LYNNWOOD
WASHINGTON
DEVELOPMENT & BUSINESS SERVICES

Notice of INCOMPLETE APPLICATION

May 21, 2026 *Via Email*

Andrew Bernard
Inland Construction
509-951-4814
abernard@inlandconstruction.com

RE: Polaris at Lynnwood PDR-26-0001 Determination of incomplete application and request for additional information

Dear Andrew Bernard,

The City of Lynnwood's Development & Business Services Department received a project development review application for the above-referenced project on April 24, 2026. Upon review, the City has determined that all the information required by the Lynnwood Municipal Code for this application has not been submitted, and therefore the application has been deemed **incomplete.**

The items missing from your PDR application are listed below:

1. Elevations and renderings for all sides of the proposed building.
2. Lighting plan narrative.
3. Narrative with goals and policies from the 2024 Imagine Lynnwood Comprehensive Plan, with description on how the proposed project complies.

Please submit the requested information for the above items. Once received, we will notify you if the submission satisfies the requirements for a complete application within **14 days** of receipt. If no response from DBS is provided within 14 days of submission, the application will be deemed complete.

If you have any questions about this letter or the schedule for your application, please contact me at 425-670-5045 or ckato@lynnwoodwa.gov.

Sincerely,

Catherine Kato
Senior Planner
City of Lynnwood

cc: kalmgren@lynnwoodwa.gov;