

CAPITAL PROJECT GENERAL NOTES

Revised September 2023

1. All work and materials shall be according to the latest addition of "Standard Specifications for Road, Bridge and Municipal Construction" (Standard Specifications) prepared by Washington State chapter, American Public Works Association (APWA), Washington State Department of Transportation (WSDOT), City of Lynnwood Standard Plans and Plan Notes, Specifications, any conditions of approval and as approved by the director of Public Works. It shall be the sole responsibility of the applicant and the Professional Engineer of Record to correct any error, omissions, or variation from the above requirements found in these plans. All corrections shall be at no additional cost or liability to the City of Lynnwood (City).
2. All construction is subject to inspection by the City. Any cost incurred to address items that fail inspection associated with the contract documents are incidental to the associated bid items. The contractor shall notify the City of readiness for inspection prior to the completion of any work element. Inspections are limited to non-holiday weekdays unless prior approval for weekend/holiday work is approved.
3. Before issuance of permits, construction or any on-site activity, a preconstruction meeting is required between the City's Resident Engineer and the Contractor's construction representative. Request a preconstruction meeting by contacting the City's Public Works Resident Engineer at (425) 670-5200. Specialty pre-activity meetings may also be required. See contract documents.
4. Before any on-site mobilization or work may begin, Contractor must have an approved Spill Prevention Control and Countermeasures (SPCC) plan and an approved Storm Water Pollution Prevention (SWPP) plan. Submittal of these plans for approval prior to the preconstruction meeting is required. See WSDOT Standard Specifications, Section 8-01.3(1)A.
5. Conflicts shall be brought to the attention of the Resident Engineer and shall be resolved prior to proceeding with affected construction.
6. The contractor shall always keep a plan set on site for recording "As-Built" information. See section 1-05.18 of the project WSDOT Standard Specifications for Record Drawings requirements. A survey shall be provided as necessary to confirm elevations, inverts and grades for the improvements including utility, road and pedestrian improvements including Americans with Disabilities Act (ADA) accessible routes. Provide the City with an "As-Built" plan set at the completion of construction stamped and signed by a licensed surveyor and/or the design engineer, verifying the information is accurate. The "As-Built" plan set shall be provided in electronic pdf format.
7. Datum shall be the City's (NAVD88) unless otherwise approved by the Director of Public Works. The Benchmark shall tie to the City's Benchmark list.
8. Approval must be obtained from the Department of Public Works before any structures, fill or obstructions, including fences, are located within any drainage easement, flood plain or Native Growth Protection Easement.
9. Where construction is carried out in areas not specified on the plans and which have existing

- improvements, Contractor shall provide a copy of all permits, showing approval for such work prior to starting. Appropriate measures shall be taken to restore such areas to conditions existing prior to construction or as required by the City's Department of Public Works.
10. Off-site premise staging or storage areas shall require a written release from the affected property owner. In addition, a release from the City shall be required designating that damage to City property is negligible or non-existent.
 11. The Contractor shall take all necessary precautions for the safety of employees on the project and shall comply with all applicable provisions of federal, state, and municipal safety laws and building codes. The contractor shall erect and properly maintain, at all times, as required by the conditions and progress of the work, all necessary safeguards for protection of workmen and the public; shall post danger signs warning against known or unusual hazards; and shall designate a responsible member of their organization on the construction site whose duty shall be the prevention of accidents.
 12. The Contractor shall provide traffic control signs and devices as set forth on the traffic control plans provided with the contract drawings or submit alternate traffic control plans in accordance with section 1-10.2(2) of the WSDOT Standard Specifications. For further notes reference the City Standard Traffic Control Notes.
 13. If the project is tied to Federal Funding requiring the Steel Buy America Act, all steel components shall meet the Buy America requirements. Submit information to the City for review and approval prior to material order.
 14. Avoid locating structures in the pedestrian path of travel. If structures are required to be located in the pedestrian path of travel due to existing constraints, the structures must adhere to PROWAG's surface requirements. Surface of lids or grates must be firm, stable, and slip resistant (PROWAG r302.7). Rim of structure shall be flush with surrounding grade. Level changes between surfaces must not exceed ¼ inch or ½ inch with a 1:2 bevel (PROWAG r302.7.2). Gaps between surfaces or gratings may not exceed ½ inch (PROWAG r302.7.3). No lids are allowed in curb ramps.

Acronyms and Terms	Definition
Standard Specifications	Standard Specifications for Road, Bridge and Municipal Construction
APWA	American Public Works Association
WSDOT	Washington State Department of Transportation
City	City of Lynnwood
SPCC	Spill Prevention Control and Countermeasures
SWPP	Storm Water Pollution Prevention

ADA	Americans with Disabilities Act
“As-Builts”	Record Drawings
NAVD88	North American Vertical Datum of 1988
PROWAG	Public Right-of Way Accessibility Guidelines