



Lynnwood Municipal Court

19321 44th Avenue W, Lynnwood WA 98036 | www.LynnwoodWA.gov/court

T: (425) 670-5100 | F: (425) 774-7039 | E-mail: Justice@LynnwoodWA.gov

Valerie Bouffiou, Presiding Judge

Paulette Revoir, Court Administrator

General Administrative Order 2022-02

Pursuant to the authority granted to the Presiding Judge of Lynnwood Municipal Court in GR 29, the following order is effective immediately:

An individual cited with an infraction or photo enforcement ticket may request an in-person contested or mitigation hearing for any offense; however, defendants may agree to waive an in-person hearing and permit the clerk to enter the following dispositions for the following offenses:

(a) Photo Enforcement – The clerk is authorized to enter a committed finding and judgment in the amounts below:

- Photo enforcement red light - \$65
- Photo enforcement school zone 15 mph or less - \$65
- Photo enforcement school zone greater than 15 mph - \$125

(b) Proof of Insurance – If a defendant who is charged with driving a motor vehicle without having proof of valid insurance presents to the clerk satisfactory evidence of valid insurance in effect for the defendant or the vehicle the defendant was operating at the time the citation was issued, then the charge will be dismissed and \$25.00 in court costs shall be assessed.

If a defendant presents to the clerk satisfactory evidence of obtaining valid insurance listing the driver's name after the date of violation, then the clerk is authorized to enter a committed finding and judgment in the amount of \$150.

(c) Disabled Parking – If a person charged with violation of parking in a disabled space without proper parking placard, license plate or picture identification, presents to the court clerk evidence that the person had in effect at the time of citation the required parking placard, and an identification card bearing picture, name and date of birth of the permit holder as well as the placard's serial number, the infraction shall be dismissed and the court clerk shall be authorized to make appropriate notation of the dismissal in court records.

(d) Expired Vehicle License Tabs – The clerk is authorized to enter a committed finding and judgment in the amounts set forth below if defendant shows proof that the vehicle license tabs for the vehicle in question have been renewed and are current:

- Expired tabs under two months - \$90
- Expired tabs over two months - \$125

(e) Driving Without a License with Valid ID – If a defendant shows proof that they obtained a valid license after being cited, the clerk is authorized to enter a committed finding and judgment in the amount of \$139.



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(f) Deferred Findings – The clerk is authorized to enter a deferred finding for eligible infractions. The court cannot defer a finding if the defendant 1) has a commercial driver's license or was driving a commercial motor vehicle at the time of the violation, 2) is cited with Negligent Driving in the 2nd Degree, or 3) has used a deferred finding for this type of infraction within the last 7 years.

(g) Show Cause – If a defendant indicates they did not timely receive an original notice of infraction, the clerk is authorized to do the following depending on the defendant's request:

- Provide an original notice of infraction
- Waive delinquent fees
- Remove fines from collections
- Vacate committed findings and set mitigation or contested hearings

Dated this 15th day of July, 2022.

Judge Valerie S. Bouffiou
Presiding Judge
Lynnwood Municipal Court