

TrIF Independent Calculation Request

File Name: _____

For City Use Only

File Number: _____

Date Stamp

OPTIONAL INDEPENDENT CALCULATION REQUEST – SUBMIT WITH BUILDING PERMIT APPLICATION

This form must be submitted if either there is no associated land use in the fee schedule, or if the applicant would like an independent assessment to determine their required Transportation Impact Fee (TrIF).

A TrIF Independent Fee Calculation shall include the following information, unless specifically waived by the Public Works Director. Applications shall not be considered complete if any of the required information is missing. For more details on independent fee calculations, see LMC 3.105.070 or visit <http://www.ci.lynnwood.wa.us/TrIF>.

REQUIRED ITEMS

- ☐ 1. Provide written documentation prepared by a State-licensed traffic engineer which includes:
 - A. Project name and address; and
 - B. The basis upon which the calculation is being made, using procedures consistent with the current edition of the ITE Trip Generation Handbook. The documentation shall:
 - Use the same methodology used to establish the TrIFs set forth in the fee schedule;
 - Be limited to adjustments in trip generation rates and lengths used in the currently adopted Rate Study;
 - Not include travel demand forecasts, trip distribution, transportation service area zones, costs of street and road projects, or cost allocation procedures.
- ☐ 2. TrIF Calculation Form.
- ☐ 3. \$250.00 administrative processing fee.

For Staff Use ONLY	
Verified	Waived

- NOTES**
1. The approval of a TrIF Independent Calculation Request does not in any way replace, modify or waive any requirement for the compliance of the proposal with other applicable codes, standards, or regulations including, but not necessarily limited to, those of the Community Development, Fire or Public Works Departments. You are advised to contact these departments concerning such requirements.
 2. Items with any typewritten information must be 10-point font or larger to ensure legibility of scanned documents.
 3. An application may be amended only in writing.
 4. It is the responsibility of the owners, applicants and agents to become aware of the requirements of the Lynnwood Municipal Code.

I certify that the information provided in this application, including all submittals and attachments, is true and correct to the best of my/our knowledge.

Signature of Applicant/Agent: _____ Date: _____