

## BUILDING PERMIT SUBMITTAL MATRIX

		COMMONLY REQUIRED SUBMITTAL DOCUMENTS													
		Site Plan	Floor Plan	Roof Truss Shop Drawings	Construction Plans	Engineered Plans & Calcs	Residential Energy Code Compliance Forms	Manufac. Specs.	Puget Sound Clean Air Agency (Asbestos notification application)	SPCC (Spill Prevention Control and Countermeasure Plan)	SWPPP (Stormwater Pollution Prevention Plan)	Geotechnical Report	Grading & Drainage Plan	Deck Details	Retaining wall (Fence) Details
PROJECT TYPES															
<b>RESIDENTIAL</b>	Residential Demolition (Full structure)	X							X	X					
	New Residential Custom Home/ Duplex/ Accessory Dwelling Unit	X	X	X	X	X	X	X		X	If Requested	If Requested	X	X	X
	Residential Accessory Structure (Garage/Carport, Shed & Awnings)	X	X	X	X					X					
	Residential Addition, Alteration & Repair	X	X	X	X	X	X			X	If Requested		X	X	X
	Residential Interior Remodel (non-Structural)		X		X										
	Residential Interior Remodel (Garage & AFH Conversion)		X		X		X							AFH Ramp Det	
	Residential Mechanical (Generator, Heat Pump, Gas Water Heater)	X						X							
	Residential Electrical Remodel (Over 400 Amps)	X			X			X							
	Residential Manufactured Home	X			X	X		X		X			X	Ramp Detls	
	Residential Deck or Porch (attached to a bldg)	X			X									X	
	Residential Pool and/or Spa	X			X			X		X	If Requested		X		X (Fence)
	Residential Solar System	X			X	If Requested		X							
	Residential Adult Family Home Inspection - DSHS		X												
<b>OTHER</b>	Manufactured Home/ Portable Structures	X			X	X		X		X			X	Ramp Detls	
	Fence (7' hi. or more) & Retaining Wall (4' hi. BOF or more)	X			X										X

**Note:**

- Please read and follow all instructions on your application.
- Staff will not process incomplete applications.
- Please refer to the [Electronic Submittal Requirements](#) for naming conventions and other electronic file requirements.
- We reserve the right to request additional information and documents as needed.

If you have any questions regarding these building submittal requirements, please contact the Lynnwood Building Department at 425.670.5400

		COMMONLY REQUIRED SUBMITTAL DOCUMENTS													
		Site Plan	Construction Plans	Engineered Plans & Calcs	Non-Residential Energy Code Compliance Forms	Manufac. Specs.	Snohomish Health Dept. Approval	Puget Sound Clean Air Agency (Asbestos notification application)	SPCC (Spill Prevention Control and Countermeasure Plan)	SWPPP (Stormwater Pollution Prevention Plan)	Geotechnical Report	Grading & Drainage Plan	Retaining wall (Fence) Details	Sign Type Detail Sheet	Photo Simulation
PROJECT TYPES															
COMMERCIAL	Commercial Structure Demolition (Full structure)	X						X	X	If Requested					
	Commercial Electrical Temporary Power <b>**Plan review required for all electrical over 400 amps</b>			**											
	New Commercial Construction; Multi-Family & Townhomes (3 or mor units)	X	X	X	X	X	Food Service		X	X	If Requested	X	X	X	
	Commercial Addition	X	X	X	X	X			X	If Requested	If Requested	X			
	Commercial Alteration (Tenant Improvement)	X	X	X	X	X	Food Service								
	Commercial Accessory Structure (non-Habitable)	X	X	X	X	If Requested									
	Commercial Sign	X	X						If Requested					X	X
	Commercial New Cell Tower (Required a Planning approval)	X	X	X		X			X	If Requested	X		X (Fence)		X
	Commercial Cell Tower Alteration	X	X	X											
	Commercial Mechanical	X Ext. Unit	X	X		X									
	Commercial Plumbing		X	X		X									
	Commercial Electrical		X	X		X									
	Commercial Pool and/or Spa	X	X			X	X		X		If Requested	X	X (Fence)		
	Commercial Re-Siding & window replacement	X	X		X Window	X									
	Commercial Solar System	X	X	X		X									
Commercial Re-Roof	X	X		X	X										

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