
4. Under Design and Graphics, would you like sample documents submitted outside the 20-page limit?
  - The Design & Graphics section is part of the 20-page limit and is intended to show how the firm communicates visually and succinctly.

All other terms and conditions remain unchanged.

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