



#3166 MUNICIPAL COURT COLLECTIONS - ADDENDUM #2

Addendum #2 dated October 17, 2019 is issued to:

A) ANSWER QUESTIONS REGARDING THIS SOLICITATION:

1. What percentage of dollars do you expect to be collected as a percentage of the total dollars assigned to the vendor awarded this contract?
 - The court does not have an expectation for percentage of dollars that may be collected as a percentage of the total value of this contract.
2. Under your current contract, what percentage of dollars have been collected as a percentage of the total assigned?
 - The percentage of dollars collected varies by case.
3. What is the cost structure of your current LMC Collections contract?
 - We are currently using the Department of Enterprise Service Contract #02912 *Debt Collections Services*. A link to the contract is provided for your reference: <https://apps.des.wa.gov/DESContracts/Home/ContractSummary/02912>
4. What areas and/or processes are you looking to improve under this new contract?
 - The Lynnwood Municipal Court believes in a positive approach when dealing with debtors and seeks to strike a balance between effective debt collection and compassion for debtors struggling to meet their financial obligations. For suggested collection services and expectations, please see Section 3 – Scope of Work.
5. Is there a page limit for the RFP response and/or page limit per section of the RFP response?
 - There is no page limit to your proposal; however, please be concise and do not include marketing material in your response.
6. Will this contract be awarded to one or multiple vendors?
 - We plan to contract with a single vendor for these services.

All other terms and conditions remain unchanged.

Ginny Meads, PMP
Buyer, Procurement
City of Lynnwood
19100 44th Ave W, Lynnwood, WA 98036
Office: 425-670-5149
Email: gmeads@lynnwoodwa.gov

Brady Schach
Alternate Buyer, Procurement
City of Lynnwood
19100 44th Avenue W, Lynnwood, WA 98036
Office: 425-670-5168
Email: bschach@lynnwoodwa.gov