

# **PRIVATE DEVELOPER GENERAL NOTES**

Revised August 2025

1. All work and materials shall be according to the latest addition of "Standard Specifications for Road, Bridge and Municipal Construction" (Standard Specifications) prepared by Washington State chapter, American Public Works Association (APWA), Washington State Department of Transportation (WSDOT), City of Lynnwood (City) Standard Plans and Plan Notes, Specifications, any conditions of approval and as approved by the director of Public Works. It shall be the sole responsibility of the applicant and the Professional Engineer of Record to correct any error, omissions, or variation from the above requirements found in these plans. All corrections shall be at no additional cost or liability to the City.
2. All construction is subject to inspection by the City. All work within the site and City right-of-way shall be subject to inspection by the City's Inspector. The contractor shall notify the City of their schedule in sufficient time to permit inspection prior to and during work. Inspections are limited to weekdays. For online inspection requests and managing permits go to the City of Lynnwood Permit Portal at <https://ci-lynnwood-wa.smartgovcommunity.com/Public/Home> to register an account.
3. Before issuance of permits, construction, or any development activity, a preconstruction meeting is required between the City's Inspector, the Applicant and the Applicant's construction representative. To schedule a preconstruction meeting contact [deveng@lynnwoodwa.gov](mailto:deveng@lynnwoodwa.gov).
4. Before any on-site mobilization or work may begin, the Contractor must have an approved Spill Prevention Control and Countermeasures (SPCC) plan and an approved Storm Water Pollution Prevention (SWPP) plan. Submittal of these plans for approval prior to the preconstruction meeting is required. See WSDOT Standard Specifications, Section 8-01.3(1)A.
5. Work not ready for a requested inspection upon the arrival of the City inspector must be rescheduled for inspection and a re-inspection fee may be imposed.
6. The contractor shall always keep a plan set on site for recording "As-Built" information. See section 1-05.18 of the project WSDOT Standard Specifications for Record Drawings requirements. A survey shall be provided as necessary to confirm elevations, inverts and grades for the improvements including utility, road and pedestrian improvements including Americans with Disabilities Act (ADA) accessible routes. Provide the City with an "As-Built" plan set at the completion of construction stamped and signed by a licensed surveyor and/or the design engineer, verifying the information is accurate. The "As-Built" plan set shall be provided in electronic PDF format.
7. The location of existing utilities is approximate. The contractor shall be responsible for verifying the location of existing utilities prior to construction. The contractor shall contact 811 2 full business days minimum prior to the beginning of construction to request utility locations. Conflicts shall be brought to the attention of the engineer and permitting agency per note 3 (above) and shall be resolved as set forth in section 2-05 Potholing of the WSDOT Standard Specifications prior to proceeding with construction.
8. See section 1-07.6 of the WSDOT Standard Specifications for a non-inclusive list of permits

- known to be required for this project. Permits obtained and paid for by the City will be transferred to the Contractor and picked up by them prior to start of construction. The Contractor will be required to show a Contractor's license and a City Business License before permits will be issued. The Contractor shall be responsible for obtaining all other applicable permits and easements as may be required by the City or other permitting agencies.
9. Construction noise shall be limited as per Lynnwood Municipal Code (LMC) (Section 10.12.300) from 7:00 AM to 6:00 PM (Monday through Friday). Weekend work is prohibited unless approved per LMC10.12.300. See also Section 1-07.5(5), Noise Control and Work Performed at Night, in the WSDOT Standard Specifications.
  10. Datum shall be City of Lynnwood (NAVD88) unless otherwise approved by the Director of Public Works. The Benchmark shall tie to the City's Benchmark list.
  11. Approval must be obtained from the City Department of Public Works before any structures, fill or obstructions, including fences, are located within any drainage easement, flood plain or Native Growth Protection Easement (NGPE).
  12. Where construction is carried out in areas not specified on the plans and which have existing improvements, appropriate measures shall be taken to restore such areas to conditions existing prior to construction or as required by The City Department of Public Works.
  13. Off-site premise staging or storage areas shall require a written release from the affected property owner. In addition, a release from the City shall be required designating that damage to City property is negligible or non-existent.
  14. The contractor shall take all necessary precautions for the safety of employees on the project and shall comply with all applicable provisions of federal, state, and municipal safety laws and building codes. The contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for protection of workers and the public; shall post danger signs warning against known or unusual hazards; and shall designate a responsible member of their organization on the construction site whose duty shall be the prevention of accidents.
  15. The Contractor shall provide traffic control signs and devices as set forth on the traffic control plans provided with the contract drawings or submit alternate traffic control plans in accordance with section 1-10.2(2) of the WSDOT Standard Specifications. For further notes reference the Lynnwood Standard Traffic Control Notes.
  16. If the project is tied to federal funding requiring the Steel Buy America Act, all steel components shall meet the Buy America requirements. Submit information to the City for review and approval prior to material order.
  17. Avoid locating structures in the pedestrian path of travel. If structures are required to be located in the pedestrian path of travel due to existing constraints, the structures must adhere to PROWAG surface requirements. Surface of lids or grates must be firm, stable, and slip resistant (PROWAG r302.7). Rim of structure shall be flush with surrounding grade. Level changes between surfaces must not exceed  $\frac{1}{4}$ " or  $\frac{1}{2}$ " with a 1:2 bevel (PROWAG r302.7.2). Gaps between surfaces or gratings may not exceed  $\frac{1}{2}$ " (PROWAG r302.7.3). No lids are allowed in curb ramps.

Acronyms and Terms	Definition
Standard Specifications	"Standard Specifications for Road, Bridge and Municipal Construction"
APWA	American Public Works Association
WSDOT	Washington State Department of Transportation
City	City of Lynnwood
SPCC	Spill Prevention Control and Countermeasures
SWPP	Storm Water Pollution Prevention
"As Built"	Record Drawings
ADA	Americans with Disabilities Act
LMC	Lynnwood Municipal Code
NAVD88	North American Vertical Datum 1988
NGPE	Native Growth Protection Easement
PROWAG	Public Right-of Way Accessibility Guidelines