

October 28, 2025

Via email

Becky Hutchinson
Mahlum Architects
206-816-1066
rhutchinson@mahlum.com

RE: New Middle School at former Alderwood Middle School- Notice of Complete Application (PDR-25-0007)

Dear Ms. Hutchinson,

We are currently in the process of reviewing the above-referenced application submitted on October 6, 2025. On October 28, 2025, staff determined that all the information required by the Lynnwood Municipal Code for processing the Project Development Review application has been submitted and therefore, the application is complete. This determination of completeness begins formal processing of your application.

City ordinance requires the city to make a final decision on your application and to notify you of that decision within 100 calendar days of active application processing, after the city notifies the applicant that the application is complete. Active processing means that review of the application is proceeding normally and has not been put on hold by a request for additional information.

Staff will refer the application to other agencies and City departments for review and comment. After comments have been received, the city will review them and determine if you will need to respond directly to any comment made by an outside agency or jurisdiction. If the staff finds that additional information is needed, you will be notified in writing.

If at any time you have any questions during the review process, please contact me at 425-670-5411 or by e-mail at rsamy@lynnwoodwa.gov.

Sincerely,

Rebecca Samy

Rebecca Samy
Principal Planner

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