

ZONING VERIFICATION GUIDE

Zoning Verification Letters (sometimes called Zoning Certification Letter) are requests for information on the zoning of a specific property. You may request a Zoning Verification Letter through the online portal. Please include a letter stating the specific zoning and land use information you wish to have addressed with your request.

Note:

- More complex questions cannot be answered through the Zoning Verification Letter – you may need a pre-development meeting.

What is a Zoning Verification Letter?

A zoning verification letter is a document provided by the City to verify the current zoning of the site. The zoning verification letter will contain the following information:

- Current Zoning Designation;
- Future Land Use Designation;
- If the project/site is part of a planned unit development (PUD) or overlay district;
- Information on the permitted uses including current use, proposed uses, and nonconforming uses;
- Known code enforcement violations on the site; and
- Anticipated permitting requirements for the proposed development as presented.

Additional Information

- Make sure the property is located within Lynnwood using this [map](#)
- Submit the application and fees at least two weeks before the letter is needed
- Submit the request online: www.LynnwoodWA.gov/DBS
- One application is required per parcel
- The zoning verification letter will be provided in a standard format from the City
- Copies of certificates of occupancy or approved site plans must be obtained via a [public records request](#).